PREPARING TO GO
Strasbourg, France: fall 2012

Important things to do and think about before you embark on your semester in Strasbourg
Dear student,

Welcome to Syracuse University Abroad. Our overseas staff and partners look forward to meeting you in your host country.

This is an exciting and challenging time to study abroad. You live in a complex transnational world--deeply entangled with the lives of others. Through travel and social media and mass communication, you meet new people, new ideas, new customs and rituals, new languages, new political systems, new cultures, and new values. These encounters offer you a chance to reflect, to rethink, and to deepen your sense of who you are and who you want to become, in your life, in your career, in your hopes for the future.

This Preparing to Go booklet contains crucial information on housing, health and safety, financial matters, and academics. Please read it carefully. Your parents will receive their own copy, so they will know what is going on before and after you have arrived. And remember to visit the SU Abroad website while you're away. It has additional information about policies and procedures, and will remain a helpful resource for you and your parents.

I'd like to thank you on behalf of all the faculty and staff at SU Abroad for choosing our program, and I trust that your time abroad will be rewarding, productive, and pleasurable in many ways.

Sincerely,
Margaret Himley
Syracuse University Abroad Strasbourg post-acceptance checklist

This checklist is designed to help you prepare for your study abroad experience. Parents/guardians, Syracuse University Abroad appreciates your efforts to help your student complete the items on this list by the noted deadlines. The following forms can be found at: http://suabroad.syr.edu/acceptedstudents/post-acceptanceforms.html

☐ **Passport** Obtain or renew your passport ASAP. Visit http://travel.state.gov/passport/ for more information on the passport application process.

☐ **Visa** Apply for your student/travel visas. Please follow your admissions counselor’s instructions or visit http://suabroad.syr.edu for country-specific information.

☐ **FORM #1: Intent to Register/Advance Payment** Due immediately. Please submit within 10 business days of your acceptance into the SU Abroad program along with your advance deposit of $500. Please make checks payable to Syracuse University or follow the online payment instructions (SU students only).

☐ **FORM #2: Conditions of Participation** Due immediately. Please submit within 10 business days of your acceptance into the SU Abroad program. This form requires both the students and parents signatures and can be sent via regular mail, fax or e-mail.

☐ **FORM #3: Student Information and Emergency Contact Form** All students are required to have comprehensive health and accident insurance that will cover them outside the United States while on any of our programs, for the entire period the student is overseas. Due no later than May 1 (fall) or Nov 15 (spring).

☐ **FORM #4: Housing forms** Due immediately. Please complete the online housing form for Strasbourg.

☐ **FORM #5: Travel form** If you choose the group flight, send your group travel form to Advantage Travel. If traveling independently, download and complete the independent travel form, and mail to SU Abroad as soon as possible.

☐ **FORM #6 (optional): Students with Disabilities Voluntary Self-Identification Form - Accommodation Request** Due as soon as possible but no later than May 1 (fall) or Nov 15 (spring).

☐ **Course request form** Due within two weeks of receipt of the academic packet.

☐ **Submit final payment** Due prior to departure.

☐ **Review your Preparing To Go booklet** – please pay close attention to the “Living in” and “Health and Safety” sections.

☐ **Review your health insurance plan** Make sure it provides coverage while you are outside of the United States.

☐ **Consider purchasing personal property insurance.**

☐ **SU students: If applicable, cancel on-campus housing for your semester abroad.** You must cancel housing for the fall semester by June 1 and spring semester by the last week in October.

To access forms, visit http://suabroad.syr.edu/acceptedstudents/post-acceptanceforms.html
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PROGRAM CONTACT INFORMATION

In Strasbourg, the SU center mailing address is:

Université de Syracuse
7 rue Schiller
67000 Strasbourg, France

To contact the SU center from the United States:
tel:  (011) 33-388-25-71-92
fax:  (011) 33-388-35-51-63

Strasbourg staff contact information:
Raymond Bach, director, rebach@syr.edu
Jean-Maurice Marxer, assistant director, jmarxer@syr.edu
Sabrina Barel, student services/receptionist, sbarel@syr.edu
Alison Bayart, assistant to the director, ambayart@syr.edu
Mick Hardenberg, housing and community internship coordinator, mhardenb@syr.edu

Mail should be sent to the SU center address below. For example:

Your name
Université de Syracuse
7 rue Schiller
67000 Strasbourg
France

Students will have a mail bin at the SU center, so mail should always be sent there (not to the host family address). Packages will be held by the staff and you will be notified to pick them up.

Things to consider before you ship packages overseas
Shipping and custom regulations are very strict in Strasbourg, so thoroughly research shipping regulations before shipping packages. Note that electronics or valuables (i.e. computers) should never be shipped to Strasbourg, as these items will be held at customs and taxed heavily. Medications cannot be shipped to Strasbourg. If you have questions, contact SU Abroad before shipping items abroad.

