

# Syracuse Hong Kong Center & City University of Hong Kong

Fall 2018 Academic Packet



## This packet contains:

- Academic Information
- CityU Course List
- Student Advising Form  
**(Return ASAP and no later than Friday, April 20)**



# Syracuse Abroad

# Syracuse ABROAD

## SYRACUSE HONG KONG CENTER: CITYU of HONG KONG

Direct Enroll Option  
Fall 2018 Academic Update



### PREPARE FOR REGISTRATION

#### STEP 1 - Request Courses

- Review this packet and course outlines linked from the [CityU Course List](#).
  - You need special permission from Syracuse Abroad to take any course not found on the CityU Course List.
- Follow these [instructions](#) to complete the [Student Advising/Course Request Form \(SAF\)](#).

#### STEP 2 – Seek Advising and Return Signed SAF to Syracuse Abroad

- Take completed [SAF](#) to your advisor(s) for their signature(s) and to ensure your course plan will keep you on track for graduation.
  - It is helpful to print and provide your advisor(s) with outlines of all the courses you want to get approved (outlines are linked from [CityU course codes](#)). Please note that full syllabi may not be available until classes start in Hong Kong.
- Return [SAF](#) signed by your advisor(s) to Mary Fedorko, [mmfedork@syr.edu](mailto:mmfedork@syr.edu) **no later than Friday, April 20** (earlier, if possible).
  - If you have academic requests that should be communicated with CityU, explain these in an email to [Mary Fedorko](#) (see sample on page 4).
  - The sooner we submit your CityU application with your course requests, the better your chances of getting into your desired courses.
- Bring a copy of your SAF to Hong Kong. Schedule adjustment occurs in Hong Kong.

#### GRADES AND ACADEMIC RESOURCES

- Grades for CityU courses may not post to your SU transcript until February so you should ensure that this timing will not adversely affect you academically or in terms of financial aid awarding.
  - At Syracuse University, all work for registered classes must be completed on or before the degree certification date. If you are graduating, you should seek advice from your home college regarding your degree certification date and also be certain you are aware of any remaining degree requirements.

- Information on enrollment policies, grades, SU library resources, and registration can be found on the *Preparing To Go* [website](#). Visiting students should also look at this site for information on transfer credit and [requesting an SU transcript](#).
- You should carefully review [academic policies](#) applicable to all Syracuse Abroad programs.
- You should regularly check your *syr.edu* email for messages from Syracuse Abroad.

## COURSE INFORMATION

Undergraduate students must enroll on a full-time basis and register for at least 12 credits at CityU (visiting students' home schools may require their students to register for more than 12 credits). Students are advised to register for a maximum of five courses at CityU. Classes meet Monday through Saturday (you must be prepared to attend classes on Friday and Saturday).

**Visiting Students Only:** Once you have fulfilled the CityU and Syracuse program requirements by selecting 12 credits of SU-approved courses, you may choose to select *one* additional non-approved course to be brought back to your home school as transfer credit direct from CityU. This would require you to request transcripts from both Syracuse and CityU at the end of the semester. Contact [Jackie Lewis-Frenay](#) for access to a list of *all* Fall 2018 CityU Courses open to exchange students.

You should first confirm with your home school that it will:

- 1) Accept a non-SU-approved course for transfer credit.
- 2) Accept a CityU transcript for a non-SU-approved course.



Photo: Amayo Bassey



## CityU Course Selection Checklist

- Select** five first-choice courses plus two alternatives for each first-choice course from the [CityU Course List](#).  
Keep in mind that you should not expect to be pre-registered for all of your first-choice courses.
- List** these courses on the [Student Advising/Course Request Form \(SAF\)](#) and seek academic advising with print-outs of the CityU course outlines (accessed from links found in CityU Course Code).
- Based on the courses you request and are pre-registered for by CityU, you will be assigned to a particular college at CityU. Students are expected to maintain a registration for a minimum of two courses offered by their assigned college.
- Do any of the courses you select have prerequisites at CityU? (Prerequisites are listed in each CityU course outline). If yes, **indicate** on the SAF the course on your transcript that you believe meets the prerequisite. You also need to email the syllabus for your transcribed course to Mary Fedorko, [mmfedork@syr.edu](mailto:mmfedork@syr.edu), when you return your SAF.
- If you are not initially pre-registered for a course with prerequisites and attempt to add it during the schedule adjustment period, understand that you will likely need to re- submit this supporting documentation to CityU.

