

Syracuse Hong Kong Center & City University of Hong Kong

Spring 2019 Academic Packet



This packet contains:

- Academic Information
 - CityU Course List
 - Student Advising Form
- (Return ASAP and no later than Wednesday, Sept 19)**



Syracuse Abroad

Syracuse ABROAD

SYRACUSE HONG KONG CENTER: CITYU of HONG KONG

Direct Enroll Option
Spring 2019 Academic Update



PREPARE FOR REGISTRATION

STEP 1 - Request Courses

- ☐ Review this packet and course outlines linked from the [CityU Course List](#).
 - You need special permission from Syracuse Abroad to take any course not found on the CityU Course List.
- ☐ Follow these [instructions](#) to complete the [Student Advising/Course Request Form \(SAF\)](#).

STEP 2 – Seek Advising and Return Signed SAF to Syracuse Abroad

- ☐ Take completed [SAF](#) to your advisor(s) for their signature(s) and to ensure your course plan will keep you on track for graduation.
 - It is helpful to print and provide your advisor(s) with outlines of all the courses you want to get approved (outlines are linked from [CityU course codes](#)). Please note that full syllabi may not be available until classes start in Hong Kong.
- ☐ Return [SAF](#) signed by your advisor(s) to Mary Fedorko, mmfedork@syr.edu **no later than Wednesday, September 19** (earlier, if possible).
 - If you have academic requests that should be communicated with CityU, explain these in an email to [Mary Fedorko](#) (see sample on page 4).
 - The sooner we submit your CityU application with your course requests, the better your chances of getting into your desired courses.
- ☐ Bring a copy of your SAF to Hong Kong. Schedule adjustment occurs in Hong Kong.

GRADES AND ACADEMIC RESOURCES

- Grades for CityU courses may not post to your SU transcript until August so you should ensure that this timing will not adversely affect you academically or in terms of financial aid awarding.
 - At Syracuse University, all work for registered classes must be completed on or before the degree certification date. If you are graduating, you should seek advice from your home college regarding your degree certification date and also be certain you are aware of any remaining degree requirements.

- Information on enrollment policies, grades, SU library resources, and registration can be found on the *Preparing To Go* [website](#). Visiting students should also look at this site for information on transfer credit and [requesting an SU transcript](#).
- You should carefully review [academic policies](#) applicable to all Syracuse Abroad programs.
- You should regularly check your *syr.edu* email for messages from Syracuse Abroad.

COURSE INFORMATION

Undergraduate students must enroll on a full-time basis and register for at least 12 credits at CityU (visiting students' home schools may require their students to register for more than 12 credits). Students are advised to register for a maximum of five courses at CityU. Classes meet Monday through Saturday (you must be prepared to attend classes on Friday and Saturday).

Visiting Students Only: Once you have fulfilled the CityU and Syracuse program requirements by selecting 12 credits of SU-approved courses, you may choose to select *one* additional non-approved course to be brought back to your home school as transfer credit direct from CityU. This would require you to request transcripts from both Syracuse and CityU at the end of the semester. Contact [Jackie Lewis-Frenay](#) for access to a list of *all* Spring 2019 CityU Courses open to exchange students.

You should first confirm with your home school that it will:

- 1) Accept a non-SU-approved course for transfer credit.
- 2) Accept a CityU transcript for a non-SU-approved course.



Photo: Amayo Bassey

CityU Course Selection Checklist

- ☐ **Select** five first-choice courses plus two alternatives for each first-choice course from the [CityU Course List](#).
Keep in mind that you should not expect to be pre-registered for all of your first-choice courses.
- ☐ **List** these courses on the [Student Advising/Course Request Form \(SAF\)](#) and seek academic advising with print-outs of the CityU course outlines (accessed from links found in CityU Course Code).
- Based on the courses you request and are pre-registered for by CityU, you will be assigned to a particular college at CityU. Students are expected to maintain a registration for a minimum of two courses offered by their assigned college.
- ☐ Do any of the courses you select have prerequisites at CityU? (Prerequisites are listed in each CityU course outline). If yes, **indicate** on the SAF the course on your transcript that you believe meets the prerequisite. You also need to email the syllabus for your transcribed course to Mary Fedorko, mmfedork@syr.edu, when you return your SAF.
- If you are not initially pre-registered for a course with prerequisites and attempt to add it during the schedule adjustment period, understand that you will likely need to re-submit this supporting documentation to CityU.