Before shipping, review helpful tips on mailing packages overseas:
http://suabroad.syr.edu/acceptedstudents/packing/shippingandstorage.html

And stay connected by following us on Twitter (@SUAbroad), liking us on Facebook (SU Abroad) and reading our blog, www.suablog.wordpress.com.
VISA APPLICATIONS
You will need a visa for your semester or year in Strasbourg. A visa is a document that gives you permission to travel to a specific country for a set period of time. The visa is issued by the embassy or consulate of country you are visiting, and you must complete the application process correctly and by the deadline. Failure to do so can delay your travel, or worse, prevent you from entering the country.

The process for obtaining a visa for France can be lengthy, so it is important to start the application process immediately. You will have to submit your visa application in person to the French consulate serving your home jurisdiction. Be sure to visit the SU Abroad Strasbourg visa information website: suabroad.syr.edu.

SU Abroad will send you a separate e-mail with detailed information on how to obtain a French visa.

For questions related to French visas contact Andrea Muilenburg at 315-443-3471 or via e-mail at almuilen@syr.edu.

When you arrive in Strasbourg, Madame Barel, who is in charge of student services, will assist you in completing the part of the visa process that needs to be done in France. This will involve some paperwork, a visit to a government-authorized doctor, and a payment of approximately 60 Euros.
PACKING YOUR BAGS

General advice
You can read helpful information about Strasbourg at suabroad.syr.edu. Remember to take arrival information, seminar materials, and calendars with you.

For now, here are a few general suggestions about packing:

• Take half of what you think you need. All airlines have strict regulations regarding baggage weight limits and you may be charged for excess weight and extra bags.

• You must be able to carry your own luggage. Don’t load yourself down.

• Do not pack valuables in your checked suitcases. Luggage can occasionally get lost, so make sure your travel documents, money, medication, laptop, and other important items are packed in your carry-on bag.

• Check with your airline about specific luggage requirements, including carry-on restrictions.

• Currently, three-ounce containers of liquids and gels (packed in a one-quart transparent plastic bag) are the maximum allowed in your carry-on luggage.

• Do not bring scissors or sharp objects in carry-on luggage.

• As security protocols are subject to change, confirm airline regulations for luggage and carry-on restrictions before leaving for the airport.

Packing for the European Identity seminar
Pack everything you will need for the European Identity Signature Seminar in one bag. Keep your valuables and any items that you will need for the first couple of days of the seminar in your carry-on luggage in case your suitcases are delayed due to flight connections. Your other bag(s) will be sent by truck to Strasbourg. Since you will be traveling by bus, we ask that your orientation/seminar suitcase be of moderate size and weight.

Note: For independent weekend travel during the remainder of the semester you may want to bring a small backpack.
SIGNATURE SEMINAR

Syracuse University in France
Signature Seminar Hotels
FALL 2012 (as of 2/24/12)

Monday to Thursday, August 20-23 (3 nights)

**Hotel Transit**
Hagelberger Strasse 53-54
10965 Berlin, Germany
Tel: 011 49 30 789 0470
Fax: 011 49 30 789 04777

Thursday to Friday, August 23-24 (1 night)

**Fundacja**
D’la Porozumienia Europejskiego
58-112 Grodziszcze
Krzyzowa 7, Poland
Tel: 011 48 74 85 00 300
Fax: 011 48 74 85 00 305

Friday to Sunday, August 24-26 (2 nights)

**Hotel Tumski**
Wyspa Slodowa 10
50-266 Wroclaw, Poland
Tel: 011 48 71 322 6099
Fax: 011 48 71 322 6113

Sunday to Monday, August 26-27 (1 night)

**Hotel Continental**
Kounicova 6
602 00 Brno, Czech Republic
Tel: 011 420 5 4151 9305
Fax: 011 420 5 4925 7530

Monday to Thursday, August 27-30 (3 nights)

**Hotel Academia**
Pfeilgasse 3a
1080 Vienna, Austria
Tel: 011 43 1 401 7655
Fax: 011 43 1 401 7620

Thursday to Friday, August 30-31 (1 night)

**Jungendherberge Regensburg**
Wöhrdstr. 60
93059 Regensburg, Germany
Tel: 011 49 941 466283 0
Fax: 011 49 941 466283 20
LIVING IN STRASBOURG

Housing and facilities

Meals
In Strasbourg, you will live with a host family who will provide you with breakfast seven days a week and an evening dinner five days a week. The Friday meal may be replaced with a Sunday evening meal by mutual agreement between you and your host. You are responsible for your other meals during the program period. We estimate the cost of meals will be $2,350 per semester.

Vacations
You will be expected to leave your host’s home for the mid-semester break, just as you leave your dorms when on your home campus.

Option II and III students
As you will be studying at either the Institut International d’Estudes Francaises (IIEF), the Université de Strasbourg (UdS) or the Institut d’Estudes Politiques (IEP), you will remain in Strasbourg longer than Option I students due to their extended academic calendar. NOTE: You will be expected to leave your host’s home during the vacation period, just as you leave your dorms when on your home campus.

Transportation
As part of your program fee, you will receive a monthly bus/tram pass, which permits unlimited travel on the CTS network. You are responsible, however, for any travel costs after public transportation ceases to run (e.g. taxi fare to return home after a late social activity).

