

SU LONDON SPRING 2017 REGISTRATION PACKET



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SYRACUSE UNIVERSITY

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SU LONDON CENTRE
Spring 2017 Registration Packet

ONLINE REGISTRATION – November 29 - December 2, 2016

Online registration for London Centre courses runs from November 29 to December 2. **Please read through this packet before you attempt to register online.** You should [check now](#) to see if you have any holds that will prevent you from registering.

Find **YOUR registration start date** in the message for Learning Content: *Registration Appointment and Instructions in your online application* (SU Students: note that any appointment reflected in MySlice is for main campus registration only). All students' registration appointments expire at 3:00 p.m. EST on Friday, December 2. After this date, an SU Abroad Registration Hold will prevent you from making any changes to your schedule until you get to London.

FEATURED COURSES

- [ETS 430.2](#) – *Global Cities and World Cinema*: How does film reflect the urban environment? The global city of London is home to the British Film Institute and the Institute of Contemporary Arts, which regularly screen world cinema. Learn about the New York underworld, post-war Paris and London, urban life in Latin America and China, and the positions of marginalized groups from the US to Jamaica to Iran under the guiding eye of filmmaker Professor Bev Zalcock.
- [SPM 300.2](#) – *Global Sports Marketing: Case Study Approach* (Note new time slot under 'Course Announcements'): How did the American car company Chevrolet land a seven year, £371m deal with Manchester United to advertise on their team shirts? And why did it rapidly go downhill? How did Wimbledon become so famous, and how is its top position among tennis tournaments maintained? Studying with Gen Gordon, head of Law at UCFB Wembley, students will discover how "culture and interest in sport" impacts advertising campaigns. A private tour and talk at Wimbledon is one of the highlights of the class.
- [TRF 560.2](#) – *Documenting Reality: Factual Formats in British Film and TV*: As soon as you get to London, you'll appreciate how huge the 'factual' format is on TV and in film. Documentaries and 'reality-making' are a massive industry in London and across the UK, and in this course you'll get to hear from industry leaders and see for yourself the power of shaping reality into stories for a mass audience.

Other Courses to Consider

As you finalize your schedule in preparation for online registration, you may want to consider the following courses (some of which should fulfill the same requirements as some [in-demand courses](#) that may fill up):

[ADV 206](#) – Advertising Practice in a Diverse Society
[CRS 430](#) – Intercultural Communication
[EEE 370](#) – Introduction to Entrepreneurship and Emerging Enterprises
[ETS 320](#) – Interpreting Shakespeare
[ETS 430.1](#) – Reading Pictures, Seeing Stories
[ETS 464](#) – Traveler's Tales: An Education Abroad
[HOA 201](#) – Masterpieces of Art
[HOM 300.1](#) – Performance Live: London
[HOM 400.1](#) – Black British Music: Exploring Identity through Sound
[HST/MES/PSC 368](#) – Islam and the West
[HST 414/PSC 350 \(NEW Section 2!\)](#) – America: A Foreign Perspective
[PSC 409](#) – The European Union
[SOC 367](#) – Sociology of Sport
[SOC 412 \(Section 2\)](#) – Multicultural London
[SOM 354 \(NEW Section 2!\)](#) – Managing in a Global Setting

COURSE ANNOUNCEMENTS

The information below reflects changes to the Time Schedule included in the Academic Packet published in October. Please refer to the updated Time Schedule to confirm that the courses you intend to take do not conflict.

NEW CLASS TIMES

Meeting times for the following courses have recently changed:

BUA 400/MUI/RAE 408 – <i>The Global Workplace</i> : other week, starting Week 1)	Mondays, 5:30 – 7:30 PM (class now meets every other week, starting Week 1)
HST 300.3 – <i>London’s Living History</i> : class, either 3:30 – 5:00 PM OR 5:00 – 6:30 PM (NOTE: assignments for walking tour time slots will be made in London, NOT selected during online registration. Be sure you can fit at least one time slot into your schedule.)	Tuesdays, 2:00 - 3:30 PM plus a walking tour after class, either 3:30 – 5:00 PM OR 5:00 – 6:30 PM (NOTE: assignments for walking tour time slots will be made in London, NOT selected during online registration. Be sure you can fit at least one time slot into your schedule.)
MAS 362 – <i>Decision Tools for Management</i>	Tuesdays, 6:00 – 9:00 PM
SPM 300.1 – <i>Sport in the United Kingdom</i>	Wednesdays, 2:00 – 5:00 PM
SPM 300.2 – <i>Global Sport Marketing: Case Study Approach</i>	Wednesdays, 10:00 AM – 1:00 PM

ADDITIONAL CLASS SECTIONS

Due to high interest, a second section will be offered for the following classes:

HST 414.2/PSC 350.2 – <i>America: A Foreign Perspective</i>	Wednesdays, 10:40 AM – 1:40 PM
SOM 354.2 – <i>Managing in a Global Setting</i>	Thursdays, 9:00 AM – 12:00 PM

CANCELLATION

Due to low interest, we will not offer DRA 351 – Contemporary British and European Theatre.

Registration Notes Specifically for SU Students

The online registration system for SU Abroad classes does NOT operate the same as for Main Campus classes. You will need to READ THESE INSTRUCTIONS! Here are some key differences:

- You cannot use “Class Search” or “My Planner” for London classes since they do not appear in the MySlice database. In order to register, be sure you are on the **Enroll** tab and use the 5-digit class numbers highlighted on the Time Schedule.
- DO NOT use the online Help during registration (some of these directions do not apply to London class registration). Instead refer to the [three-column chart](#) that details how to add, drop, and swap classes and the [Online Enrollment Guide](#).
- You cannot register for more than 16 semester credits during the online registration period (MySlice will prevent you from doing so). If you would like to take more than 16 credits, you may add a course in London, on a space-available basis, during the first week of classes.
- In some cases, the system may not prevent you from registering for classes for which you are not eligible. Be sure to note any prerequisites indicated in the Time Schedule and select only classes for which you are eligible. Please note that you may be dropped from any class for which you are deemed ineligible based on the transcript information available to us.

REGISTRATION RESTRICTIONS

- **HOA COURSES:** During online registration students may register for **only one** of the following courses (art history majors may register for two):

HOA 201 – Masterpieces of Art: London

HOA 208 – An Architectural History of London

HOA/HST 300.1 – A History of London in 11 Objects

HOA 372 – Business of Art

HOA 473 – London Museums: Art, History & Science in Contemporary Culture

- **SOC COURSES:** During online registration students may register for **only one** of the following courses (sociology majors may register for two):

SOC 367 – Sociology of Sport

SOC/QSX/WGS 400.1 – Sex, Gender and the City

SOC 412 – Multicultural London (two sections available)

→ Students who disregard these directives will be administratively dropped from any additional course (the registration system will not prevent you from registering for more than one of these courses). If seats remain open after all students have registered, you may request to add a second HOA or SOC course in London.