General Academic Requests for CityU

After we receive your signed Student Advising/Course Request Form, our office will submit your application to CityU. If you have general requests regarding your course enrollment, please email these to Mary Fedorko, mmfedork@syrr.edu, with your SAF. The following are examples of what some students may want to indicate:

- I must be registered for at least ____ credits in order to stay on track for graduation.
how many
- I need to take ____ course(s) in my major: ____
how many specify discipline
 - (For Dual majors) I need to take ____ course(s) in my second major: ____
how many specify discipline
- I need to take ____ course(s) in my minor: ____
how many specify discipline
- I need to take a (Mandarin or Cantonese) language course: YES ☐ NO ☐
- I need to fulfill this course requirement: _____

Remember:

- Neither Syracuse Abroad nor CityU can guarantee enrollment in specific courses. You must have some flexibility in terms of your academic requirements and course requests in order to participate in this program.
- CityU's time schedule of classes is not available until about two weeks before the start of the semester. You may find out that you have one or more time conflicts in your initial schedule (why it is essential to have alternative pre-approved courses!). Schedule adjustment for some courses can be done online; adding and dropping other courses will take place after you arrive in Hong Kong.

SPRING 2019 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department	CityU Course Code	Title	Prerequisite(s)	SU Course #
Accountancy	AC4342	Auditing (SU students may not take with ACC 476) *	2 semesters Corporate Accounting	ACC 480
Accountancy	CB2101	Introduction to Managerial Accounting (equivalent of ACC 252 at SU) *	Intro to Financial Accounting	ACC 280
Asian & International Studies	AIS2040	History and Society in Asia	NONE	HST 380
Asian & International Studies	AIS3126	International Political Economy	NONE	ECN 380
Asian & International Studies	AIS3554	Comparative Management: China, Japan, and South Korea	NONE	MGT 380
Chinese and History	CAH2956	Mandarin for Non-Chinese Speakers I	NONE	CHI 180
Chinese and History	CAH2957	Mandarin for Non-Chinese Speakers II	1 semester intro Mandarin	CHI 180
Chinese and History	CAH2996	Basic Cantonese I	NONE	FLL 180
Chinese and History	CAH2998	Cantonese Communication Skills for Putonghua Speakers	Knowledge of Mandarin	FLL 280
Chinese and History	GE1101	Chinese Cultural Heritage in Modern Perspective	NONE	ANT 280
Chinese and History	GE1105	Chinese Music Appreciation	NONE	HOM 180
Chinese and History	GE1501	Chinese Civilisation - History and Philosophy	NONE	HST 280
Computer Science	CS1102	Introduction to Computer Studies	NONE	IST 180
Economics & Finance	CB2400	Microeconomics	NONE	ECN 180
Economics & Finance	EF3333	Financial Systems, Markets and Instruments	Financial Mgmt course	FIN 380
Economics & Finance	EF3441	Intermediate Macroeconomics (not open to SU students) *	Macro- + microeconomics	ECN 380
Economics & Finance	EF3442	Intermediate Microeconomics (not open to SU students) *	Microeconomics + Math for economics/finance	ECN 380
Economics & Finance	EF3450	Principles of Econometrics	Business statistics or Math for economics/finance	ECN 480
Economics & Finance	EF3461	Economies of China (Mainland) and Hong Kong	Macroeconomics	BUA 480 or ECN 380
Economics & Finance	EF4312	Mergers and Acquisitions	Financial Mgmt, Financial Acctg and Microeconomics	FIN 380
Economics & Finance	EF4313	Corporate Finance I (not open to SU students) *	Financial Mgmt, Financial Acctg and Microeconomics	FIN 480
Economics & Finance	EF4314	Corporate Valuation (not open to SU students) *	Financial Mgmt, Financial Acctg and Microeconomics	FIN 480
Economics & Finance	EF4320	Advanced Security Analysis and Portfolio Management	Security Analysis, Financial Mgmt, Financial Acctg + Microeconomics	FIN 480

*All parenthetic notes apply only to students matriculated at Syracuse University; not applicable to visiting students.

