

Syracuse ABROAD

ACADEMIC NEED VERIFICATION FORM

Syracuse Abroad strives to accommodate all students' course selections. However, our course enrollments are limited for reasons of pedagogy, physical space and/or instructor availability; therefore, we cannot always meet demand. When demand is higher than the enrollment limit, we prioritize students on the Wait List. Some of the criteria we consider are class level, a student's declared major or minor, and how a course may count toward degree requirements. Our objective is to ensure, to the extent possible, that students with a true academic need for a particular Syracuse Abroad center course will be able to enroll in that course.

You should use this form to provide documentation from your home college **only** if you must enroll in a Syracuse center course in order to graduate on schedule **and** have no other course options.

STUDENT COMPLETES THIS SECTION

Please complete the following:

Student name

SU London course needed during semester abroad

SCHOOL OFFICIAL COMPLETES THIS SECTION (Note: this should be completed by an individual who is familiar with all of your remaining degree requirements. For SU students, this would typically be your home college advisor/recorder.)

State the specific requirement this course fulfills for this student:

While you may not have information about our other course offerings, explain whether this requirement could possibly be met by another course (examples include a course within the same department, another studio course, any upper-level humanities course):

If no other course can meet this specific requirement, will this student be able to graduate on schedule if s/he cannot take this course while studying at the SU London Centre? (check one) Yes No

School Official should sign below and return to our office by scanning and emailing to Jeanne Chu at jechu100@syr.edu or by faxing to 1-315-443-2971. Thank you for your assistance.

Signature of School Official (for SU students, this should be the Home College Recorder)

Date

Print Name and Title

Phone Number

Email Address