- **CREDIT LIMIT:** During online registration, **MySlice will not allow students to register for more than 16 credits** (5 semester courses). Students who wish to register for more than this typical course load should contact our office prior to the registration period to explain their academic need via email to [Jackie Lewis-Frenay](mailto:Jackie.Lewis-Frenay). Students who would like (but don't need) to take more than 16 credits may add a course in London, on a space-available basis, during the first week of classes.
 - **This credit restriction will not impact students participating in a Signature Seminar;** our office will administratively register participants for this course after online registration concludes.
- **SPECIAL ENROLLMENT COURSES:** Refer to the enclosed list of [Special Enrollment Courses](#) to see if you may register for any of the courses noted on the Time Schedule as **Spec Enroll**.
- Other courses are restricted to students with a specific minimum GPA or who have had prior course experience. **Be sure you have met any prerequisites for a course you plan to take.** Prerequisites are indicated on the Time Schedule (Prerequisites/Restrictions/Notes column), with equivalent courses described for visiting students in each course description. If you do not meet the prerequisite, the system may not allow you to enroll. If you are blocked from a course during online registration and you believe you have the necessary background, contact [Jackie Lewis-Frenay](mailto:Jackie.Lewis-Frenay) with information as to how you are eligible for this course.
- BUA 400/MUI/RAE 408 – *The Global Workplace* is open **ONLY** to students who submitted the Internship Commitment Form by the deadline.
- **SPECIAL PROGRAM COURSES:** The following courses are open **ONLY** to students admitted to the London Program noted in parentheses:
 - ARC 407 – Architectural Design (Architecture Program)
 - ARC 434 – London's Built Environment (Architecture Program)
 - ARC 500.2 – European City and its Representation (Architecture Program)
 - ARC 561 – Survey of British Architecture (Architecture Program)
 - CMD 450 – Communications Design Problems (communications design majors in the Design Program)
 - DES 485 (both sections) – Multidisciplinary Design Studio (Design Program)
 - EDI 352 – Environmental Design Directed Research (environmental and interior design majors in the Design Program)

REGISTRATION NOTES

- **VISITS:** Some art history and history courses (namely HOA 201, HOA/HST 300.1, HOA 473, and HST 300.3) offer two choices for visit times. While **you do not select your visit when you register online** (sign-up for the visits takes place in London), you do need to ensure that you can fit at least one of the visits into your schedule. Since you have to allow travel time to and from the visit, this means you cannot register for another course which meets just before or after the visit time.
- **CROSS-LISTED COURSES:** A number of courses have cross-listings (they can be registered under more than one rubric and/or number, such as HST/MES/PSC 368). To prevent you from getting closed out of such a course under one rubric while the other listings are still open, we have provided only a single class number for most cross-listed courses. This means that you may want to take *Islam and the West* for Political Science or Middle Eastern Studies credits but will see it on your class schedule as HST 368. **Don't be concerned.** Once you get to London, you will be able to correct your registration so that it reflects the rubric you want.

IMPORTANT: Make sure you will have access to a computer during the online registration period. Students who do not register online by December 2 will register on paper in London and may find that some courses are full.

Schedule Adjustment: You will receive a copy of your schedule when you arrive in London, which you will then be asked to confirm. During the first week of classes, you will have an opportunity to make changes to your registration – drop and add classes—with instructor permission. **You will not schedule adjust online** (an SU Abroad Registration Hold prevents you from making changes to your registration online after the London online registration period ends). You will receive instructions on the schedule adjustment process in London.

Wait Lists: **If you are on a wait list for a course, note that this will be addressed in London.** Wait-listed students are required to attend the first class session and speak with the instructor to confirm continued interest in adding the course. **Make sure you are registered for at least 12 credits of courses taught in London, not counting any wait-listed courses. This is necessary in order to fulfill UK immigration requirements.**

REGISTRATION TIPS

There are some courses likely to reach capacity and close during registration, based on information from the Student Advising Forms received. **Be sure to have some alternative classes identified (and in your Shopping Cart), in case a class you would like to take is closed when you register.** Listed below are classes with demand at or higher than capacity (this should not be interpreted as a complete list of all classes which may close):

CRS/ART/TRM 316 – Introduction to Visual Culture

ECN 362/PSC 462 – Globalization, Development, and the Environment

ETS 360.1/FIL 300.1/QSX/WGS 400.2 – British Masculinity on Screen: James Bond and Sherlock Holmes

HOA/HST 300.1 – A History of London in 11 Objects

HOA 473 – London Museums: Art, History & Science in Contemporary Culture

HST 300.2/PSC 315 – Politics & Media: Mass Persuasion

HST 300.3 – London's Living History

HST 414/PSC 350 (section 1) – America: A Foreign Perspective * **Consider new second section on Time Schedule!**

SOC/QSX/WGS 400.1 – Sex, Gender, and the City

SOC 412 (section 1) – Multicultural London * **Consider second section on Time Schedule!**

SOM 354 (section 1) – Managing in a Global Setting * **Consider new second section on Time Schedule!**

TRF 560.1 – The BBC

CHECKLIST: HOW TO PREPARE TO REGISTER FOR CLASSES

What to do BEFORE your registration appointment:

- Be sure you know your NetID and Password so you can access [MySlice](#) for course registration. If you have not used MySlice before, or if you have not activated your account or have forgotten your password, you can set up a new account or reset your password at the [ITS website](#). **You need your SUID number to activate your NetID.** (Visiting Students: you can find your SUID number on your SU Abroad application home page). If you have activated your account but forgotten your NetID, [this site](#) can help.
- Check to see if you need to verify and/or update contact information on MySlice. You may also have to acknowledge that you have read the 'Know the Codes' document. Log into MySlice, select any of the links in Student Services and you will automatically be forwarded to any items that must be reviewed/updated.
- Check for holds that will prevent you from registering (see "[How to View Holds](#)").
- Confirm** your class schedule using the following materials:
 - Updated Time Schedule
 - Check **Prerequisites/Restrictions/Notes Column**. Do not select any course for which you are not eligible. Please note that SU Abroad reserves the right to drop you from any course for which you are deemed ineligible based on the transcript information available to us.
 - Record the **Class Numbers** (highlighted 5-digit number found in the first column of the Time Schedule). **You will enter these numbers when you register to select your classes.**
 - Do not select courses whose meeting times conflict.** Pay special attention to the Days, Times and Visits columns on the Time Schedule. For HOA 201, HST/HOA 300.1, HOA 473, and HST 300.3, be sure at least one of the 1 ½-hour visits fits into your schedule (actual sign-up for the visits takes place in London). For these and other courses with regular visits/performances (ETS 320, HOA 208, and HOM 300.1), **plan on needing about 30 minutes to get to a site visit and 30 minutes to return from a site.** Note that ETS 430.1 has occasional mandatory site visits during its regular class time. **You should not register for another class which meets just before or just after any class with a visit.**
 - [Schedule Planning form](#)
 - [Special Enrollment Lists](#) – **ONLY STUDENTS ON THE LISTS WILL BE ABLE TO REGISTER FOR THESE COURSES!**
 - **Student Advising Form** you uploaded to your online application
- Add your course selection to your Shopping Cart in MySlice.** While you will only initially register for 4 –5 semester courses (12 to 16 credits), you can also put some alternative selections in your cart. Once you have access to register, log back into MySlice and click the boxes next to your first-choice courses and 'ENROLL' to register for classes. If you are unable to get into one or more classes, your alternative courses will still be in your cart for selection.