Bus and tram transportation
Strasbourg has an outstanding public transit system, the CTS (www.cts-strasbourg.fr). From Monday to Saturday buses and trams run frequently from early in the morning to approximately 12:30 a.m. For late-night travel, there are special bus lines. On Sundays and holidays, trams and buses run on a more limited schedule.

Taxis
In France, customers do not flag down taxis in the street. Instead, they either call to have one pick them up or they wait at a taxi stand. Taxi stands can be found at the train station, the Council of Europe, the Place Arnold, and many other points around the city. To keep your expenses down, use taxis in moderation.
**Computer/technology information**
Computers are available in the Strasbourg center during its regular hours:

- Monday to Thursday 8 a.m. to 6:30 p.m.
- Friday 8 a.m. to 6 p.m.

The Internet computer rooms in the basement contain:
- Six PCs with Internet access and one printer
- Three PCs for quick e-mail and one printer
- Six cables for connecting laptops to the Internet and printers
- Wireless access

The third-floor computer room contains:
- Three PCs with Internet access and one printer
- Four connecting cables for laptops
- Wireless access

**Personal laptops**
For general computer connections, you must ensure that your computer will work on 220/240-volt, 50-cycle current. Since nearly all laptops work on 100- to 240-volts, 50/60-cycle current, the only accessory that you will probably need is a plug adapter. These are available from most electronics stores (e.g. Radio Shack, CompUSA, Apple stores, etc.).

- **At home:** All host families have Internet access.

- **Additional Internet access:** Several local cafés provide wireless access to their customers.

**Cell phones**
Most students purchase cell phones during their stay in Strasbourg. Further information will be provided during orientation in Strasbourg.
Non-academic rules

**Student conduct**

*Syracuse University Code of Conduct and the SU Abroad Standards of Behavior*

SU Abroad is committed to your health and safety while studying abroad. You must be in good disciplinary standing with your home university to be eligible to study abroad and must maintain this standing through your term overseas.

SU Abroad participants are held accountable to the Syracuse University Statement of Student Rights and Responsibilities, the Code of Student Conduct and the SU Abroad Standards of Behavior while overseas. Students are expected to conduct themselves in a manner supportive of the educational mission of the institution. Integrity, respect for the person and property of others, and a commitment to intellectual and personal growth in a diverse population are values deemed fundamental to membership in the Syracuse University community. For more detailed information on these policies, review the “accepted students” and “policies” sections of suabroad.syr.edu.

**Driving abroad**

You should not own, rent or operate a motor vehicle of any kind during your semester abroad. Driving regulations and habits in many countries are different from those in the U.S. and driving overseas can be frustrating and potentially dangerous. Your family’s liability insurance may not be valid overseas.

**Working Abroad**

It is illegal to work abroad unless you obtain a work permit. If you are apprehended working illegally, you are subject to immediate deportation.

**SU Students only:** Work-study positions are available at the SU Strasbourg center, but on a limited basis. If you have work-study as part of your financial aid package, you will be able to apply for available positions during orientation.

**Alcohol**

SU Abroad centers overseas are governed by the Syracuse University Policy on Alcohol, Other Drugs and Tobacco. Drinking to excess, or placing yourself in a position in which you are not in control of your actions, is dangerous to your health and safety. Overseas, beer and wine are often consumed socially with meals. Drinking to excess marks you as an “ugly American,” leaves you vulnerable to street crime, and guarantees that you will not be accepted by your host culture. Students will be subject to sanctions for violations of the alcohol policy while overseas.
HEALTH AND SAFETY INFORMATION
The following is a brief overview of important information regarding health and safety while abroad. For more detailed information, review the “Health and Safety” section of suabroad.syr.edu.

Health and accident insurance
All students must be covered by comprehensive health and accident insurance that will cover them outside of the United States for the duration of their study abroad program. In many cases, students will be required to provide proof of insurance in order to receive a student visa or residency permit. We recommend that you review the following issues with your parents and with your parents’ insurance provider.

- Health care is often just as expensive overseas as it is in the United States, so make sure you have the same amount of coverage abroad as you would in the United States. Check with your health insurance provider to see if your health insurance will cover you while you are overseas. If so, you will most likely have to pay out of pocket for medical visits and then work with your health insurance company to get reimbursed once you return home.

- If you are not insured under a family policy or a campus policy that provides for overseas protection, you should enroll in an insurance plan designed for Americans living overseas. Contact our authorized insurance agent, Haylor, Freyer & Coon (1-800-289-1501 or http://www.haylor-college.com/abroad and ask for a college specialist).

- If you have pre-existing conditions that short-term policies will not cover, such as asthma or diabetes, it may be possible to add a rider for overseas protection to your parents’ policy. Check your parents’ health insurance policy.

Personal property insurance
To protect your possessions against fire, theft, and vandalism, you may want to consult your parents’ homeowners insurance. You may already be covered under their plans. However, in some cases you may want to consider purchasing short-term personal property insurance designed for students living overseas. Short-term insurance can be purchased through our authorized agents, Haylor, Freyer & Coon. If you would like more information, contact HF&C at 1-800-289-1501.

