

Advantage Travel of CNY, Inc.

Nettleton Commons
313 East Willow Street, Suite 104
Syracuse, New York 13203

Phone: 315-471-2222; 800-788-1980
Fax: 315-471-6264
E-mail: awalton@advantagecny.com or
mseverance@advantagecny.com
Hours: 9am-3pm, Mon-Fri.
Closed: Weekends & Holidays

February 19, 2008

**Group travel package reservation
form & payment are due to
Advantage Travel by March 19, 2008.**

SYRACUSE UNIVERSITY

**INTERNSHIPS IN POLITICS & NEWS – INTERNSHIPS WITH NGO'S – MANAGEMENT INTERNSHIPS – ACTING FOR THE SCREEN
ART PHOTOGRAPHY – ART VIDEO – CONTEMPORARY ARTS – LONDON THROUGH ARCHITECTURE – MULTICULTURAL LONDON
SCREENWRITING FOR FILM & TV – LONDON THEATRE**

MAY 28 – JULY 12, 2008

- GROUP TRAVEL PACKAGE INFORMATION & RESERVATION FORM -

GROUP FLIGHT ITINERARY

28 MAY 2008	Virgin Atlantic # 2	Depart Newark	9:25 PM
29 MAY 2008		Arrive London – Heathrow	9:05 AM
12 JUL 2008	Virgin Atlantic # 1	Depart London – Heathrow	4:00 PM
12 JUL 2008		Arrive Newark	6:40 PM

Group flight departures are monitored by Advantage Travel personnel.

TRAVEL PACKAGE FEATURES NON-STOP VIRGIN ATLANTIC FLIGHTS

**FREE RETURN DATE CHANGE
ONE-WAY TRANSFER BETWEEN HEATHROW AIRPORT AND THE S.U. ABROAD CENTER IN LONDON
ONE YEAR TICKET VALIDITY**

TRAVEL PROGRAM COSTS

- : The round trip airfare between Newark and London is \$598.
- : Taxes and fuel surcharges are currently \$350.
- : The London Heathrow / S.U. Abroad Center transfer is \$25.
- : Shipping and handling is \$20.

Total Travel Package Cost: \$993

Please note: The taxes, fuel surcharges and government fees that are shown above are accurate at the time of this printing. They are, however, subject to change at the sole discretion of the airlines and/or governments that control them. Advantage Travel is obligated to collect the total amount of taxes, fuel surcharges and fees at the time of ticketing; not when payment is received.

OUTBOUND TRAVEL

- : You must be enrolled in a Syracuse University Summer London Program and travel outbound with the group to be eligible for the group fare. Transportation to/from Newark to connect with the group flight is not included.
- : Upon arrival in London, group flight participants will be transferred to the S.U. Abroad Center. (Students arriving in London independently are on their own to get to the center.)

RETURN FLIGHT INFORMATION

- : Return transportation is from London and must be completed within 1 year of your U.S. departure.
- : Transfer service is not offered on the return. Students are on their own to get to London's Heathrow airport.
- : Airline tickets cannot be issued with an "open" return. The airline ticket must show a return itinerary and travel dates.
- : You will automatically be booked on the group return flight to Newark and may opt to take advantage of the free return date change once you have reached London (see section on "Changing Your Return Ticket").
- : Students who are unable to return with the group may request a return deviation date or may request to return on a Virgin Atlantic non-stop flight to any of the following cities, for the applicable fare increase:

JFK	+ \$ 0	Boston	+ \$ 35	Washington	+ \$ 50
Chicago	+ \$ 75	Miami	+ \$ 105	Orlando	+ \$ 125
Los Angeles	+ \$ 135	San Francisco	+ \$ 135	Las Vegas	+ \$ 165

Since Advantage Travel does not hold blocks of space to the cities listed above, rates quoted are approximate and flights are subject to availability.

- : Group seating is capacity controlled and subject to group space inventory.

DOMESTIC CONNECTIONS

- : Booking your domestic flights through Advantage Travel allows our staff to monitor your flights from your home city through to London on the day of departure.
- : If you wish to have Advantage Travel provide a quote for travel to/from Newark, please e-mail your preferred departure city and travel information to Amy Walton (awalton@advantagecny.com).
- : In some cases, Advantage Travel is able to offer a through-fare ticket, which allows students to through-check luggage and extends the free return date change all the way through to the final destination. If through-fare ticketing is available, it will be offered.
- : Suggested flight itineraries will be based on the most direct routing possible. Itinerary options and pricing will be e-mailed to you. *If you wish to confirm the offered flights, you must e-mail us back with your approval.*

Important Note: If you are booking domestic connections on your own, please do not book anything until you are confirmed on your International flights and please allow a minimum of four hours to connect in Newark.