SPECIAL ENROLLMENT COURSES

LONDON – SPRING 2016

as of 11/16/16

If your name is listed below you may register for the course(s) indicated. If you no longer intend to register for a course for which a seat has been reserved for you, please advise by email to [Jackie Lewis-Frenay](mailto:Jackie.Lewis-Frenay).

ANT 352/HNR 360.2 – FOOD, CULTURE AND IDENTITY - HONORS (I. Bajic-Hajdukovic)

- enrollment priority to students in the SU Honors Program who listed this course among the Primary Course Selections on their Student Advising Form and submitted the form by November 9; non-Honors students must have a minimum 3.4 GPA

The students listed below may register for this course under HNR 360.2:

Class number: 33551

Abdali, Zainab	Aberizk, Samantha	Canete, Catherine	Chalsma, Sophia	Ezrakowski, Benedykt
Gan, Wen Jiun	Joachim, Marisa	Kolinski, Benjamin	Lechman, Stephanie	More, Saniya
Rafi, Ibnul				

The students listed below may register for this course under ANT 352:

Class number: 31903

Cohen, Katie	Shaiman, Jason
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ANT Wait List:

Brooks, Evie	Shrair, Joshua	Lipsitz, Rachel
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COM 346 – RACE, GENDER AND THE MEDIA (J. Springer)

- Prereq: COM 107- Communications & Society or an equivalent introduction to mass media course; strong academic record

The students listed below may register for this course:

Class number: 37958

Archambault, Alexandra	David, Romy	Fattell, Kayla	Feinberg, Sydney	Geffner, Rachel
Gilberg, Amanda	Hyken, Casey	Jellinek, Samuel	Kanemitsu, Nicole	Kolinski, Benjamin
Lannum, Ryan	Lechman, Stephanie	Leonard, Jordan	Lewis, Latia	Lipsitz, Rachel
Magnifico, Emily	Malik, Sophia	Ortiz-Torres, Viveca	Pearson, John	Popa, Isabella
Santini, Sofia	Swanson, Megan	Walsh, Connor		

Space is available to other qualified students; for permission contact [Jackie Lewis-Frenay](mailto:Jackie.Lewis-Frenay)

COM 348 – BEAUTY AND DIVERSITY IN FASHION MEDIA (J. Pickering)

- Prereq: strong academic record

The students listed below may register for this course:

Class number: 38153

Balsam, William	Baranik, Manuela	Cutler, Alexis	Duttweiler, Naomi	Fraser, Kirsty
Han, Xiaonan	Horvath, Hanna	Kingston, Emily	Lopez, Charles	Miller, Lauren
Mosquea, Jomarie	Murphy, Emily	Pak, Eunice	Pathman, Madison	Penzetta, Gabriela
Pincus, Sara	Rivera, Alicia	Ruderman, Darian	Sanchez, Alexandra	Sanfilippo, Laura
Wahl, Allison				

Space is available to other qualified students; for permission contact [Jackie Lewis-Frenay](mailto:Jackie.Lewis-Frenay)

COM 505 – COMMUNICATIONS LAW FOR JOURNALISTS (D. Panethiere)

Class number: 37959

- Prereq: COM 107- Communications & Society or an equivalent introduction to mass media course; strong academic record

The students listed below may register for this course:

Archambault, Alexandra	Asterito, Giana	Balsam, William	Baruch, Rebecca	Berkeley, Clara
Bistricher, Spencer	Cohen, Katie	Crenshaw, Kennedy	Duttweiler, Naomi	Dwyer, Paul
Fraser, Kirsty	Horvath, Hanna	Joachim, Marisa	Kolinski, Benjamin	LaRose, Danielle
Lux, Emma	Magnifico, Emily	Malik, Sophia	Nevin, Sara	Pak, Eunice
Sanchez, Alexandra	Schiff, Matthew	Swann, Sara	Torricelli, Jessica	Wahl, Allison
Walker, DeArbea				

Wait List:

Geffner, Rachel	Berlin, Carley	Gilberg, Amanda	deMatteo, Alexandra
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SPECIAL ENROLLMENT COURSES

LONDON – SPRING 2016

as of 11/16/16

If your name is listed below you may register for the course(s) indicated. If you no longer intend to register for a course for which a seat has been reserved for you, please advise by email to [Jackie Lewis-Frenay](mailto:Jackie.Lewis-Frenay).

PHO 204 – INTRODUCTION TO PHOTOGRAPHY (I. Hessenberg)

- If you successfully register for this class you are encouraged to bring to London either a single lens reflex (SLR) film or digital camera, however a good 10 megapixel compact "point and shoot" camera is acceptable. This class also requires the use of Adobe Creative Suite 6 Design Standard (available on eight computers in the London Centre's photo lab). If you are bringing a personal computer, the professor suggests that you may want to purchase this software before departure (it is cheaper than in the U.K. and you may be eligible for a student discount through the SU bookstore).

Open seats for both sections will be filled in London, with priority to students for whom this course meets a specific degree requirement (not simply elective credit) as indicated on their uploaded, signed SAF. Any remaining seats go to those who listed PHO among the Primary Course Selections on their SAF, in order of submission date of SAF.

Due to over demand, online registration for section 1 is restricted to the students listed below for whom this course meets a studio requirement. These students may register for **section 1 (Monday, 9:00-12:00):** **Class number: 37850**

DeLapp, Audrey	Diehl, Megan	Jimenez, Adonys	Macri, Laura-Renee	Madia, Emma
Molta, Mikayla	Myers, Hannah	Reimnitz, Sam	Robles, Samantha	Rozek, Miranda

The students listed below may register for **section 2 (Monday, 2:00-5:00):**

Class number: 37903

Addis, Sabina	Chen, Arthur	De Paulis, Alexa	Eigo, Alexandria	Escandon, Alexis
Han, Xiaonan	Peyser, Amanda	Safiulina, Yulia	Zhou, Mengdie	

