

Syracuse Hong Kong Center & City University of Hong Kong

Spring 2018 Academic Packet



This packet contains:

- Academic Information
- CityU Course List
- Student Advising Form
(Return ASAP and no later
than Wednesday, September
27)



Syracuse Abroad

Syracuse ABROAD

SYRACUSE HONG KONG CENTER: CITYU of HONG KONG

Direct Enroll Option
Spring 2018 Academic Update



PREPARE FOR REGISTRATION

STEP 1 - Request Courses

- Review this packet and course outlines linked from the [CityU Course List](#).
 - You need special permission from Syracuse Abroad to take any course not found on the CityU Course List.
- Follow these [instructions](#) to complete the [Student Advising/Course Request Form \(SAF\)](#).

STEP 2 - Seek Advising and Return Signed SAF to Syracuse Abroad

- Take completed [SAF](#) to your advisor(s) for their signature(s) and to ensure your course plan will keep you on track for graduation.
 - It is helpful to print and provide your advisor(s) with outlines of all the courses you want to get approved (outlines are linked from [CityU course codes](#)). Please note that full syllabi may not be available until classes start in Hong Kong.
- Return [SAF](#) signed by your advisor(s) to Mary Fedorko, mmfedork@syr.edu no later than Wednesday, September 27 (earlier, if possible).
 - If you have academic requests that should be communicated with CityU, explain these in an email to [Mary Fedorko](#) (see sample on page 4).
 - The sooner we submit your CityU application with your course requests, the better your chances of getting into your desired courses.
- Bring a copy of your SAF to Hong Kong. Schedule adjustment occurs in Hong Kong.

GRADES AND ACADEMIC RESOURCES

- Grades for CityU courses may not post to your SU transcript until August so you should ensure that this timing will not adversely affect you academically or in terms of financial aid awarding.
 - At Syracuse University, all work for registered classes must be completed on or before the degree certification date. If you are graduating, you should seek advice from your home college regarding your degree certification date and also be certain you are aware of any remaining degree requirements.

- Information on enrollment policies, grades, SU library resources, and registration can be found on the *Preparing To Go* [website](#). Visiting students should also look at this site for information on transfer credit and [requesting an SU transcript](#).
- You should carefully review [academic policies](#) applicable to all Syracuse Abroad programs.
- You should regularly check your [syr.edu](#) email for messages from Syracuse Abroad.

COURSE INFORMATION

Undergraduate students must enroll on a full-time basis and register for at least 12 credits at CityU (visiting students' home schools may require their students to register for more than 12 credits). Students are advised to register for a maximum of five courses at CityU. Classes meet Monday through Saturday (you must be prepared to attend classes on Friday and Saturday).

Visiting Students Only: Once you have fulfilled the CityU and Syracuse program requirements by selecting 12 credits of SU-approved courses, you may select *one* additional non-approved course to be brought back to your home school as transfer credit direct from CityU. This would require you to request transcripts from both Syracuse and CityU at the end of the semester. Contact [Jackie Lewis-Frenay](#) for access to a list of *all* Spring 2018 CityU Courses open to exchange students.

You should first confirm with your home school that they will:

- 1) Accept a non-SU-approved course for transfer credit.
- 2) Accept a CityU transcript for a non-SU-approved course.



Photo: Amayo Bassey

CityU Course List

- Select** five first-choice courses plus two alternatives for each first-choice course from the [CityU Course List](#). Keep in mind that you should not expect to be pre-registered for all of your first-choice courses.
- List** these courses on the [Student Advising/Course Request Form \(SAF\)](#) and seek academic advising with print-outs of the CityU course outlines (accessed from links found in CityU Course Code).
- Based on the courses you request and are pre-registered for by CityU, you will be assigned to a particular college at CityU. Students are expected to maintain a registration for a minimum of two courses offered by their assigned college.
- Do any of the courses you select have prerequisites at CityU? (Prerequisites are listed in each CityU course outline). If yes, **indicate** on the SAF the course on your transcript that you believe meets the prerequisite. You also need to email the syllabus for your transcribed course to Mary Fedorko, mmfedork@syr.edu, when you return your SAF.
- If you are not initially pre-registered for a course with prerequisites and attempt to add it during the schedule adjustment period, understand that you will likely need to re-submit this supporting documentation to CityU.