Important note: SU Abroad is not responsible for items that are lost, stolen, or damaged abroad. Make sure your valuables are covered by insurance.
Limited insurance coverage with the International Student I.D. Card (ISIC)
The ISIC card is not an insurance card. It is used primarily for student discounts. The card provides very limited insurance coverage supplemental to your own insurance coverage. You must pay for medical costs up front, submit to your primary insurance for reimbursement and then submit any uncovered costs to ISIC for possible reimbursement. The cost of the ISIC card is included in your program fee. For more information on the ISIC card, visit [http://www.myISIC.com](http://www.myISIC.com). You will receive your ISIC card upon arrival in your host country.

International SOS
Syracuse University is an institutional member of International SOS (ISOS), which for many years, has provided the best available emergency medical services for military personnel, US government officials and staff, and other worldwide organizations and corporations. This membership extends to you when you travel or live abroad as a participant of an SU Abroad program and includes a full range of medical and country-specific information, referrals, and emergency services 24 hours a day.

Use the SU membership number on the front of your card to access the ISOS website before you go abroad ([http://www.internationalsos.com](http://www.internationalsos.com)). You can register your health records and medical history, find a network of physicians, specialists, hospitals, and specific medical recommendations for cities all over the world. Sign and carry the card with you. Your parents should record the membership number and website so they also have access. SU Abroad will mail your ISOS cards prior to your departure.

Here is a brief overview of the most important program features:

- As a member, you have access to ISOS information services at no charge. These information services include information (including country risk ratings, State Department postings, medical travel recommendations, and immunization requirements), access to doctors via phone consultation, referrals to English-speaking doctors, care assessment, and translation services in case of hospitalization.

- While you have access to ISOS clinics and doctors around the world, delivery of such services must be covered by you and/or your health insurance policy.

Important note: The use of actual medical services (beyond information services) is not free. The ISOS program and membership is not an insurance plan. You are still required to have health insurance that covers you abroad.
Prescription medication
If you regularly take a prescription medication you will need to bring enough medication with you for the entire time you will be abroad. In most cases you will NOT be able to refill your prescriptions abroad, so you need to make sure you have enough medication to last you for the entire semester.

DO NOT EXPECT TO RECEIVE PRESCRIPTION MEDICATION BY MAIL.

• Note: If you are taking certain medications to treat ADD or ADHD, you should be aware that these medications may not be available in all countries, specifically Italy, and it is illegal to receive these medications via mail.

For more information regarding medication restrictions please contact the International SOS at 215-942-8478 or the ISOS Medical Team directly at 1-800-523-6586 (http://www.internationalsos.com/en/index.htm) and they can research your medication restrictions for you. When contacting ISOS please refer to Syracuse University’s membership number: 11BCPA000177

In addition, you should ask your doctor for a generic breakdown (not just a generic name) of your prescription, so in case of an emergency you can refill it overseas if necessary. You should also bring a letter from your doctor to present to customs officials if you are carrying medication.

Additional information regarding health services and prescription medication can be found online at: http://suabroad.syr.edu/health/medicalcare.html

If you must receive medication by mail, check with ISOS or the consulate for your host country about the legality of receiving your medication abroad. The consulate should also be able to inform you of the proper documentation, such as a physician’s prescription, necessary for shipment.

The Electronic Embassy (http://www.embassy.org) has direct links to the websites of all the embassies of our host countries.

Immunizations
There are no immunization requirements for travel between the United States, Western Europe, Istanbul, Hong Kong, Beijing or Santiago. However, travel to other parts of the world may require additional precautions. For additional information regarding recommended immunizations, please contact the Center for Disease Control and Prevention http://www.cdc.gov/; ISOS at 215-942-8226 or your local county health department, physician, or student health service for additional information.
Accommodations for special needs
We frequently have students in our program with special needs. To properly accommodate medical and dietary needs, we request advance notice. The health information and housing forms available on our website are voluntary and provide students with the opportunity to tell us about any special conditions.

Diets and allergies
To provide for a successful housing placement abroad, please let us know about any dietary or health-related restrictions that may affect your living arrangements. For example, disclose allergies to foods, pets or cigarette smoke, or special dietary needs such as salt-free, vegetarian, or kosher meals. Though not all needs can be fully met, we make an effort to accommodate them when possible.

Medical conditions
Being informed about special medical conditions such as diabetes, epilepsy, eating disorders, or psychiatric conditions helps us prepare to assist you in the event of an emergency. Please consult with your physician and/or psychiatrist before traveling abroad if you have any medical or psychological concerns, and be sure we have all the necessary information.

It is not possible for programs abroad to provide the full range of counseling services that are available on your home campus. Please be aware that adjusting to an overseas lifestyle may cause some stress. Often students, parents, or guardians believe physical or mental needs are negligible and most likely will improve when abroad. Our experience is that the information that you provide, no matter how minor, will save time in the midst of an emergency should one occur.

