

Syracuse Hong Kong Center & City University of Hong Kong

Fall 2019 Academic Packet



This packet contains:

- Academic Information
- CityU Course List
- Student Advising Form
(Return **ASAP** and no later
than **Monday, April 15**)



Syracuse Abroad

Syracuse ABROAD

SYRACUSE HONG KONG CENTER: CITYU of HONG KONG

Direct Enroll Option
Fall 2019 Academic Update



PREPARE FOR REGISTRATION

STEP 1 - Request Courses

Review this packet and course outlines linked from the [CityU Course List](#).

→ You need special permission from Syracuse Abroad to take any course not found on the CityU Course List.

- ☐ Follow these [instructions](#) to complete the [Student Advising/Course Request Form \(SAF\)](#).

STEP 2 – Seek Advising and Return Signed SAF to Syracuse Abroad

- ☐ Take completed [SAF](#) to your academic advisor(s) for their signature(s) and to ensure your course plan will keep you on track for graduation.
 - It is helpful to print and provide your advisor(s) with outlines of all the courses you want to get approved (outlines are linked from [CityU course codes](#)). Please note that full syllabi may not be available until classes start in Hong Kong.
- ☐ Return [SAF](#) signed by your academic advisor(s) to Mary Fedorko, mmfedork@syr.edu **no later than Monday, April 15** (earlier, if possible).
 - If you have academic requests that should be communicated with CityU, explain these in an email to [Mary Fedorko](#) (see sample on page 4).
- ☐ Bring a copy of your SAF to Hong Kong. Schedule adjustment occurs in Hong Kong.

GRADES AND ACADEMIC RESOURCES

- Grades for CityU courses may not post to your SU transcript until February so you should ensure that this timing will not adversely affect you academically or in terms of financial aid awarding.
 - At Syracuse University, all work for registered classes must be completed on or before the degree certification date. If you are graduating, you should seek advice from your home college regarding your degree certification date and also be certain you are aware of any remaining degree requirements.

- Information on enrollment policies, grades, SU library resources, and registration can be found on the *Preparing To Go* [website](#). Visiting students should also look at this site for information on transfer credit and [requesting an SU transcript](#).
- You should carefully review [academic policies](#) applicable to all Syracuse Abroad programs.
- You should regularly check your *syr.edu* email for messages from Syracuse Abroad.

COURSE INFORMATION

Undergraduate students must enroll on a full-time basis and register for at least 12 credits at CityU (visiting students' home schools may require their students to register for more than 12 credits). Students are advised to register for a maximum of five courses at CityU. Classes meet Monday through Saturday (you must be prepared to attend classes on Friday and Saturday).

Visiting Students Only: Once you have fulfilled the CityU and Syracuse program requirements by selecting 12 credits of SU-approved courses, you may choose to select *one* additional non-approved course to be brought back to your home school as transfer credit direct from CityU. This would require you to request transcripts from both Syracuse and CityU at the end of the semester. Contact [Jackie Lewis-Frenay](#) for access to a list of *all* Fall 2019 CityU Courses open to exchange students.

You should first confirm with your home school that it will:

- 1) Accept a non-SU-approved course for transfer credit.
- 2) Accept a CityU transcript for a non-SU-approved course.



Photo: Amayo Bassey

CityU Course Selection Checklist

Select five first-choice courses plus two alternatives for each first-choice course from the [CityU Course List](#).

Keep in mind that you should not expect to be pre-registered for all of your first-choice courses.

- ☐ **List** these courses on the [Student Advising/Course Request Form \(SAF\)](#) and seek academic advising with print-outs of the CityU course outlines (accessed from links found in CityU Course Code).
- Based on the courses you request and are pre-registered for by CityU, you will be assigned to a particular college at CityU. Students are expected to maintain a registration for a minimum of two courses offered by their assigned college.
- ☐ Do any of the courses you select have prerequisites at CityU? (Prerequisites are listed in each CityU course outline). If yes, **indicate** on the SAF the course on your transcript that you believe meets the prerequisite. You also need to email the syllabus for your transcribed course to Mary Fedorko, mmfedork@syr.edu, when you return your SAF.
- If you are not initially pre-registered for a course with prerequisites and attempt to add it during the schedule adjustment period, understand that you will likely need to re-submit this supporting documentation to CityU.