General Academic Requests for CityU

After we receive your signed Student Advising/Course Request Form, our office will submit your application to CityU. If you have specific requests regarding your courses, please email these to Mary Fedorko, mmfedork@syr.edu, with your SAF. The following are examples of what some students may want to indicate:

- I must be registered for at least ____credits in order to stay on track for graduation.
how many
- I need to take ____course(s) in my major: _____
how many specify discipline
 - (For Dual majors) I need to take ____course(s) in my second major: _____
how many specify discipline
- I need to take ____course(s) in my minor: _____
how many specify discipline
- I need to take a (Mandarin or Cantonese) language course: YES NO
- I need to fulfill this course requirement: _____

Remember:

- Neither Syracuse Abroad nor CityU can guarantee enrollment in specific courses. You must have some flexibility in terms of your academic requirements and course requests in order to participate in this program.
- CityU's time schedule of classes is not available until about two weeks before the start of the semester. You may find out that you have one or more time conflicts in your initial schedule (why it is essential to have alternative pre-approved courses!). Schedule adjustment for some courses can be done online; adding and dropping other courses will take place after you arrive in Hong Kong.

SPRING 2018 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department	CityU Course Code	Title	SU Course #
Accountancy	AC4342	Auditing (SU students may not take with ACC 476) *	ACC 480
Accountancy	CB2101	Introduction to Managerial Accounting (equivalent of ACC 252 at SU) *	ACC 280
Asian & International Studies	AIS2040	History and Society in Asia	HST 380
Asian & International Studies	AIS3126	International Political Economy	ECN 380
Chinese and History	CAH2956	Mandarin for Non-Chinese Speakers I	CHI 180
Chinese and History	CAH2957	Mandarin for Non-Chinese Speakers II	CHI 180
Chinese and History	CAH2996	Basic Cantonese I	FLL 180
Chinese and History	CAH2998	Cantonese Communication Skills for Putonghua Speakers	FLL 280
Chinese and History	GE1101	Chinese Cultural Heritage in Modern Perspective	ANT 280
Chinese and History	GE1105	Chinese Music Appreciation	HOM 180
Chinese and History	GE1501	Chinese Civilisation - History and Philosophy	HST 280
Computer Science	CS1102	Introduction to Computer Studies	IST 180
Economics & Finance	CB2400	Micro-Economics	ECN 180
Economics & Finance	EF3333	Financial Systems, Markets and Instruments	FIN 380
Economics & Finance	EF3442	Intermediate Microeconomics (not open to SU students) *	ECN 380
Economics & Finance	EF3450	Principles of Econometrics	ECN 480
Economics & Finance	EF3461	Economies of China (Mainland) and Hong Kong	BUA 480 or ECN 380
Economics & Finance	EF4312	Mergers and Acquisitions	FIN 380
Economics & Finance	EF4313	Corporate Finance I (not open to SU students) *	FIN 480
Economics & Finance	EF4320	Advanced Security Analysis and Portfolio Management	FIN 480
Economics & Finance	EF4331	International Finance and Banking	BUA 480
Economics & Finance	EF4461	Contemporary Economic and Financial Issues in China	BUA 480 or ECN 380
Economics & Finance	EF4471	International Finance	FIN 480
Economics & Finance	EF4491	Real Estate Economics and Finance (SU students may not take with RES 431) *	RES 480

*All parenthetic notes apply only to students matriculated at Syracuse University; not applicable to visiting students.