SYRACUSE UNIVERSITY LONDON PROGRAM										
TIME SCHEDULE of Classes (Alphabetic): Spring 2017 Semester										
As of 16th November 2016										
Class #	Course #	Sec. #	Title	Professor	Cr.	Fee	Restrictions/Requisites/Notes	Days	Times	Visits
37825	ADV206	801	Advertising Practice in a Diverse Society	J. Videan	3			M	10:40am-1:40pm	
31903	ANT352	801	Food, Culture and Identity 'HONORS'	I. Bajic-Hajdukovic	3		SPEC Enroll; min.cum GPA 3.4 or SU Honors Program	Th	10:40am-1:40pm	
34025	ARC407	800	Architectural Design VI	D. Sacconi	6	\$300	Arch program only; ARC 307 and 322	M & Th	2-7pm	
40885	ARC434	801	London's Built Environment	E. Cayli	3	\$30	Arch program only	W	2-5pm	
41802	ARC500	802	European City and Representation	P. Issaias	3	\$30	Arch program only	W	10am-1pm	
34007	ARC561	801	Survey of British Architecture	J. Ruivo	3	\$150	Arch program only; Co-req: ARC 407/408/608/609	Tu	10am-1pm & 2-4pm	
40148	ART316	801	Introduction to Visual Culture	N. Trivedi	3		<i>initially registered under CRS 316</i>	W	2-5pm	
39535	ART400	800	History of Contemporary Design	S. Jeppesen	3		Required for Design Program students with limited seats open to others, on a space available basis. Section assignment made in London.	W	10am-1pm OR 2-5pm	
37514	BUA400	802	The Global Workplace	M. Callahan	3		Open only to and required for students who submitted internship commitment form	M	5:30-7:30pm (meets odd weeks only)	
38864	CMD450	801	Communication Design Problems	S. Yanni	3	\$75	Comm and Ad Design majors in Design program only; prereq: CMD252 and 282; coreq: DES485 and ART400	Tu	9:30am- 2:00pm	
38062	COM300	801	Digital Britain: Engaging the User	C. Nahra	3	\$80		Tu	10:00am-1:00pm	
37958	COM346	801	Race, Gender and the Media	J. Springer	3		SPEC Enroll; COM 107 or equiv intro to mass media course, strong academic record	Tu	2-5pm	
38153	COM348	801	Beauty & Diversity in Fashion Media	J. Pickering	3		SPEC Enroll; strong academic record	Tu	10:00am-1:00pm	
37959	COM505	801	Communications Law for Journalists	D. Panethiere	3		SPEC Enroll; COM 107 or equiv intro to mass media course, strong academic record	Tu/Th	2-3:30pm	
40148	CRS316	801	Introduction to Visual Culture	N. Trivedi	3			W	2-5pm	
42140	CRS430	801	Intercultural Communication	TBA	3			Th	2-5pm	
ADMIN	DES485	800	Multidisciplinary Design Studio	F. Nerici	3	\$75	Design Program students only who have been assigned to a specific section: coreq: CMD450/EDI352 and ART400	M	9am-1pm or 2-6pm	plus lab time
32125	ECN312	801	Behavioural Economics	N. Wilkinson	3		ECN101-102 or 203 or equiv intro econ course	Tu	5:20-8:20	
31904	ECN362	801	Globalization, Development and the Environment	M. Keating	3			M	5:20-8:20pm	

Class #	Course #	Sec. #	Title	Professor	Cr.	Fee	Restrictions/Requisites/Notes	Days	Times	Visits
40149	EDI352	801	Environmental Design Directed Research	D. Blandford	3	\$75	Interior Design Majors in Design program only; prereq: EDI351; coreq: DES485 and ART400	Tu	2 - 6pm	
37442	EEE370	801	Introduction to Entrepreneurship & Emerging Enterprises	T. Knight	3			Th	12:20-3:20pm	
31411	ETS320	801	Interpreting Shakespeare	M. Leipacher	3	\$270		Tu	5:20-7:20	Performances mostly Tuesdays after class, finishing approx 10pm
32307	ETS360	801	British Masculinity on Screen: James Bond and Sherlock Holmes	F. Smith	3			Tu/Th	9:40am-12:10pm	
31414	ETS430	801	Reading Pictures, Seeing Stories	F. Morlock	3			M & W	10:40am-12:10pm	occasional mandatory site visits 10:00-12:00 M/W during class
32582	ETS430	802	Global Cities & World Cinema	B. Zalcock	3		Counts toward Film & Screen Studies track for SU/ETS majors	Th	12:20-4:20pm	
31905	ETS464	801	Travellers' Tales: An Education Abroad	F. Morlock	3		satisfies the pre-1900 requirement for SU ETS majors	M & W	2-3:30 pm	
32307	FIL300	801	British Masculinity on Screen: James Bond and Sherlock Holmes	F. Smith	3		<i>initially registered under ETS 360</i>	Tu/Th	9:40am-12:10pm	
37321	FIN355	801	Money & Banking	S. Hannah	3			Tu/Th	10:40-12:10pm	
ADMIN	GEO300	801	Sustainability and Environmental Justice in Europe	M. Spokes	3			Pre	Semester	Signature Seminar
33551	HNR360	801	Food, Culture and Identity 'HONORS'	I. Bajic-Hajdukovic	3		SPEC Enroll; min.cum GPA 3.4 or SU Honors Prog; only SU Honors Program students may register under this rubric	Th	10:40am-1:40pm	
31906	HOA201	801	Masterpieces of Art	D. Sparti	3		not open to students in HOA208; HOA/HST300; HOA372 or HOA473	M	12:20-1:50pm	Tu 10:00-11:30a.m. or 11:30-1pm.
31901	HOA208	801	An Architectural History of London	N. Reuter	3	\$65	not open to students in HOA201; HOA/HST300; HOA372 or HOA473	Tu	10:40-12:10	W 12:00 -1:30pm
32583	HOA300	801	A History of London in 11 Objects	J Hicks	3		not open to students in HOA201; HOA208; HOA372 or HOA473	M	9-10:30am	W 10:30-12noon. or 12noon-1:30pm
32126	HOA372	801	The Business of Art	J. Dickerson	3		not open to students in HOA201; HOA208; HOA/HST300; or HOA473	Tu	2-5pm	
32127	HOA473	801	London Museums: Art, History and Science in Contemporary Culture	D. Sparti	3		not open to students in HOA201; HOA208; HOA/HST300 or HOA372	M	10:40am-12:10pm	W 10:00-11:30a.m. or 11:30-1pm
31900	HOM300	801	Performance Live: London	E. Finer	3	\$220	enrollment priority to Music Industry majors and Bandier Program students	W	5:30-8:00pm	Performances mostly Wednesdays after class, finishing approx 10pm
32930	HOM400	801	Black British Music: Exploring Identity through Sound	J. Springer	3	\$50	enrollment priority to Music Industry majors and Bandier Program students	M	10:40am-1:40pm	
32583	HST300	801	A History of London in 11 Objects	J Hicks	3		not open to students in HOA201; HOA208; HOA372 or HOA473 <i>initially registered under HOA300</i>	M	9-10:30am	W 10:30-12noon. or 12noon-1:30pm
32932	HST300	802	Politics & Media: Mass Persuasion	T. Gordon	3		<i>initially registered under PSC 315</i>	W	5:20-8:20pm	
33615	HST300	803	London's Living History	R. Tames	3			Tu	2-3:30pm	Tu 3:30-5pm or 5-6:30pm
31527	HST368	801	Islam and the West	A. Cecolin	3			M	2-5pm	