Disabilities
Syracuse University is committed to full compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 to the extent that those federal statutes, which protect the rights of students with disabilities, apply to the University’s programs of study abroad. You are not required to inform us of the disability; however, you’re doing so will help us assess your needs as a student and our abilities to provide accommodations abroad. Because many accommodations require early planning, requests for accommodations should be made as early as possible. To request accommodations should fill out Form #6: Students with Disabilities Voluntary Self-Identification Form - Accommodation Request at http://suabroad.syr.edu/acceptedstudents/post-acceptanceforms.html (SU & non-SU students).

For more information about university services to assist students with disabilities, students should contact the director of the Office of Disability Services, at 315-443-4498 (voice) or 315-443-1372 (TDD/TTY).
For more information regarding study abroad and disabilities, consult Mobility International USA at [http://www.miusa.org](http://www.miusa.org).

**Learning disabilities**

If you have a learning disability, you may need some extra support abroad. Students who wish to inform us of their learning disabilities and request accommodations should fill out **Form #6: Students with Disabilities Voluntary Self-Identification Form - Accommodation Request** at [http://suabroad.syr.edu/acceptedstudents/post-acceptanceforms.html](http://suabroad.syr.edu/acceptedstudents/post-acceptanceforms.html) (SU & non-SU Students). We ask you to document your disability and let us know well in advance where you may need accommodation.

In order to receive disability-related academic accommodations, students must first be registered with the Office of Disability Services (ODS) at Syracuse University. Students who require disability-related accommodations must have a current Accommodations Authorization Letter from ODS to provide to the instructor at the beginning of the semester. Accommodations, such as exam administration, are not provided retroactively; therefore, planning for accommodations at the beginning of the semester is necessary.

For more information about university services to assist students with learning disabilities, contact the director of the Office of Disability Services, at 315-443-4498 (voice) or 315-443-1372 (TDD/TTY).
FINANCIAL INFORMATION

Tuition, program fees and course fees
You will be billed Syracuse University tuition plus a program fee. The program fees for Strasbourg vary, depending on your program of study. Specifically, students participating in Option II/III and music usually incur additional fees because their program dates do not coincide exactly with Option I program dates and they require additional time in housing. Transportation to the program is not included in the program fee.

Course fee
Some courses carry fees to cover field study and/or supplies. These fees ranged from $40 to $500 per course in the 2011-12 academic year and can be found in the course descriptions on the web, which are typically updated in late July for the fall semester. A course-related fees information sheet is sent to all admitted students before departure. For the most current information, look for the Course Fees link on our website: (suabroad.syr.edu>Destinations>Strasbourg, France>Academic Information). Course fees are billed when registration is recorded.

Signature Seminar
During the initial days of the program, you will participate in a required field seminar. The program fee provides for transportation during the seminar, hotel accommodations with breakfast, some dinners, and some group meals. More information about the Signature Seminar is posted on our website.

Refer to the Budget section for specific cost information.

Financial aid
Transferring your financial aid from your home institution
(Non-SU students only. This information does NOT apply to students from direct-billed schools.)

If you are matriculated at a university or college other than SU and are currently receiving federal financial aid, confirm that the aid will continue while you are studying abroad. The first step is to contact the financial aid office at your home school to determine if your school will process financial aid for your enrollment in an SU Abroad program.

If your home college has policies that preclude it from processing financial aid for you while you are studying abroad with Syracuse University, you may be eligible for federal financial aid through Syracuse University, but only if your home college agrees to sign a Consortium Agreement with Syracuse University. See the detailed instructions below for these options:
1. **Home school processes your financial aid**
   - Complete the financial aid transfer form
     [http://suabroad.syr.edu/finances/transferringfinancialaid.html](http://suabroad.syr.edu/finances/transferringfinancialaid.html)
   - Return it to SU Abroad with a copy of your school’s Consortium Agreement

   Your home school may enter into a Consortium Agreement with Syracuse University in which it agrees to process your financial aid for your study abroad program. Your home school should forward a copy of its own Consortium Agreement to our office. Under this arrangement, your school will process your financial aid as if you were still enrolled at your home campus.

   To arrange for the transfer of your financial aid to SU, we require your home school financial aid official and Bursar complete the financial aid transfer form noted above. You will receive a billing statement directly from Syracuse University.

   -or-

2. **Syracuse University processes your financial aid**
   - Documents at [http://suabroad.syr.edu/finances/transferringfinancialaid.html](http://suabroad.syr.edu/finances/transferringfinancialaid.html)

   If your home school will not process your financial aid, Syracuse University may be able to process your Federal Pell Grant, Federal Direct Student Loan, Federal PLUS Loan, or private alternative loan. To make arrangements for the processing, complete the following steps and return documents to SU Abroad:
   - Update your FAFSA; go to [www.fafsa.gov](http://www.fafsa.gov) and have your FAFSA sent to SU. School code: 002882
   - SU Abroad Consortium Agreement
   - Syracuse University Federal Direct Loan Request form
   - Alternative Loan Request form