SPRING 2018 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department	CityU Course Code	Title	SU Course #
English	GE2408	Travel Writing: Discovery and Experience	WRT 280
English	GE2409	Words and Images: Reading and Writing in the 21st Century	WRT 280
Information Systems	IS2505	e-Business	IST 380
Information Systems	IS4650	Global Business Technology Consulting (SU students may not take with more than one of the following: GET 400 (Global Consulting Challenges), IST 400 (Enterprise IT Consultation), IST 325 (Information Management Consultation))*	IST 380
Management	CB2300	Management (SU students may not take with SOM 122) *	SOM 280
Management	CB4303	Strategy and Policy	BUA 480
Management	GE2204	Business Ethics and Society	LPP 380
Management	MGT3422	Product and Service innovation Management (SU students may not take with MAR 444) *	MAR 480
Management	MGT4225	Global Human Resources Management	BUA 480
Marketing	CB2601	Marketing	MAR 280
Marketing	MKT3652	Chinese Business Culture and Management	BUA 480
Marketing	MKT 4604	Marketing in China	MAR 480
Marketing	MKT4605	International Marketing	MAR 480
Marketing	MKT 4623	Selling and Sales Management (Not open to SU retail management majors; SU students may not take with RMT 307) *	RMT 380
Marketing	MKT4628	e-Marketing	MAR 480
Marketing	MKT 4633	Cultural Advertising	MAR 480
Marketing	MKT 4671	Chinese Multinationals	BUA 480
Management Sciences	CB2200	Business Statistics (not open to SU students) *	MAS 280
Management Sciences	GE2202	Globalization and Business (SU students may substitute for SOM 354) *	SOM 380
Physics & Materials Science	GE2305	Astronomy - The Sky and Us	AST 180
Public Policy	GE1118	Philosophy Goes to the Movies	PHI 280
Public Policy	POL2603	Social Science Research Methods	PSC 380
Public Policy	POL3111	Democracy and Democratization	PSC 380
Public Policy	POL3113	Issues in Contemporary World Politics	PSC 380

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SPRING 2018 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department	CityU Course Code	Title	SU Course #
PublicPolicy	POL3114	Seminars on Hong Kong Government and Politics	PAF 380 or PSC 380
PublicPolicy	POL3204	Ethics and Public Policy	PSC 380
PublicPolicy	POL3205	Urban Policy	PAF 380 or PSC 380
PublicPolicy	POL3206	Environmental Issues, Policy and Ethics	PAF 380 or PSC 380
PublicPolicy	POL3233	Managing the Housing System	PAF 380 or PSC 380
PublicPolicy	POL3234	Transport Planning and Management	PAF 380 or PSC 380
PublicPolicy	POL3308	Managing Human Resources in the Public Sector	PAF 380 or PSC 380
PublicPolicy	POL3309	Issues in Public Management	PAF 380 or PSC 380
PublicPolicy	POL3710	Contemporary Chinese Politics	PSC 380
School of Creative Media	GE1110	Exploring Contemporary Art	ART 280
School of Creative Media	GE1129	Creative Photography	APH 380
Applied Social Sciences	GE2129	Psychology for Young Professionals	PSY 280
Applied Social Sciences	SS3419	Complex Organizations	SOC 380
Applied Social Sciences	SS3714	Social Psychology (equivalent of PSY 274 at SU) *	PSY 280
Applied Social Sciences	SS4707	Introduction to Clinical Psychology (equivalent of PSY 415 at SU) *	PSY 480

*All parenthetic notes apply only to students matriculated at Syracuse University; not applicable to visiting students.

STUDENT ADVISING/COURSE REQUEST FORM (SAF) INSTRUCTIONS

Checklist for Students

RETURN your signed [SAF](#) by Wednesday, September 27 and earlier, if possible. The sooner you return the form, the sooner we can submit your application to CityU and the better your chances of getting into your first-choice courses.