SPRING 2019 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department	CityU Course Code	Title	Prerequisite(s)	SU Course #
Economics & Finance	EF4331	International Finance and Banking	Security Analysis, Financial Mgmt, Financial Acctg, Macro- and Microeconomics	BUA 480
Economics & Finance	EF4471	International Finance	Intermediate Macro- + Intermediate Microeconomics	FIN 480
Economics & Finance	EF4484	Economic Strategy and Game Theory	Intermediate Microeconomics	ECN 480
Economics & Finance	EF4491	Real Estate Economics and Finance (SU students may not take with RES 431) *	Macroeconomics + Urban Economics	RES 480
Information Systems	IS2505	e-Business	NONE	IST 380
Management	CB4303	Strategy and Policy	Intro Management course	BUA 480
Management	GE2204	Business Ethics and Society	NONE	LPP 380
Management	MGT3422	Product and Service Innovation Management (SU students may not take with MAR 444) *	Intro Management course	MAR 480
Marketing	CB2601	Marketing	NONE	MAR 280
Marketing	MKT3607	Creativity in Marketing	Intro Marketing course	MAR 380
Marketing	MKT4605	International Marketing	Intro Marketing course	MAR 480
Marketing	MKT4622	Services Marketing	Intro Marketing + Marketing Research	MAR 480
Marketing	MKT4628	e-Marketing	Intro Marketing course	MAR 480
Marketing	MKT4633	Cultural Advertising	Intro Marketing course	MAR 480
Marketing	MKT4671	Chinese Multinationals	NONE	BUA 480
Management Sciences	CB2200	Business Statistics (not open to SU students) *	NONE	MAS 280
Public Policy	POL2402	Introduction to Social and Political Philosophy	NONE	PSC 380
Public Policy	POL2603	Introduction to Social Science Research Methods	NONE	PSC 380
Public Policy	POL3111	Democracy and Democratization	NONE	PSC 380
Public Policy	POL3114	Seminars on Hong Kong Government and Politics	NONE	PAF 380 or PSC 380
Public Policy	POL3204	Ethics and Public Policy	NONE	PSC 380
Public Policy	POL3206	Environmental Issues, Policy and Ethics	NONE	PAF 380 or PSC 380
Public Policy	POL3207	Health Care Policy and Ethics	NONE	PAF 380 or PSC 380

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SPRING 2019 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department	CityU Course Code	Title	Prerequisite(s)	SU Course #
Public Policy	POL3234	Transport Planning and Management	NONE	PAF 380 or PSC 380
Public Policy	POL3308	Managing Human Resources in the Public Sector	NONE	PAF 380 or PSC 380
Public Policy	POL3309	Issues in Public Management	NONE	PAF 380 or PSC 380
Public Policy	POL3703	Labour and the State in China	NONE	PAF 380 or PSC 380
Public Policy	POL3710	Contemporary Chinese Politics	NONE	PSC 380
School of Creative Media	GE1110	Exploring Contemporary Art	NONE	ART 280
School of Creative Media	GE1129	Creative Photography	NONE	APH 380
Applied Social Sciences	GE2129	Psychology for Young Professionals	NONE	PSY 280
Applied Social Sciences	SS3419	Complex Organizations	Intro sociology course	SOC 380
Applied Social Sciences	SS3714	Social Psychology (equivalent of PSY 274 at SU) *	Intro Psych course	PSY 280
Applied Social Sciences	SS4707	Introduction to Clinical Psychology (equivalent of PSY 415 at SU) *	Abnormal Psych + 2 semesters Psych research methods	PSY 480

*All parenthetic notes apply only to students matriculated at Syracuse University; not applicable to visiting students.

STUDENT ADVISING/COURSE REQUEST FORM (SAF) INSTRUCTIONS

Checklist for Students

RETURN your signed [SAF](#) by **Wednesday, September 19** and earlier, if possible. The sooner you return the form, the sooner we can submit your application to CityU and the better your chances of getting into your first-choice courses.