Class #	Course #	Sec. #	Title	Professor	Cr.	Fee	Restrictions/Requisites/Notes	Days	Times	Visits
32128	HST414	801	America: A Foreign Perspective	P. Andelic	3		Introductory political science course recommended	M	5:20-8:20pm	
42089	HST414	802	America: A Foreign Perspective	P. Andelic	3		Introductory political science course recommended	W	10:40am-1:40pm	
37459	MAR301	801	Essentials of Marketing	M. Johnston	3		Not open to SU MGT Majors or others who've already taken an intro marketing course. Pre-req sophomore standing	Th	2-5pm	
40888	MAR357	801	Consumer Behaviour	W. Vannoni	3		MAR 255/301 or equiv intro marketing course	W	2-5pm	
37322	MAS362	801	Decision Tools for Management	J. Simmons	3		Priority to SU Mgmt majors then other business students; [MAT 183 (intro to math of finance) or MAT 286 or 296 (calculus II)] AND [MAS 261 (intro statistics for mgmt) or MAT 122 or 221 (probability and statistics)]	Tu	6-9pm	
31527	MES368	801	Islam and the West	A. Cecolin	3		<i>initially registered under HST 368</i>	M	2-5pm	
37323	MGT355	801	Strategic Human Resource Management	A. Plath	3		enrollment priority to SU Whitman students then other business students	M/W	2-3:30pm	
40889	MUI408	802	Music Industry Practicum: The Global Workplace	M. Callahan	3		Open only to and required for MUI majors/minors who submitted internship commitment form	M	5:30-7:30pm (meets odd weeks only)	
37850	PHO204	801	Introduction to Photography	I. Hessenberg	3	\$150	SPEC Enroll	M	9am-noon	plus lab time
37903	PHO204	802	Introduction to Photography	I. Hessenberg	3	\$150	SPEC Enroll	M	2-5 pm	plus lab time
32932	PSC315	801	Politics & Media: Mass Persuasion	T. Gordon	3			W	5:20-8:20pm	
32128	PSC350	801	America: A Foreign Perspective	P. Andelic	3		Introductory political science course recommended <i>initially registered under HST 414</i>	M	5:20-8:20 pm	
42089	PSC350	802	America: A Foreign Perspective	P. Andelic	3		Introductory political science course recommended <i>initially registered under HST 414</i>	W	10:40am-1:40pm	
ADMIN	PSC354	801	Human Rights and Global Affairs	M. Spokes	3			Post	Semester	Signature Seminar
31527	PSC368	801	Islam and the West	A. Cecolin	3		<i>initially registered under HST 368</i>	M	2-5pm	
32308	PSC409	801	The European Union	W. Deckers	3			Tu & Th	5:20- 6:50pm	
31904	PSC462	801	Globalization, Development and the Environment	M. Keating	3		<i>initially registered under ECN 362</i>	M	5:20-8:20pm	
40892	PSY300	801	Health Psychology: Mind, Body and Culture	S. Wang	3		PSY205/209 or equiv intro to psychology course	Th	9am-12noon	
30874	PSY393	801	Personality	D. Bury	3		PSY205/209 or equiv intro to psychology course	W	10:40- 1:40pm	
32933	PSY400	801	Conflict, Trauma & Collective Memory: Psychology & the Great War	C. Roberts	3		PSY205/209 or equiv intro to psychology course	M	2-5pm	
31530	PSY474	801	Forensic Psychology: Crime and Violence	L. Frumkin	3		PSY205/209 or equiv intro to psychology course	M	9am-12noon	

Class #	Course #	Sec. #	Title	Professor	Cr.	Fee	Restrictions/Requisites/Notes	Days	Times	Visits
31240	QSX400	801	Sex, Gender and the City	J. Hunt	3		not open to students in SOC367 or SOC412 initially registered under SOC 400	M	2-5 pm	
32307	QSX400	802	British Masculinity On Screen: James Bond and Sherlock Holmes	F. Smith	3		initially registered under ETS 360	Tu/Th	9:40am-12:10pm	
39539	RAE408	802	Entertainment Industry Practicum: The Global Workplace	M. Callahan	3		Open only to and required for Bandier students who submitted internship commitment form	M	5:30-7:30pm (meets odd weeks only)	
40893	RMT357	801	Visual Merchandising and Store Planning	F. Nerici	3			Th	10am-1pm	
32935	SOC367	801	Sociology of Sport	C. Phipps	3		not open to students in QSX/SOC/WGS400.1 or SOC412	W	2-5pm	
31240	SOC400	801	Sex, Gender and the City	J. Hunt	3		not open to students in SOC367 or SOC412	M	2-5 pm	
31526	SOC412	801	Multicultural London	D. Wheatley	3		not open to students in QSX/SOC/WSG400.1 or SOC367	Tu	10am-1pm	
32311	SOC412	802	Multicultural London	D. Wheatley	3		not open to students in QSX/SOC/WSG400.1 or SOC367	Tu	2-5 pm	
37378	SOM354	801	Managing in a Global Setting	I. Neogy	3		enrollment priority to SU Whitman students then other business students	W	10:40am-1:40pm	
42091	SOM354	802	Managing in a Global Setting	I. Neogy	3		enrollment priority to SU Whitman students then other business students	Th	9am-12noon	
38501	SPM300	801	Sport in the United Kingdom	G. Gordon	3	\$150		W	2-5pm	
38502	SPM300	802	Global Sport Marketing: Case Study Approach	G. Gordon	3			W	10am - 1pm	
38131	TRF560	801	The BBC	C. Cook	3		enrollment priority to Newhouse and other communications majors	Th	9-12noon	
38193	TRF560	802	Documenting Reality: Factual Formats in British Film & TV	C. Nahra	3		enrollment priority to Newhouse and other communications majors	W	9.40am - 1.40pm	
40148	TRM316	801	Introduction to Visual Culture	N. Trivedi	3		initially registered under CRS 316	W	2-5pm	
31240	WGS400	801	Sex, Gender and the City	J. Hunt	3		not open to students in SOC367 or SOC412 initially registered under SOC 400	M	2-5 pm	
32307	WGS400	802	British Masculinity on Screen: James Bond and Sherlock Holmes	F. Smith	3		initially registered under ETS 360	Tu/Th	9:40am-12:10pm	
	Explanation for Abbreviations:									
SPEC Enroll:	Special Enrollment Course: Refer to enclosed list of names to see if you have permission to register.									
	Initially registered under another rubric. See 'Registration Notes' in packet for complete explanation.									
ADMIN	Courses registered administratively (not by student). Note: Signature Seminar credits do NOT count toward your 12-cr minimum.									
TBA	To be announced									