   **Disbursement of federal loan funds**

   **To receive your loan funds, you must sign a promissory note.** Syracuse University cannot disburse your loan funds any earlier than 10 days before the first day of your program. All federal loans will disburse directly into your tuition account. The financial aid office will notify you or your parent(s) once the funds are credited to your account. Refunds cannot be processed until the first day of school after the funds have been deposited in your tuition account and your enrollment in your SU Abroad program is verified. The Bursar’s office will work in conjunction with SU Abroad to make sure your refund is delivered to you.
**Disbursement of alternative loans**

Alternative loan funds may disburse via Electronic Funds Transfer (EFT) or by paper check, depending on your lender. Loan checks are made co-payable to you and Syracuse University. You must sign your check before it can be credited to your tuition account. If you are already overseas, the check will be sent to you for your signature. You may return the signed check to your SU Abroad staff; they will mail the check to Syracuse University on your behalf.

**Refunds and work-study funds**

You should set up direct deposit online via MySlice to access your Bursar refunds and earnings from work-study positions at SU Abroad centers. For instructions on requesting a refund, visit [bursar.syr.edu](http://bursar.syr.edu). Note: the process may take 7 to 10 business days. Since refunds cannot be dispersed until your program has begun, do not rely on your loan refund to cover expenses before your departure and while initially abroad. Note: work-study positions are only available to Syracuse University students and are not available at all SU Abroad locations.

**Expenses**

You must budget personal funds for all additional expenses you incur during a semester abroad. Round-trip airfare to the program site is estimated at $1,600. Meals are estimated at $2,350 per semester.

You will purchase your English-language textbooks from the Strasbourg center. Payment must be made by either MasterCard or Visa, or through an SU Bookstore account. American Express is not accepted. Books in French must be paid for in cash (Euros).

**Budgeting**

This chart estimates an average budget for a study abroad experience in Strasbourg and can be used to help you plan your finances. Your costs may vary due to your program of study and individual spending habits.

<table>
<thead>
<tr>
<th>One semester abroad</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$18,805</td>
</tr>
<tr>
<td>Program fee$^1</td>
<td>$7,500</td>
</tr>
<tr>
<td>Meals$^2</td>
<td>$2,350</td>
</tr>
<tr>
<td>Round-trip airfare</td>
<td>$1,600</td>
</tr>
<tr>
<td>Visa fees</td>
<td>$305</td>
</tr>
<tr>
<td>Books/supplies</td>
<td>$670</td>
</tr>
<tr>
<td>Personal expenses and Travel$^3</td>
<td>$3,000</td>
</tr>
<tr>
<td>Total semester</td>
<td>$34,230</td>
</tr>
</tbody>
</table>
Note for Option II/III and music students: because the Option II/III and music programs follow the French University calendar, the program fee for students on these programs may be higher to accommodate the additional housing period.

Notes:
(1) The program fee includes pre-departure meetings, orientation abroad, the Signature Seminar, which includes hotel accommodations with breakfast and three group meals, housing in private homes where you’ll receive breakfast seven days per week and an evening meal with your host five days per week (12 meals weekly), a bus pass, cultural activities, general field trips open to all students, International Student I.D. card, and activities and services not covered by tuition and for which a separate fee is not charged.

(2) Includes lunch or third meal Monday through Friday and two meals on Saturday and Sunday during the program period.

(3) Includes personal travel expenses on weekends and during vacation periods; toiletries, laundry, personal hygiene, and other miscellaneous supplies, communication expenses and room and board during vacation periods.

Banking
You will find that you will use cash more frequently in France than you do in the United States. While most businesses in France accept Visa/MasterCard and debit cards, a minimum purchase of 10 Euros is often required

An ATM card with an international PIN is the best way to get cash in France. Check with your bank to be sure your ATM card can be used in foreign countries. ATMs are widely accessible in France. Talk to your bank representative to get information on your bank’s service fees for international ATM withdrawals.

If your ATM card is a debit card linked to the international Visa or MasterCard network, you will get the best exchange rate and not be charged interest. Note that cash advances against a Visa or MasterCard credit card incur interest charges immediately, so deposit funds into your account before going abroad so that you are accessing your balance. Another advantage of the Visa or MasterCard debit card is that family members can deposit money into your account in the United States, and you can access the funds almost immediately through ATMs.

Bank locations
You should check with your own bank to see if they have a branch located in Strasbourg or a special relationship with French banks. Using ATMs at these branches or "sister" banks may reduce your fees when you withdraw funds.
Transferring funds
If parents or family members need to send you money during the semester, they can deposit money in a U.S. bank account accessible through ATMs, which are available throughout France and Europe. Money can also be wired from a Western Union location. For complete advice on transferring money overseas, check with your bank before you leave.

Credit cards
A credit card in your name is required to purchase English language textbooks at the center, and it can come in handy in an emergency. Visa and MasterCard are widely accepted all over Europe. Cash advances against a regular Visa or MasterCard incur interest charges immediately. American Express is not as widely accepted in local shops.