DEVIATIONS

- : Although students are strongly encouraged to travel with the group, Advantage Travel offers student fares to destinations world-wide. If you cannot travel with the group in either direction and/or need specialized travel planning assistance, please e-mail Bonnie Ayers (bayers@advantagecny.com) with your preferred itinerary and travel dates. Kindly allow at least 72 hours for us to research the best fare/schedules and respond.
- : Students opting to make their own arrangements to get to London are *not eligible* for the Heathrow/London Center transfer service.

CHANGING YOUR RETURN TICKET

- : One return date change is permitted, subject to availability. *Availability is limited* and is not guaranteed. In order to secure the best rate for your group we are required to use an inventory that can be difficult to confirm, especially during peak travel months. Please make return date changes as soon as possible to avoid disappointment.
- : Return date changes must be requested (a) in writing, (b) a minimum of 21 days prior to intended travel and (c) at least 21 days prior to the original return date shown on your airline ticket. Return date change requests that do not meet these criteria are subject to a minimum penalty of \$100.
- : Routing changes (i.e. adding or deleting stops, changing the cities you fly out of or into) are not permitted. Return travel is valid on Virgin Atlantic Airways on the originally ticketed itinerary only. Should you wish to alter your routing after arrival in Europe, you will forfeit the entire value of your return ticket and have to purchase a separate one-way ticket to return to the U.S.

PROCESSING YOUR RESERVATION

- : Group flight requests are honored on a first-come, first-served basis. Phone reservations are not accepted.
- : Reservation forms may be mailed, faxed or scanned and e-mailed. Students paying by credit card may submit their reservation online: http://advantagecny.com/cgi-bin/start.cgi/advantage/adv_res_upgrade/frontend/index.html?START_LINK=SYR
- : Should your flight application form be submitted after group seats are sold out or after the due date has past, Advantage Travel will do all possible to secure a separate reservation for you on the group flight at the best rate possible.
- : Every effort will be made to honor your flight/date requests. If we are not able to confirm the dates/flights you request, alternate arrangements will be offered.
- : Please allow 1-2 weeks to process your application form once it has been received.

PAYMENT & CANCELLATION

- : Payment is due by March 19, 2008.
- : A \$30 late fee applies to reservations and/or payments received on/after March 20th (waived if you are accepted late).
- : MasterCard, VISA, Certified Checks and Money Orders are accepted.
- : Personal checks will be accepted as long as they are received at least 45 days prior to departure.
- : Payments are non-refundable once Syracuse University determines that the program will operate.
- : Unused flight coupons are non-refundable.

FLIGHT CONFIRMATION

- : Confirmation will be e-mailed to you once your application has been processed. Please review the information carefully:
 - ▶ The first and last name must match your passport.
 - ▶ Verify that the shipping address is correct and will be valid when tickets are shipped (10-21 days prior to U.S. departure.)
 - ▶ Check the flight itinerary for accuracy. The itinerary we send will match your airline ticket exactly and penalties will apply if you make changes after the airline ticket is issued.
- : If you have not received e-mail confirmation within 2 weeks of submitting the reservation form, please phone us at 800-788-1980.

DOCUMENT DELIVERY

- : Electronic Tickets: Advantage Travel will attempt to issue electronic tickets for all passengers, but in certain circumstances, this may not be possible. If electronic ticketing is possible, an e-ticket receipt will be shipped by regular U.S. mail and should be presented at the airport to facilitate check-in.
- : Paper Tickets: In the event that a paper ticket must be issued, documents will be shipped by Federal Express and a signature will be required for document delivery. You will receive an e-mail notification if you will be getting a paper ticket. Paper tickets *must be presented at check-in or you will be denied boarding*.
- : Airline documents and transfer vouchers will be shipped 10-21 days prior to departure to the address you provide on the reservation form. Syracuse University and/or Advantage Travel are not responsible for fees incurred due to incorrect or incomplete information, so please be as accurate as possible when completing the reservation form.
- : If you have NOT received your airline ticket within 7 days of departure, please call Advantage Travel at 800-788-1980.

BAGGAGE

- : Luggage allowances can (and do) change without notice. *International travelers must reconfirm luggage restrictions prior to travel*. For the most up-to-date information please refer to the Virgin Atlantic website at www.virgin-atlantic.com.
- : Virgin Atlantic currently allows two checked bags. Neither piece may weigh more than 51lbs. The total linear dimension (height + length + width) of each piece cannot be more than 62". One carry-on is permitted. This carry-on must not exceed 13lbs with a maximum length of 22", width of 14" and depth of 9" including wheels, handles, side pockets etc.
- : For information on what liquids and other items can/cannot be brought aboard an aircraft, please visit the TSA website at www.tsa.gov.