SU LONDON PROGRAM								
DRAFT CLASS TIMETABLE SPRING 2017				MONDAY		as of 16 th November 2016		
Room (subject to change)	09.00-10.30 a.m.	10.40a.m.-12.10p.m.	12:20-1:50p.m.	2:00-3:30p.m.	3.40-5:10pm	5:20-6:50p.m.	7:00-8:30p.m.	8:40-10:10p.m.
B 01								
OGS 101	HOA/HST 300.1 A HISTORY OF LONDON IN 11 OBJECTS J. Hicks (9 am - 10:30am)	HOA 473 - LONDON MUSEUMS: Art, History & Science in Contemporary Culture D. Sparti	HOA201 - MASTERPIECES OF ART D. Sparti	PSY400.1 - CONFLICT, TRAUMA & COLLECTIVE MEMORY: Psychology & the Great War C. Roberts (2 - 5pm)				
OGS 102		ADV 206 - ADVERTISING PRACTICE IN A DIVERSE SOCIETY J. Videan (10:40am-1:40pm)		MGT355 - STRATEGIC HUMAN RESOURCE MGT A. Plath				
OGS 103	PSY 474 - FORENSIC PSYCHOLOGY: Crime and Violence L. Frumkin (9am - 12 noon)			QSX/SOC/WGS400.1 - SEX, GENDER AND THE CITY J. Hunt (2-5pm)		BUA400.2 - THE GLOBAL WORKPLACE MUI408.2 - MUSIC INDUSTRY PRACTICUM RAE408.2 - ENTERTAINMENT INDUSTRY PRACTICUM M. Callahan (5:30-7:30pm; meets every other week)		
OGS 201		ETS 430.1- READING PICTURES, SEEING STORIES F. Morlock		ETS464.1 - TRAVELLERS' TALES: An Education Abroad F. Morlock		ECN362/PSC462- GLOBALIZATION, DEVELOPMENT & THE ENVIRONMENT M. Keating (5:20-8:20pm)		
OGS 202		HOM400.1 - BLACK BRITISH MUSIC: Exploring Identity through Sound J. Springer (10:40am-1:40pm)		HST/MES/PSC 368 - ISLAM AND THE WEST A. Cecolin (2 - 5pm)		HST414.1/PSC350.1 - AMERICA: A FOREIGN PERSPECTIVE P. Andelic (5:20 - 8:20)		
OGS 203								
OGS 301								
OGS 302								
OGS 303								
SR 204								
SR 205 LIBRARY & QUIET AREA								
SR 206 - CONFERENCE ROOM								
SR 302 DESIGN LAB								
SR 303 DESIGN STUDIO	DES485.1 - MULTIDISCIPLINARY DESIGN STUDIO F. Nerici (9am - 1pm)			DES485.2 - MULTIDISCIPLINARY DESIGN STUDIO F. Nerici (2-6pm)				
SR 401 - ARCH STUDIO				ARC407.1 - ARCHITECTURAL DESIGN (2 - 7 pm) M. Hadjistyllis				
SR 403 MUTLI MEDIA LAB	PHO 204.1 INTRO TO PHOTOGRAPHY I. Hessenberg (9am - 12noon)			PHO 204.2 INTRO TO PHOTOGRAPHY I. Hessenberg (2-5p.m.)				
SR 404 MODELLING & CUTTING LAB								
SR 503								
SR 504 ARCH Computer & Printing lab								
SR 505 ARCH STUDIO				ARC407.2 - ARCHITECTURAL DESIGN (2 - 7 pm) D. Sacconi				
THEATRE GALLERY OR ELSEWHERE								

SU LONDON PROGRAM								
DRAFT CLASS TIMETABLE SPRING 2017			TUESDAY			as of 16 th November 2016		
Room (subject to change)	09.00-10.30 a.m.	10.40a.m.-12.10p.m.	12:20-1.50p.m.	2:00-3:30p.m.	3.40-5:10pm	5:20-6:50p.m.	7:00-8:30p.m.	8:40-10:10p.m.
B 01								
OGS 101		HOA208 – AN ARCHITECTURAL HISTORY OF LONDON N. Reuter		HOA372 – THE BUSINESS OF ART J. Dickerson (2 – 5pm)				
OGS 102		COM348 – BEAUTY & DIVERSITY IN FASHION MEDIA J. Pickering (10:00am – 1:00pm)						
OGS 103		SOC 412.1 – MULTICULTURAL LONDON D. Wheatley (10am-1pm)		SOC 412.2 – MULTICULTURAL LONDON D. Wheatley (2-5pm)		ETS320.1 –INTERPRETING SHAKESPEARE M. Leipacher (5:20-7:20) PERFORMANCES AFTER CLASS		
OGS 201				HST300.3 – LONDON'S LIVING HISTORY R. Tames (2-3:30pm)		MAS362 – DECISION TOOLS FOR MANAGEMENT J. Simmons (6-9pm)		
OGS 202		COM300.1 – DIGITAL BRITAIN: Engaging the User – C. Nahra (10:00am-1:00pm)		COM346 – RACE, GENDER AND THE MEDIA J. Springer (2-5pm)		ECN312 – BEHAVIOURAL ECONOMICS N. Wilkinson (5:20-8:20pm)		
OGS 203		FIN355 – MONEY AND BANKING S. Hannah		COM505 – COMMUNICATION LAW FOR JOURNALIST D. Panethiere		PSC409 – THE EUROPEAN UNION W. Deckers		
OGS 301		ETS360/FIL300.1/QSX/WGS400.2 – BRITISH MASCULINITY ON SCREEN: JAMES BOND & SHERLOCK HOLMES F. Smith (9:40am-12:10pm)						
OGS 302								
OGS 303								
SR 204								
SR 205 LIBRARY & QUIET AREA								
SR 206 – CONFERENCE ROOM								
SR 302 - DESIGN LAB								
SR 303 - DESIGN STUDIO	CMD450 – COMMUNICATION DESIGN PROBLEMS S. Yanni (9:30-2pm)			EDI352 ENVIRONMENTAL DESIGN DIRECTED RESEARCH D. Blandford (2-6pm)				
SR 401 – ARCH STUDIO								
SR 403 – MULTI MEDIA LAB								
SR 404 MODELLING & CUTTING LAB								
SR 503								
SR 504 ARCH COMPUTER & PRINTING LAB								
SR 505 – ARCH STUDIO		ARC561 – SURVEY OF BRITISH ARCHITECTURE J Ruivo (10am – 1pm)		ARC561 – SURVEY OF BRITISH ARCHITECTURE J Ruivo (2-4pm)				
THEATRE GALLERY OR ELSEWHERE		HOA201 D. Sparti Visit 10:00-11:30am or 11:30am-1pm			HST300.3 R. Tames Visit 3:30-5pm or 5-6:30pm			

SU LONDON PROGRAM								
DRAFT CLASS TIMETABLE SPRING 2017				WEDNESDAY		as of 16 th November 2016		
Room (subject to change)	09.00-10.30 a.m.	10.40a.m.-12.10p.m.	12:20-1:50p.m.	2:00-3:30p.m.	3.40-5:10pm	5:20-6:50p.m.	7:00-8:30p.m.	8:40-10:10p.m.
B 01								
OGS 101	TRF560.2 - DOCUMENTING REALITY: Factual Formats in British Film & TV C. Nahra (9.40am - 1.40pm)			SOC367 - SOCIOLOGY OF SPORT C. Phipps (2-5pm)				
OGS 102		HST414.2/PSC350.2 - AMERICA: A FOREIGN PERSPECTIVE P. Andelic (10:40am-1:40pm)		MGT355 - STRATEGIC HUMAN RESOURCE MGT - A. Plath				
OGS 103		SOM354.1 - MANAGING IN A GLOBAL SETTING - I. Neogy (10:40am-1:40pm)		MAR357 CONSUMER BEHAVIOUR W. Vannoni (2-5pm)		HOM300.1 - PERFORMANCE LIVE: LONDON E. Finer (5:30-8:00pm) PERFORMANCES AFTER CLASS		
OGS 201		ETS 430.1- READING PICTURES, SEEING STORIES F. Morlock		ETS464.1 - TRAVELLERS' TALES: An Education Abroad F. Morlock				
OGS 202		PSY 393 - PERSONALITY D. Bury (10:40am - 1:40pm)		ART/CRS/TRM316 - INTRODUCTION TO VISUAL CULTURE N. Trivedi (2-5pm)				
OGS 203		ART400.1 - HISTORY OF CONTEMPORARY DESIGN S. Jeppesen (10am-1pm)		ART400.2 - HISTORY OF CONTEMPORARY DESIGN S. Jeppesen (2-5pm)		HST300.2/PSC315 - POLITICS & MEDIA: Mass Persuasion Ishan Cader (5:20-8:20pm)		
OGS 301		SPM300.2 - GLOBAL SPORT MARKETING: Case Study Approach G. Gordon (10am-1pm)		SPM300.1 - SPORT IN THE UNITED KINGDOM G. Gordon (2-5pm)				
OGS 302								
OGS 303								
SR 204								
SR 205 LIBRARY & QUIET STUDY AREA								
SR 206 - CONFERENCE ROOM								
SR 302 DESIGN LAB								
SR 303 DESIGN STUDIO								
SR 401 - ARCH STUDIO								
SR 403 - MULTI MEDIA LAB								
SR 404 MODELLING & CUTTING LAB								
SR 503								
SR 504 ARCH COMPUTER & PRINTING LAB								
SR 505- ARCH STUDIO		ARC 500.2 - EUROPEAN CITY AND REPRESENTATION P. Issaias (10am-1pm)		ARC434 - LONDON'S BUILT ENVIRONMENT E. Cayli (2 - 5pm)				
THEATRE GALLERY OR ELSEWHERE		HOA208 - visit: 12noon -1:30pm HOA473 - visits: 10:00-11:30am or 11:30-1pm HOA/HST300.1 - visits: 10:30-12:00am or 12:00-1:30pm						