Important note: Let your bank and credit card companies know you will be living abroad for the semester so they do not suspect fraudulent activity when you access your accounts. Also make copies of both sides of your credit and ATM cards and keep them stored in a safe place. If a card is lost or stolen, you will still have access to the important contact and account information on your card.

Midterm break
Students are responsible for their housing and meals during the mid-semester break and will need to cover the costs from their personal funds.
COURSE INFORMATION

For the most up-to-date information on courses, go to http://suabroad.syr.edu/programs/program_orig.html?id=280. Be Sure to check periodically for updates Note: not all courses on the list are offered every semester.

You will receive an academic packet via e-mail, with an updated list of course offerings for this semester and a timetable of classes, which you will use to plan your schedule. The packet also contains a course request form. This is an advising form, on which you will list your desired courses as well as alternate selections. We strongly recommend that you have this form (or a copy of your home school’s form) reviewed and signed by your home college advisor so you know whether and how the courses will count in your degree program. Actual course registration occurs in Strasbourg.

Note: All students are required to enroll in the signature seminar and in either a French language course or a course taught in French.

Program options

Option I: Students take courses at the SU Strasbourg center in art history, history, economics, international communications, literature and film, religion, and political science. You must also take an appropriate-level French language course or a course taught in French.

Option II*: Students accepted to the Option II program take intensive French language and culture courses together with other international students at the Institut International d’Etudes Françaises (IIEF) of the Université de Strasbourg. Students typically take an intensive 6-credit language course and one or more 1-credit courses in such areas as French literature, French culture and society, French art history, and international relations. Most students combine IIEF course work with courses and/or internships offered through Option I at the SU center.

Option III*: Students admitted to the Option III program may take humanities or social sciences courses alongside French undergraduates at the Université de Strasbourg where courses are taught entirely in French. Specific classes are selected after arrival in Strasbourg, when course offerings and schedules become available. Schedule permitting, students may combine these courses with courses and/or internships offered through Option I at the SU center.

Note: Because Options II and III follow the calendars of the French universities, program dates and fees will vary. Refer to the Housing and Calendar pages for additional information.
**Internships/independent study**

**Internships**
Requests for internships will be reviewed by our staff in Strasbourg once you submit the internship request form and your résumé. While we cannot guarantee a specific placement, we attempt to find a suitable match between your background and interests and an available position. All placements are subject to an on-site interview overseas and cannot be finalized until after you arrive in Strasbourg. **If you intend for an internship to meet a degree requirement, you should discuss this with your home college or major advisor before you go abroad.** Note that approval for internship credit is based on the proposal you submit once your internship is finalized in Strasbourg. This form is subject to review by the appropriate academic department and your home school or college (non-Syracuse students’ forms are reviewed at SU Abroad after receiving departmental approval). Nearly all community internships are registered under the non-departmental rubric IPA (International Internship Abroad). Most students sign up for one or two credits (depending on hours fulfilled on-site and on departmental and/or home school policy).

**Independent study**
Requests to take an independent study must be approved by May 15. Independent study requests are usually approved only when it is necessary to meet a degree requirement that cannot be fulfilled by a Strasbourg course offering and to stay on track for graduation. Also, an appropriate faculty sponsor and research materials must be available in Strasbourg. To begin the approval process, contact Jackie Lewis-Frenay at jdlewis@syr.edu or 1-800-235-3472.

**Transcripts for non-SU students**
Your home college or university will need an official transcript from Syracuse University in order to award credit for your semester on an SU Abroad program. Transcripts are not issued automatically – you need to submit a written request to the S.U. transcript office once you have confirmed all your grades are posted and you have no financial holds. Please visit our website for detailed instructions for requesting your transcripts.

http://suabroad.syr.edu/acceptedstudents/requestingyourtranscript.html
## PROGRAM CALENDAR