- Check** that your course plan totals at least 12 CityU credits. You may not register for more than 19 total credits.
- List** the five CityU courses you would most like to take, in order of priority, on the numbered lines. On the shaded lines, list two alternatives for each first-choice course (therefore, you need to list a total of 15 courses). You need to seek approval for all these courses in order to facilitate your registration in the event that a class is full, cancelled, or there is a time conflict. This is particularly important since you may not be eligible for all CityU courses you select and because the time schedule of classes is not available until shortly before the semester starts.
- Confirm** that all courses you've listed are found on the [CityU Course List for Exchange Students](#). Visiting Students may select one course not on this list, provided their home college will accept a CityU transcript for a non-SU-approved course.
- Check** that none of your selected courses repeat prior study (even if the course is taught in another language). If you have any questions about whether a course covers the same or similar material to one already on your transcript, have your home institution review the syllabus for the new course.
- Review** the CityU course outlines for each course you list to see if any has a prerequisite. You must have met any prerequisite and indicate what comparable course on your transcript fulfills each prerequisite. Email the syllabus for each comparable course to [Mary Fedorko](#).
- Take** the SAF and course outlines linked from the [CityU Course List](#) to your study abroad advisor, college dean, academic advisor, and/or other authorized official(s) at your institution, asking for their approval and assessment of how/whether these courses will count toward your degree. You should also discuss whether you have any academic requests you hope to meet in order to stay on track for graduation; this would require you to also inform [Mary Fedorko](#) of such general academic requests.
 - Visiting students: If your school requires you to use its own course approval form, return both your SAF and a copy of your school's form. If your school does not pre-approve courses as a matter of policy, please note this on your SAF. In either case, however, you must still list your course choices with alternatives on this form and return it to [Mary Fedorko](#).
 - SU students: take this form to your home college advisor to ensure that the courses you select are appropriate for your program of study. You may also need to obtain some approvals from your faculty, dual college, and/or minor advisor(s). **Be sure any advising hold is lifted when you get your Student Advising/Course Request Form signed.**
- Keep** your completed SAF to bring with you to Hong Kong and send a copy to your home campus advisor for their files.
- Return** the SAF signed by your advisor(s) to Mary Fedorko (mmfedork@syr.edu):
 - Return your form by Wednesday, September 27 whether or not you have been able to obtain school approval.

Instructions for Advisors

1. Using the course descriptions provided by the student, indicate your approval of a course by signing in the "Course Approval" column.
2. Indicate how an approved course may count toward the student's degree in the "Counts Toward" column (e.g., major, minor, elective, core, specific course substitute, excess credit, etc.).
3. If you cannot approve a course, please indicate this in the "Course Approval" column.
4. Return the form to the student.
5. **SU ADVISORS:** Please take action needed to lift any advising hold!

Syracuse ABROAD

STUDENT ADVISING/COURSE REQUEST FORM HONG KONG CENTER: CITYU HK - SPRING 2018

Student Information

Student's Name _____ SU ID # _____ Grad. Date _____

Home College _____ Major(s) _____

Minor(s) _____ E-mail _____

School/College Advisor Information

Name _____ Title _____

E-mail _____ Telephone No. _____ Fax No. _____

Students and Advisors: Please refer to the [instructions](#) before completing this form.

- List 15 courses found on the [CityU Course List](#), in order of priority (#1 - #5 should be the courses you're most interested in taking; you must list two alternative selections for each first-choice course).
- You must get academic advising and return this form (with signatures) to [Mary Fedorko](#) by the Wednesday, September 27 deadline (earlier, if possible) in order to participate in this program. Also, inform Mary of any general academic requests.
- Send electronic version of syllabus for each course you believe meets a CityU prerequisite (see*) to [Mary Fedorko](#) (mmfedork@syr.edu).
- **PLEASE PRINT CLEARLY AND KEEP A COPY!**

TO BE COMPLETED BY STUDENT:

TO BE COMPLETED BY ADVISOR(S):

	CITYU COURSE	COURSE TITLE	SU COURSE #	PREREQ MET BY *	COURSE APPROVAL	COUNTS TOWARD
1.						
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2.						
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3.						
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4.						
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