SU LONDON PROGRAM								
DRAFT CLASS TIMETABLE SPRING 2017				THURSDAY		as of 16 th November 2016		
Room (subject to change)	09.00-10.30 a.m.	10.40a.m.-12.10p.m.	12:20-1:50p.m.	2:00-3:30p.m.	3.40-5:10pm	5:20-6:50p.m.	7:00-8:30p.m.	8:40-10:10p.m.
B 01								
OGS 101	TRF560.1 - THE BBC C. Cook (9-12noon)		ETS430.2 GLOBAL CITIES AND WORLD CINEMA B. Zalcock (12:20-4:20)					
OGS 102	PSY300.1 - HEALTH PSYCHOLOGY: Mind, Body and Culture S. Wang (9am-12noon)			MAR301 - ESSENTIALS OF MARKETING M. Johnston (2-5pm)				
OGS 103		RMT357 - VISUAL MRCHANDISING AND STORE PLANNING - F. Nerici (10am - 1pm)						
OGS 201	SOM354.2 - MANAGING IN A GLOBAL SETTING - I. Neogy (9am-12noon)		EEE370 - INTRODUCTION TO ENTREPRENEURSHIP T. Knight (12:20-3:20pm)					
OGS 202		ANT352/HNR360.1 - FOOD, CULTURE & IDENTITY - HONORS I. Bajic-Hajdukovic (10:40 a.m. - 1:40 p.m.)		CRS430 - INTERCULTURAL COMMUNICATION R. Johnson (2-5pm)				
OGS 203		FIN355 - MONEY AND BANKING S. Hannah			COM505 - COMMUNICATIONS LAW FOR JOURNALIST D. Panethiere	PSC409 - THE EUROPEAN UNION W. Deckers		
OGS 301		ETS360/FIL300.1/QSX/WGS400.2 - BRITISH MASCULINITY ON SCREEN: JAMES BOND & SHERLOCK HOLMES F. Smith (9:40am-12:10pm)						
OGS 302								
OGS 303								
SR 204								
SR 205 LIBRARY & QUIET STUDY AREA								
SR 206 - CONFERENCE ROOM								
SR 302 DESIGN LAB								
SR 303 DESIGN STUDIO								
SR 401 - ARCH STUDIO				ARC407.1 - ARCHITECTURAL DESIGN (2 - 7 pm) M. Hadjistyllis				
SR 403 MULTI MEDIA LAB								
SR 404 MODELLING & CUTTING LAB								
SR 503								
SR 504 ARCH COMPUTER & PRINTING LAB								
SR 505 - ARCH STUDIO				ARC407.2 - ARCHITECTURAL DESIGN (2 - 7 pm) D. Sacconi				
THEATRE GALLERY OR ELSEWHERE								

SCHEDULE PLANNING FORM

WORK OUT YOUR CLASS SCHEDULE ON THIS SHEET

Class times ---->	9:00- 10:30	10:40-12:10	12:20-1:50	2:00-3:30	3:40-5:10	5:20-6:50	7:00-8:30	8:40-10:10
MONDAY								
TUESDAY								
WEDNESDAY								
THURSDAY								
FRIDAY								

OGS = Old Gloucester St.
 SR = Southampton Row

CLASSES HELD IN OGS AND SR CAN BE SCHEDULED BACK-TO-BACK (BOTH LOCATIONS ARE IN FARADAY HOUSE). BE AWARE WHEN PLANNING YOUR SCHEDULE, THAT YOU COULD NEED 30 MINUTES TO GET TO YOUR SITE VISIT AND ANOTHER 30 MINUTES TO RETURN FROM THE VISIT TO THE CENTRE, WHICH WILL AFFECT YOUR ATTENDANCE AT CLASSES IMMEDIATELY BEFORE AND AFTER YOUR VISIT. ALL SITE VISITS ARE LISTED ON THE *TIME SCHEDULE OF CLASSES*, UNDER THE "VISITS" COLUMN.

REGISTRATION INSTRUCTIONS

Register by December 2

Use MySlice (<https://myslice.ps.syr.edu>)

As You Register:

Use your Schedule Planning Form (with Class Numbers recorded for each course) and the Registration Instructions that follow. Go online to <https://myslice.ps.syr.edu>. The following will explain things you may note as you register:

- Some courses will reach their enrollment limit and you may find that you are unable to register. You may have the option of adding your name to a Wait List. Wait lists are resolved in London; if space opens up during schedule adjustment in London, students on wait lists may be able to register for the course. Priority to enroll goes to majors, then minors, by class level. Wait-listed students need to demonstrate their continued interest in a course by attending the first class session and speaking with the instructor. **If you are closed out of a course that is fulfilling a specific academic requirement which cannot be met by another course AND which you must take this semester in order to graduate on time, you should document this need by having your home college submit the [Academic Need Verification Form](#).** We will make every effort to meet students' confirmed academic needs.
- You will not be able to register or make changes to your schedule after December 2 (an SU Abroad Registration Hold will be placed on your record).

All London classes have enrollment limits. You will not be able to register for a class (or section) once the enrollment limit is reached, so be sure to have alternative course selections ready when you register.

HELP/QUESTIONS

If you encounter any problems as you attempt to register for classes, please refer to "[TROUBLESHOOTING](#)". If you still have technical question or problems, please contact Marisa Lostumbo at SU ABROAD (malostum@syr.edu or 1-800-235-3472).

REGISTRATION INSTRUCTIONS

Register by December 2

Use MySlice (<https://myslice.ps.syr.edu>)

How to View Holds		
	Description	Expected Result
1	Login to MySlice, using your NetID and Password	The MySlice homepage is displayed.
2	In Student Services Finances , select link "View Holds".	All holds are displayed.