## General Academic Requests for CityU

After we receive your signed Student Advising/Course Request Form, our office will submit your application to CityU. If you have general requests regarding your course enrollment, please email these to Mary Fedorko, [mmfedork@syr.edu](mailto:mmfedork@syr.edu), with your SAF. The following are examples of what some students may want to indicate:

<ul style="list-style-type: none"><li>• I must be registered for at least ____credits in order to stay on track for graduation. <small>how many</small></li><li>• I need to take ____course(s) in my major: _____ <small>how many                      specify discipline</small></li><li>○ (For Dual majors) I need to take ____course(s) in my second major: _____ <small>how many                      specify discipline</small></li><li>• I need to take ____course(s) in my minor: _____ <small>how many                      specify discipline</small>       <input type="checkbox"/>       <input type="checkbox"/></li><li>• I need to take a (Mandarin or Cantonese) language course:    YES    NO</li><li>• I need to fulfill this course requirement: _____</li></ul>
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### Remember:

- Neither Syracuse Abroad not CityU can guarantee enrollment in specific courses. You must have some flexibility in terms of your academic requirements and course requests in order to participate in this program.
- CityU's time schedule of classes is not available until about two weeks before the start of the semester. You may find out that you have one or more time conflicts in your initial schedule (why it is essential to have alternative pre-approved courses!). Schedule adjustment for some courses can be done online; adding and dropping other courses will take place after you arrive in Hong Kong.

## FALL 2018 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department /Unit	CityU Course Code	Title	SU Course #
Accountancy	<a href="#">CB2101</a>	Introduction to Managerial Accounting (SU students may not take with ACC 252)	ACC 280
Accountancy	<a href="#">AC4161</a>	Accounting and Management Information Systems	ACC 480
Accountancy	<a href="#">AC4251</a>	Taxation and Tax Planning	ACC 380
Accountancy	<a href="#">AC4342</a>	Auditing (SU students may not take with ACC 476)	ACC 480
Asian & International Studies	<a href="#">AIS3032</a>	State and Economy in Asia	ECN/PSC 380
Asian & International Studies	<a href="#">AIS3033</a>	Culture and Change in Asia	ANT 380
Asian & International Studies	<a href="#">AIS3123</a>	Theories of Development	PSC/GEO 380
Asian & International Studies	<a href="#">AIS4027</a>	Religions and Society in Asia	SOC 380
Asian & International Studies	<a href="#">AIS4072</a>	Contemporary International Politics of the Asia Pacific	PSC 480
Asian & International Studies	<a href="#">AIS4123</a>	International Security	PSC 380
Biology & Chemistry	<a href="#">BCH2007</a>	Principles of Organic Chemistry (4 credits)	CHE 280
Biology & Chemistry	<a href="#">BCH3012A</a>	Genetics	BEN 380
Chinese and History	<a href="#">CAH2956</a>	Mandarin for Non-Chinese Speakers I	CHI 180
Chinese and History	<a href="#">CAH2996</a>	Basic Cantonese I	FLL 180
Chinese and History	<a href="#">CAH2998</a>	Cantonese Communication Skills for Putonghua Speakers	FLL 280
Chinese and History	<a href="#">GE1101</a>	Chinese Cultural Heritage in Modern Perspective	ANT 280
Chinese and History	<a href="#">GE1105</a>	Chinese Music Appreciation	HOM 180
Chinese and History	<a href="#">GE1107</a>	The City in Chinese History and Culture	HST 380
Chinese and History	<a href="#">GE1501</a>	Chinese Civilisation - History and Philosophy	HST 280
Computer Science	<a href="#">CS1102</a>	Introduction to Computer Studies	IST 180
Computer Science	<a href="#">CS2204</a>	Fundamentals of Internet Applications Development	IST 280
Economics & Finance	<a href="#">CB2400</a>	Micro-Economics	ECN 180
Economics & Finance	<a href="#">EF3320</a>	Security Analysis and Portfolio Management	FIN 480
Economics & Finance	<a href="#">EF3331</a>	Asia-Pacific Capital Markets and Standards of Practice	FIN 380
Economics & Finance	<a href="#">EF3333</a>	Financial Systems, Markets and Instruments	FIN 380
Economics & Finance	<a href="#">EF3441</a>	Intermediate Macroeconomics (not open to SU students)	ECN 380

**\*All parenthetic notes apply only to students matriculated at Syracuse University; not applicable to visiting students.**

