Petition for Permission to Study at a Program Not Affiliated with SU Abroad

Instructions

To be considered for approval to apply to a study abroad program not sponsored by or affiliated with SU Abroad, you must submit the following materials to the Associate Provost for International Education and Engagement:

• Application Form (attached)
• Personal Statement
  o In no more than two pages, explain your reasons for wishing to study on the proposed program rather than on a program sponsored by or affiliated with SU Abroad.
• Program brochure and/or URL containing information about the proposed program of study, including information about housing, courses, student services, and cost.
• A letter or email of support from a department chair, including a statement approving possible courses for major, minor or elective credit.
• List of courses you are planning to enroll in (with syllabi, when available).

Please note: You should plan to submit all required materials 9-12 months prior to the program start date so that you will receive a decision before you apply to the program. The decision will be made by the Associate Provost for International Education and Engagement, in conjunction with the Dean of the applicable School/College. You will be notified of the decision via email within 45 days of the submission deadline.

Deadlines for submission:

September 15 (for fall programs with start date in the following year)
March 15 (for spring programs with start date in the following year)

Please return completed form along with all required documents to the Associate Provost for International Education and Engagement, 106 Walnut Place, Syracuse, NY 13210.
# Petition for Permission to Study at a Program Not Affiliated with SU Abroad

**For office use only:** Do not write in this space

Approved: €  Not Approved: €

*Signature of the Associate Provost for International Education and Engagement, in conjunction with the Dean of School/College:______________*

Date:_____________

## Student Information

- **Name:** ____________________________
- **Class:** __________
- **SUID:** ________________

- **Majors:** ___________________________________________________________________________________

- **Minors:** ___________________________________________________________________________________

- **Phone:**_____________
- **Email:**_____________

## Program Information

- **Program at which you seek to study abroad:** __________________________

- **Country:**________________________
- **City:**________________________

- **Host institution:**________________________
- **University of Record:**________________________

- **Semester(s) and year you wish to study abroad:**_____________

- **Program start date:**_____________
- **Program end date:**_____________

- **Program website:**

- **Program language of instruction:**________________________

- **Most closely related program of SU Abroad offerings:**________________________
Briefly summarize the compelling academic and professional reasons for selecting this program:

What courses are you planning to take while abroad and how will they count toward your degree?

What are the housing arrangements?

What are the support services available to students (e.g., academic advising on-site, safety and security protocols, medical insurance and support, 24-hour emergency response availability, accommodations for students with disabilities etc.)?

Student’s Signature ______________________________  Date: ________________

Please return completed form along with all required documents to the Office of the Associate Provost for International Education and Engagement, 106 Walnut Place, Syracuse, NY 13210.