Use this chart for a quick overview of registration procedures. For more detailed instructions, review the [Online Enrollment Guide](#).

Add Classes	Drop Classes	Swap Classes
1. Log in to MySlice. Use: <ul style="list-style-type: none"> NetID Password 	1. Log in to MySlice. Use: <ul style="list-style-type: none"> NetID Password 	1. Log in to MySlice. Use: <ul style="list-style-type: none"> NetID Password
2. In Student Services Enrollment , select link: <ul style="list-style-type: none"> Enroll in a class From Add Classes page: <ul style="list-style-type: none"> Select term 	2. In Student Services Enrollment , select link: <ul style="list-style-type: none"> Enroll in a class From Add Classes page: <ul style="list-style-type: none"> Select term 	2. In Student Services Enrollment , select link: <ul style="list-style-type: none"> Enroll in a class From Add Classes page: <ul style="list-style-type: none"> Select term
3. Enter 5-digit Number Found on Time Schedule in this packet	3. Click Drop tab Select class(es) to drop from your class schedule	3. Click Swap tab. Use drop down to select swap out class(es).
4. Add Components (if needed): Lecture Lab Discussion	4. No need to select components, all related parts drop automatically	4. Select switch into class(es): Enter Class Number found on Time Schedule in this packet
5. Confirm Selection: <ul style="list-style-type: none"> Check Class Nbr Check Day/Time Check Location 	5. Confirm Selection: <ul style="list-style-type: none"> Check Class Nbr Check Day/Time Check Location 	5. Confirm Selection: <ul style="list-style-type: none"> Check Class Nbr Check Day/Time Check Location
6. Click: Finish Enrolling Button	6. Click: Finish Enrolling Button	6. Click: Finish Enrolling Button

REGISTRATION INSTRUCTIONS

Register by December 2

Use MySlice (<https://myslice.ps.syr.edu>)

To ensure the accuracy of your schedule:

- Make sure all the sections start with “Z80_” (this identifies them as London classes).
- If you are an undergrad, check that your Term Credits total is at least 12 credits to confirm your status as a full-time student and meet UK immigration requirements. **Do not include credits for wait-listed courses.**
- Verify the section number of any course that has more than one section to ensure that you’ve registered for the correct section.
- Note also that the full title for ETS courses may not be displayed.

TROUBLESHOOTING

TROUBLESHOOTING AND TIPS

Cannot see STUDENT SERVICES application: Within the Orange header of MySlice there is a CONTENT link. Click this link. The MySlice content page is displayed. In the middle of the page is a pagelet with section names listed with check boxes to their left. Click into the check box next to STUDENT SERVICES. Click the SAVE button at the bottom of the page. The MySlice Homepage is re-displayed and the STUDENT SERVICES section has been added. If the STUDENT SERVICES section is not a selection option, contact the ITS help line at 315-443-2677.

Availability: MySlice is scheduled to be available twenty-four hours a day, seven days a week. Regularly scheduled system downtimes will occur for various applications in the portal. Check the ANNOUNCEMENTS on MySlice for advance notification of downtimes. The Information Technology Services (ITS) help line is available during regular University business hours at 315-443-2677.

Timeout: There is an inactivity timeout on the web. There will be a warning message displayed after 55 minutes of inactivity. "Your session is about to time out ...". After 60 minutes of inactivity, MySlice will "timeout", logging you out of the portal. A dialog box will be displayed with the message: "Your Session has ended". Click the yellow OK button, and log out of your browser. Restart your browser and re-enter the following URL - myslice.syr.edu to log into MySlice using your NetID and password.

Printing Web Pages: Click inside the open page. Select Print Frame from File menu. When prompted, click OK.

Scrolling and Moving: On some web pages, you may have to scroll to the right or left to view all content on page. This is especially important to remember when building a large class schedule consisting of multiple-component classes.

NetID and Password: You must have an active NetID and password to use MySlice. You only need to activate your NetID one time. To activate your University NetID and password - your keys to the University's computing network - you can follow the simple steps outlined on the University's NetID Web page - its.syr.edu/netid

Terms:

Autoenroll: When one part of a course is automatically added to your schedule when you register for the other part. When you drop the Enrolled part, both parts are removed from your schedule.

Related Part/Component: One course set up with multiple parts. You need to select each part when registering. You will usually select the first section and then have to select from a prompt list of "related" class sections. An example is a class with two lecture sections and multiple discussion sections listed for each lecture. You must choose one lecture and one section that go together in order to register for the course.

Section Numbering: Numbering consists of a letter, representing the campus where the course is offered, and three digits, representing the section. For example, the section Z801 is an SU Abroad London course identified by "801". The section M001 is a Main Campus course identified by "001" and U001 is a University College course identified by "001".

Technical QUESTIONS regarding registration should be directed to Marisa Lostumbo at SU ABROAD (malostum@syr.edu or 1-800-235-3472).

Common Registration Error Messages

Error Message	Explanation	Resolution
Requisite not met for class, not enrolled.	You have not met the requirements (pre-req, class standing, etc.) to enroll in the specified class.	Select another class. If you can demonstrate that you have the background required for the class and should be allowed to register, contact SU Abroad.
Class full; student added to wait list.	Add not processed because class is closed. Class will appear on student's schedule with status = waiting.	Wait list addressed in London during schedule adjustment. Wait-listed students do not automatically get added to the class but need to demonstrate their continued interest in a course by attending the first class session.
Enrollment in Courses in Career: Graduates are normally not allowed for those in Career: Undergraduate.	UGRD trying to register for grad level class / GRAD trying to register for undergraduate level class	Contact SU Abroad to find out if you are eligible for this class.
Hold on student's record, add not processed	There is a hold on student's record preventing registration	Refer to Financial Hold letter sent by the Bursar and/or click the VIEW MY HOLDS link in the STUDENT SERVICES section for information about the hold. Must clear holds to be able to register.
Maximum term student unit load exceeded	UGRAD = trying to register for more than 16 credits GRAD = trying to register for more than 15 credits	Contact SU Abroad. In certain cases (because of Audit or with Permission from the Honors Program), an override may be granted.
No valid appointment found and open enrollment period has not begun	You are trying to register before initial access date/time or during a time period when the system is not available for registration.	Try again at appropriate time. Contact SU Abroad if attempting to access during the appropriate time.
Permission number entered is not valid	Student Specific permission = permission expired	Contact SU Abroad for clarification on permission status.
Student already enrolled in class, add not processed	Course already on your schedule	Check class number(s)
Student not enrolled; class and wait list are full.	Both the class and wait list are closed.	Select another class. Use the Academic Need Verification Form only if you need this specific course this semester in order to graduate on time.
Student not enrolled; class full or restricted	The class is closed OR you do not meet class requirements	Select another class; choose wait list if available. Use the Academic Need Verification Form only if you meet the class requirements AND need this specific course this semester in order to graduate on time.
Student not enrolled, student needs permission to enroll in this class	The class is closed or restricted. You may be able to obtain permission to enroll in the class by contacting SU Abroad.	Select another class or contact SU Abroad for additional information.