**SYRACUSE UNIVERSITY IN FRANCE**  
**FALL 2012 - OPTION I**  
**PROVISIONAL ACADEMIC CALENDAR AS OF 2/23/12**

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Group flight departure</td>
<td>Sunday, August 19</td>
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<tr>
<td>Arrival in Berlin</td>
<td>Monday, August 20</td>
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<tr>
<td><strong>European Identity Signature Seminar:</strong></td>
<td>Monday to Friday, August 20 to 31</td>
</tr>
<tr>
<td><em>Berlin, Wroclaw, Brno, Vienna and Regensburg</em></td>
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<tr>
<td>Academic deadline to request pass/fail for European Identity Seminar*</td>
<td>Wednesday, August 22</td>
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<tr>
<td>Travel to Strasbourg and housing placement</td>
<td>Friday, August 31</td>
</tr>
<tr>
<td>Sunday with your host family (dimanche en famille)</td>
<td>Sunday, September 2</td>
</tr>
<tr>
<td>Orientation and registration</td>
<td>Monday and Tuesday, September 3 and 4</td>
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<tr>
<td>Classes begin at SU Strasbourg center</td>
<td>Wednesday, September 5</td>
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<tr>
<td>Redefined Monday (Monday classes meet)</td>
<td>Friday, September 7</td>
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<tr>
<td>Academic deadline to add courses</td>
<td>Wednesday, September 12</td>
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<tr>
<td><strong>All program study tour (required): Alsace</strong></td>
<td>Sunday, September 16</td>
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<tr>
<td>Academic deadline to audit/pass-fail courses*</td>
<td>Wednesday, September 19</td>
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<tr>
<td>Financial deadline for course/credit changes</td>
<td>Wednesday, September 26</td>
</tr>
<tr>
<td>(see refund policies at <a href="http://suabroad.syr.edu/acceptedstudents/policies/refund.html">http://suabroad.syr.edu/acceptedstudents/policies/refund.html</a>)</td>
<td></td>
</tr>
<tr>
<td><strong>All program study tour (optional): Burgundy</strong></td>
<td>Friday to Sunday, September 28 to 30</td>
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<tr>
<td>FRE/HST 447 study tour</td>
<td>TBA</td>
</tr>
<tr>
<td>PSC 427 Study Tour: Luxembourg/Brussels</td>
<td>Wednesday (after classes) to Saturday, October 10 to 13</td>
</tr>
<tr>
<td>Deadline for submission of internship proposals</td>
<td>Monday, October 15</td>
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</tbody>
</table>
| **Fall semester break at SU Strasbourg center**| Friday, October 26 to  
  (includes All Saints’ Day holiday) | Sunday, November 4    |
| **Classes resume at SU Strasbourg center**      | Monday, November 5     |
| Academic deadline to drop courses (no record on transcript) | Thursday, November 8 |
| **Holiday – Armistice Day**                     | Sunday, November 11    |
| **All program study tour (optional): Heidelberg** | Saturday, November 17 |

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Preparing to Go: Strasbourg – Fall 2012
Preparing to Go: Strasbourg – Fall 2012

Academic deadline to withdraw from courses (WD recorded on transcript)    Thursday, November 22

HOA 458 Study Tour: Paris    Friday to Sunday, November 30 to December 2

Last day of classes at the SU Strasbourg center    Thursday, December 6

Final examinations

- Friday, December 7 (FRE Language)
- AND
- Monday to Wednesday, December 10 to 12

Reading day

Saturday, December 8

Program ends

(housing ends at noon)

Friday, December 14

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* Syracuse University limits students to one pass/fail course during a semester abroad.

NOTE: Some courses include study tours that may take place on a weekend. Students should not plan personal travel until they know when they may be required to take part in a class-related trip.

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FALL 2012 – OPTION II and III

Students accepted to our Option II and III programs also participate in the European Identity Seminar so they should arrive in Berlin with the Option I students on August 19. Classes at the French universities are expected to begin in mid-September, but their official calendars are not yet available. Students should be prepared to stay through the end of the final exam period (expected to end shortly before Christmas). When these programs include additional days beyond Option I, a supplemental program fee will be charged to cover extra room and board expenses. A complete calendar will be sent to Option II and III applicants as soon as it is available.
GLOBAL AMBASSADORS/STUDENT PEER ADVISORS

The students listed below recently participated in the SU Strasbourg program and would be happy to answer any questions you have.

<table>
<thead>
<tr>
<th>Name</th>
<th>College/School</th>
<th>Major</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beebe, Devon</td>
<td>Syracuse U.</td>
<td>Communications sciences and disorders</td>
<td><a href="mailto:dnbeebe@syr.edu">dnbeebe@syr.edu</a></td>
</tr>
<tr>
<td>Finn, Matthew</td>
<td>Wake Forest U.</td>
<td>Political science</td>
<td><a href="mailto:finnmd8@wf.edu">finnmd8@wf.edu</a></td>
</tr>
<tr>
<td>Hurst, Charles Alexander</td>
<td>Amherst College</td>
<td>Political science</td>
<td><a href="mailto:churst12@amherst.edu">churst12@amherst.edu</a></td>
</tr>
<tr>
<td>Keil, Stephen Edward</td>
<td>Syracuse U.</td>
<td>International relations</td>
<td><a href="mailto:sekeil@syr.edu">sekeil@syr.edu</a></td>
</tr>
<tr>
<td>Nogueras-Muniz, Cristina Maria</td>
<td>Syracuse U.</td>
<td>Public relations</td>
<td><a href="mailto:cmnoguer@syr.edu">cmnoguer@syr.edu</a></td>
</tr>
<tr>
<td>Radloff, Candice</td>
<td>Syracuse U.</td>
<td>Communication and rhetorical studies</td>
<td><a href="mailto:ceradlof@syr.edu">ceradlof@syr.edu</a></td>
</tr>
<tr>
<td>Ziscovici, Alexandra</td>
<td>Syracuse U.</td>
<td>French</td>
<td><a href="mailto:agziscov@syr.edu">agziscov@syr.edu</a></td>
</tr>
<tr>
<td>Zurcher, Anthony James</td>
<td>U. of Denver</td>
<td>International studies</td>
<td><a href="mailto:anthony.zurcher@du.edu">anthony.zurcher@du.edu</a></td>
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</tbody>
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