- ☐ **Check** that your course plan totals at least 12 CityU credits. You may not register for more than 19 total credits.
- ☐ **List** the five CityU courses you would most like to take, in order of priority, on the numbered lines. On the shaded lines, list two alternatives for each first-choice course (therefore, you need to list a total of 15 courses). You need to seek approval for all these courses in order to facilitate your registration in the event that a class is full, cancelled, or there is a time conflict. This is particularly important since you may not be eligible for all CityU courses you select and because the time schedule of classes is not available until shortly before the semester starts.
- ☐ **Confirm** that all courses you've listed are found on the [CityU Course List for Exchange Students](#). Visiting Students may choose to select one course not on this list, provided their home college will accept a CityU transcript for a non-SU-approved course.
- ☐ **Check** that none of your selected courses repeat prior study (even if the course is taught in another language). If you have any questions about whether a course covers the same or similar material to one already on your transcript, have your home institution review the syllabus for the new course.
- ☐ **Review** the CityU course outlines for each course you list to see if any has a prerequisite. You must have met any prerequisite and indicate what comparable course on your transcript fulfills each prerequisite. Email the syllabus for each comparable course to [Mary Fedorko](#).
- ☐ **Take** the SAF and course outlines linked from the [CityU Course List](#) to your study abroad advisor, college dean, academic advisor, and/or other authorized official(s) at your institution, asking for their approval and assessment of how/whether these courses will count toward your degree. You should also discuss whether you have any academic requests you hope to meet in order to stay on track for graduation; this would require you to also inform [Mary Fedorko](#) of such general academic requests.
 - **Visiting students:** If your school requires you to use its own course approval form, return both your SAF and a copy of your school's form. If your school does not pre-approve courses as a matter of policy, please note this on your SAF. In either case, however, you must still list your course choices with alternatives on this form and return it to [Mary Fedorko](#).
 - **SU students:** take this form to your home college advisor to ensure that the courses you select are appropriate for your program of study. You may also need to obtain some approvals from your faculty, dual college, and/or minor advisor(s). **Be sure any advising hold is lifted when you get your Student Advising/Course Request Form signed.**
- ☐ **Keep** your completed SAF to bring with you to Hong Kong and send a copy to your home campus advisor for their files.
- ☐ **Return** the SAF signed by your advisor(s) to Mary Fedorko (mmfedork@syr.edu):
 - Return your form by **Wednesday, September 19** whether or not you have been able to obtain school approval.

Instructions for Advisors

1. Using the course descriptions provided by the student, indicate your approval of a course by signing in the "Course Approval" column.
2. Indicate how an approved course may count toward the student's degree in the "Counts Toward" column (e.g., major, minor, elective, core, specific course substitute, excess credit, etc.).
3. If you cannot approve a course, please indicate this in the "Course Approval" column.
4. Return the form to the student.
5. **SU ADVISORS:** Please take action needed to lift any advising hold!

Syracuse ABROAD

STUDENT ADVISING/COURSE REQUEST FORM HONG KONG CITYU DIRECT PLACEMENT – SPRING 2019

Student Information

Student's Name _____ SU ID # _____ Grad. Date _____

Home College _____ Major(s) _____

Minor(s) _____ E-mail _____

School/College Advisor Information

Name _____ Title _____

E-mail _____ Telephone No. _____ Fax No. _____

Students and Advisors: Please refer to the [instructions](#) before completing this form.

- List 15 courses found on the [CityU Course List](#), in order of priority (#1 - #5 should be the courses you're most interested in taking; you must list two alternative selections for each first-choice course).
- You must get academic advising and return this form (with signatures) to [Mary Fedorko](#) **by the Wednesday, September 19th deadline** (earlier, if possible) in order to participate in this program. Also, inform Mary of any general academic requests.
- Send electronic version of syllabus for each course you believe meets a CityU prerequisite (see*) to [Mary Fedorko](#) (mmfedork@syr.edu).
- PLEASE PRINT CLEARLY AND KEEP A COPY!**

TO BE COMPLETED BY STUDENT:

TO BE COMPLETED BY ADVISOR(S):

	CITYU COURSE	COURSE TITLE	SU COURSE #	PREREQ MET BY	COURSE APPROVAL	COUNTS TOWARD
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