ENTRY REQUIREMENTS

- : All U.S. citizens traveling abroad must possess valid travel documents, which may include a passport and/or visa. Different situations require different documents. You do not need a passport and/or visa to make reservations for travel on the group flight; however, it is your responsibility to make sure that you have the proper documentation prior to travel.
- : You can familiarize yourself with the specific document requirements for the country(s) you are visiting by contacting the U.S. Department of State (www.travel.state.gov) or by contacting your study-abroad program coordinator.
- : Advantage Travel must document each international itinerary with passport and/or visa information, so please be prepared to supply this information prior to departure. Lack of documentation may result in delays in clearing Customs and Immigration and may even result in denied boarding.

FAX, MAIL OR SCAN AND E-MAIL RESERVATION FORM TO ADVANTAGE TRAVEL NO LATER THAN MARCH 19, 2008.

STUDENTS PAYING BY CREDIT CARD MAY SUBMIT RESERVATIONS ON-LINE:

http://advantagecny.com/cgi-bin/start.cgi/advantage/adv_res_upgrade/frontend/index.html?START_LINK=SYR

(If you are accepted after the deadline please contact Advantage Travel for group flight availability and pricing.)

Mail to: Advantage Travel of CNY, Inc.
313 East Willow Street, Suite 104
Syracuse, NY 13203

Fax to: 315-471-6264
E-mail: awalton@advantagecny.com
mseverance@advantagecny.com
- Phone orders are not accepted -

SYRACUSE UNIVERSITY- LONDON – MAY 28 – JULY 12, 2008

GROUP TRAVEL PACKAGE RESERVATION FORM

Airline documents are shipped to the address listed below 10-21 days prior to departure. Please provide a complete address, including apartment number, if applicable. Do not use a P.O. Box or abbreviate. Do not use a school address unless you will be there prior to the group departure. Important information regarding your travel arrangements, including flight confirmation and any airline schedule changes that occur after U.S. departure, will be sent to the e-mail addresses you provide below. Syracuse University and/or Advantage Travel are not responsible for fees incurred due to incorrect or incomplete information.

PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION:

Full Name, As It Appears On Passport: (First/Middle/Last): _____

Ticket Delivery Address: (No P.O. Box, please!) _____

Student Home Phone: _____ Student School Phone: _____

Student Cell Phone: _____ Student E-mail: _____

Emergency Contact Name(s): _____

Daytime Phone: _____ Evening Phone: _____

Cell Phone: _____ E-mail: _____

PASSPORT INFORMATION: (If you have applied for a passport, but haven't received it yet, please forward this information as soon as you can.)

Passport Number: _____ Passport Expiration Date: _____ Gender: _____

Date of Birth: _____ Country of Birth: _____ Country of Citizenship: _____

OUTBOUND FLIGHTS: (Please choose one)

____ I will travel with the group to London on May 28th and would like Advantage Travel to provide information for connecting flights from: _____ (please list city)

-or-

____ I will travel with the group to London on May 28th and will get my own transportation to Newark.

RETURN FLIGHT OPTIONS: (Please complete both sections – rates are based on availability and may vary)

(1) Please indicate the date you wish to return (group return date is July 12th): _____

(2) Please indicate the city you wish to return to: _____ Newark _____ New York JFK _____ Washington (Dulles)
_____ Boston _____ Chicago _____ Miami _____ Orlando _____ Los Angeles _____ San Francisco _____ Las Vegas

If you are requesting domestic connections, alternate return cities or travel dates, kindly allow at least 72 hours for us to research the best flight options and respond to you by e-mail. Advantage Travel will not charge your credit card until you have approved the fare & itinerary.

FARE CALCULATION: (for students whose forms are submitted on or before March 19th, 2008)

+ \$ 948.00 Newark – London Heathrow Round trip including current taxes, fuel surcharges and government fees.

+ \$ 25.00 Heathrow / S.U. Abroad Center transfer

+ \$ 20.00 Mandatory Shipping & Handling

+ \$ _____ Optional Items: e.g. late booking fee, domestic connections, return to a different city, etc.

= \$ _____ Total amount enclosed or to be charged

PLEASE READ AND SIGN: (Form cannot be processed without signature.) I acknowledge and understand that the fare is non-refundable once the group travel request form has been processed. Taxes and fuel surcharges are subject to change.

SIGN HERE(X) _____

TO PAY BY CREDIT CARD: MasterCard _____ VISA _____ Card Number: _____

Cardholder Name _____ Expiration Date: _____

Complete Billing Address _____

Cardholder's Daytime Phone _____ Business Phone _____

Cardholder's Signature (X) _____

PAY BY CHECK OR MONEY ORDER:

Make payable to Advantage Travel and send to: Advantage Travel of CNY, Inc., 313 E Willow Street, Ste 104, Syracuse, NY 13203.

Please make a copy of this form for your records.