## FALL 2018 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department /Unit	CityU Course Code	Title	SU Course #
Economics & Finance	<a href="#">EF3451</a>	Economic and Business Forecasting	ECN 380
Economics & Finance	<a href="#">EF4312</a>	Mergers and Acquisitions	FIN 380
Economics & Finance	<a href="#">EF4321</a>	Derivatives and Risk Management	FIN 480
Economics & Finance	<a href="#">EF4334</a>	Regulation and Management of Financial Institutions	FIN 380
Economics & Finance	<a href="#">EF4473</a>	International Trade	ECN 480
School of Law	<a href="#">LW2601</a>	Hong Kong Legal System	PSC 280
Information Systems	<a href="#">IS4650</a>	Global Business Technology Consulting (SU students may not take with more than one of the following: GET 400 – Global Consulting Challenges, IST 400 – Enterprise IT Consultation, or IST 325)	IST 380
Management	<a href="#">CB4303</a>	Strategy and Policy	BUA 480
Management	<a href="#">GE2204</a>	Business Ethics and Society	LPP 380
Marketing	<a href="#">CB2601</a>	Marketing	MAR 280
Marketing	<a href="#">MKT4604</a>	Marketing in China	MAR 480
Marketing	<a href="#">MKT4605</a>	International Marketing	MAR 480
Marketing	<a href="#">MKT4624</a>	Retail Management	MAR 480
Marketing	<a href="#">MKT4625</a>	Advertising Management and Integrated Marketing Communications	MAR 480
Marketing	<a href="#">MKT4628</a>	e-Marketing	MAR 480
Management Sciences	<a href="#">CB2200/MS2200</a>	Business Statistics (not open to SU students)	MAS 280
Management Sciences	<a href="#">GE2202</a>	Globalization and Business (not open to SU management majors)	SOM 380
Public Policy	<a href="#">POL2104</a>	Government and Politics in Hong Kong	PSC 380
Public Policy	<a href="#">POL2105</a>	Introduction to Political Science	PSC 380
Public Policy	<a href="#">POL2107</a>	Government, Law and Society	PAF/PSC 380
Public Policy	<a href="#">POL2201</a>	Public Policy and Social Development	PAF/PSC 380
Public Policy	<a href="#">POL2307</a>	Principles of Public Sector Management	PSC 380
Public Policy	<a href="#">POL3109</a>	Approaches in Political Analysis	PSC 380
Public Policy	<a href="#">POL3113</a>	Issues in Contemporary World Politics	PSC 380
Public Policy	<a href="#">POL3207</a>	Health Care Policy and Ethics	PAF/PSC 380

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## FALL 2018 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department /Unit	CityU Course Code	Title	SU Course #
Public Policy	<a href="#">POL3232</a>	Transport Policy and the Environment	PAF/PSC 380
Public Policy	<a href="#">POL3306</a>	Organizational Behavior for Public Management	PSC 380
Public Policy	<a href="#">POL3307</a>	Managing Financial Resources in the Public Sector	PAF/PSC 380
Public Policy	<a href="#">POL3310</a>	Public Management in the Information Age	PSC 380
Public Policy	<a href="#">POL3315</a>	Ethics in Government	PHI/PSC 380
Public Policy	<a href="#">POL3410</a>	Management Ethics	PSC 380
Public Policy	<a href="#">POL3725</a>	Economic Transformation in China	PSC 380
School of Creative Media	<a href="#">GE1110</a>	Exploring Contemporary Art	ART 280
Applied Social Sciences	<a href="#">GE2129</a>	Psychology for Young Professionals	PSY 280
Applied Social Sciences	<a href="#">SS2027</a>	Social Statistics and Research Methods	SOC 380
Applied Social Sciences	<a href="#">SS2028</a>	Basic Psychology II (equivalent of PSY 313 at SU)	PSY 380
Applied Social Sciences	<a href="#">SS2029</a>	Basic Sociology	SOC 180
Applied Social Sciences	<a href="#">SS2030</a>	Introduction to Criminology	SOC 280
Applied Social Sciences	<a href="#">SS2712</a>	Personality and Individual Differences	PSY 380
Applied Social Sciences	<a href="#">SS3711</a>	Biological Psychology (SU students may not take with PSY 223)	PSY 280
Applied Social Sciences	<a href="#">SS3712</a>	Cognitive Psychology (SU students may not take with PSY 322)	PSY 380
Applied Social Sciences	<a href="#">SS3724</a>	Positive Psychology	PSY 380

**\*All parenthetic notes apply only to students matriculated at Syracuse University; not applicable to visiting students.**

# STUDENT ADVISING/COURSE REQUEST FORM (SAF) INSTRUCTIONS

## Checklist for Students

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RETURN your signed [SAF](#) by **Friday, April 20** and earlier, if possible. The sooner you return the form, the sooner we can submit your application to CityU and the better your chances of getting into your first-choice courses.

- Check** that your course plan totals at least 12 CityU credits. You may not register for more than 19 total credits.
- List** the five CityU courses you would most like to take, in order of priority, on the numbered lines. On the shaded lines, list two alternatives for each first-choice course (therefore, you need to list a total of 15 courses). You need to seek approval for all these courses in order to facilitate your registration in the event that a class is full, cancelled, or there is a time conflict. This is particularly important since you may not be eligible for all CityU courses you select and because the time schedule of classes is not available until shortly before the semester starts.
- Confirm** that all courses you've listed are found on the [CityU Course List for Exchange Students](#). Visiting Students may choose to select one course not on this list, provided their home college will accept a CityU transcript for a non-SU-approved course.
- Check** that none of your selected courses repeat prior study (even if the course is taught in another language). If you have any questions about whether a course covers the same or similar material to one already on your transcript, have your home institution review the syllabus for the new course.
- Review** the CityU course outlines for each course you list to see if any has a prerequisite. You must have met any prerequisite and indicate what comparable course on your transcript fulfills each prerequisite. Email the syllabus for each comparable course to [Mary Fedorko](#).
- Take** the SAF and course outlines linked from the [CityU Course List](#) to your study abroad advisor, college dean, academic advisor, and/or other authorized official(s) at your institution, asking for their approval and assessment of how/whether these courses will count toward your degree. You should also discuss whether you have any academic requests you hope to meet in order to stay on track for graduation; this would require you to also inform [Mary Fedorko](#) of such general academic requests.
  - **Visiting students:** If your school requires you to use its own course approval form, return both your SAF and a copy of your school's form. If your school does not pre-approve courses as a matter of policy, please note this on your SAF. In either case, however, you must still list your course choices with alternatives on this form and return it to [Mary Fedorko](#).
  - **SU students:** take this form to your home college advisor to ensure that the courses you select are appropriate for your program of study. You may also need to obtain some approvals from your faculty, dual college, and/or minor advisor(s). **Be sure any advising hold is lifted when you get your Student Advising/Course Request Form signed.**
- Keep** your completed SAF to bring with you to Hong Kong and send a copy to your home campus advisor for their files.
- Return** the SAF signed by your advisor(s) to Mary Fedorko ([mmfedork@syr.edu](mailto:mmfedork@syr.edu)):
  - Return your form by **Friday, April 20** whether or not you have been able to obtain school approval.

## Instructions for Advisors

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1. Using the course descriptions provided by the student, indicate your approval of a course by signing in the "Course Approval" column.
2. Indicate how an approved course may count toward the student's degree in the "Counts Toward" column (e.g., major, minor, elective, core, specific course substitute, excess credit, etc.).
3. If you cannot approve a course, please indicate this in the "Course Approval" column.
4. Return the form to the student.
5. **SU ADVISORS:** Please take action needed to lift any advising hold!



# Syracuse ABROAD

## STUDENT ADVISING/COURSE REQUEST FORM HONG KONG CITYU DIRECT PLACEMENT – FALL 2018

### Student Information

Student's Name \_\_\_\_\_ SU ID # \_\_\_\_\_ Grad. Date \_\_\_\_\_

Home College \_\_\_\_\_ Major(s) \_\_\_\_\_

Minor(s) \_\_\_\_\_ E-mail \_\_\_\_\_

### School/College Advisor Information

Name \_\_\_\_\_ Title \_\_\_\_\_

E-mail \_\_\_\_\_ Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Students and Advisors: Please refer to the [instructions](#) before completing this form.

- List 15 courses found on the [CityU Course List](#), in order of priority (#1 - #5 should be the courses you're most interested in taking; you must list two alternative selections for each first-choice course).
- You must get academic advising and return this form (with signatures) to [Mary Fedorko](#) by the **Friday, April 20<sup>th</sup> deadline** (earlier, if possible) in order to participate in this program. Also, inform Mary of any general academic requests.
- Send electronic version of syllabus for each course you believe meets a CityU prerequisite (see\*) to [Mary Fedorko](#) (mmfedork@syr.edu).
- **PLEASE PRINT CLEARLY AND KEEP A COPY!**

#### TO BE COMPLETED BY STUDENT:

#### TO BE COMPLETED BY ADVISOR(S):

	CITYU COURSE	COURSE TITLE	SU COURSE #	PREREQ MET BY	COURSE APPROVAL	COUNTS TOWARD
1.						
alt						
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2.						
alt						
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3.						
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