General Academic Requests for CityU

After we receive your signed Student Advising/Course Request Form, our office will submit your application to CityU. If you have general requests regarding your course enrollment, please email these to Mary Fedorko, mmfedork@syr.edu, with your SAF. The following are examples of what some students may want to indicate:

- I must be registered for at least ____credits in order to stay on track for graduation.
how many
- I need to take ____course(s) in my major: ____
how many specify discipline
 - (For Dual majors) I need to take ____course(s) in my second major: ____
how many specify discipline
- I need to take ____course(s) in my minor: ____
how many specify discipline
- I need to take a (Mandarin or Cantonese) language course: YES NO ☐ ☐
- I need to fulfill this course requirement: _____

Remember:

- Neither Syracuse Abroad nor CityU can guarantee enrollment in specific courses. You must have some flexibility in terms of your academic requirements and course requests in order to participate in this program.
- CityU's time schedule of classes is not available until about two weeks before the start of the semester. You may find out that you have one or more time conflicts in your initial schedule (why it is essential to have alternative pre-approved courses!). Schedule adjustment for some courses can be done online; adding and dropping other courses will take place after you arrive in Hong Kong.

FALL 2019 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

| Course Offering Department | CityU Course Code | Title | Prerequisite(s) | SU Course # |
|-------------------------------|--------------------------|--|--|-------------|
| Accountancy | AC4161 | Accounting and Management Information Systems | Intro to Financial Accounting | ACC 480 |
| Accountancy | AC4251 | Taxation and Tax Planning | Intro to Financial Accounting | ACC 380 |
| Accountancy | AC4342 | Auditing (SU students may not take with ACC 476) * | 2 semesters Corporate Accounting | ACC 480 |
| Accountancy | CB2101 | Introduction to Managerial Accounting (equivalent of ACC 252 at SU) * | Intro to Financial Accounting | ACC 280 |
| Asian&InternationalStudies | AIS3032 | State and Economy in Asia | NONE | ECN/PSC 380 |
| Asian&InternationalStudies | AIS3033 | Culture and Change in Asia | NONE | ANT 380 |
| Asian&InternationalStudies | AIS3123 | Theories of Development | NONE | PSC/GEO 380 |
| Asian&InternationalStudies | AIS4027 | Religions and Society in Asia | NONE | SOC 380 |
| Asian&InternationalStudies | AIS4072 | Contemporary International Politics of the Asia Pacific | NONE | PSC 480 |
| Chinese and History | CAH2956 | Mandarin for Non-Chinese Speakers I | NONE | CHI 180 |
| Chinese and History | CAH2957 | Mandarin for Non-Chinese Speakers II | 1 semester intro Mandarin | CHI 180 |
| Chinese and History | CAH2996 | Basic Cantonese I | NONE | FLL 180 |
| Chinese and History | CAH2998 | Cantonese Communication Skills for Putonghua Speakers | Knowledge of Mandarin | FLL 280 |
| Chinese and History | GE1101 | Chinese Cultural Heritage in Modern Perspective | NONE | ANT 280 |
| Chinese and History | GE1105 | Chinese Music Appreciation | NONE | HOM 180 |
| Chinese and History | GE1501 | Chinese Civilisation - History and Philosophy | NONE | HST 280 |
| Computer Science | CS1102 | Introduction to Computer Studies | NONE | IST 180 |
| Computer Science | CS2204 | Fundamentals of Internet Applications Development | NONE | IST 280 |
| Computer Science | CS3402 | Database Systems (SU students may not take with CSE 581) * | Computer Programming or Java Programming | CIS 380 |
| Chemistry | BCH2007 | Principles of Organic Chemistry (4 credits) | NONE | CHE 280 |
| Chemistry | BCH3012A | Genetics | Intro to Biology | BEN 380 |
| Economics & Finance | CB2400 | Micro-Economics | NONE | ECN 180 |
| Economics & Finance | EF3320 | Security Analysis and Portfolio Management | Financial Mgmt course | FIN 480 |
| Economics & Finance | EF3331 | Asia-Pacific Capital Markets and Standards of Practice | Financial Mgmt course | FIN 380 |
| Economics & Finance | EF3333 | Financial Systems, Markets and Instruments | Financial Mgmt course | FIN 380 |
| Economics & Finance | EF3441 | Intermediate Macroeconomics (not open to SU students) * | Macro- + Microeconomics | ECN 380 |
| Economics & Finance | EF3451 | Economic and Business Forecasting | Business Statistics + Econometrics | ECN 380 |

*All parenthetic notes apply only to students matriculated at Syracuse University; not applicable to visiting students.

FALL 2019 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

| Course Offering Department | CityU Course Code | Title | Prerequisite(s) | SU Course # |
|-------------------------------|-------------------------|--|--|-----------------------|
| Economics&Finance | EF4312 | Mergers and Acquisitions | Financial Mgmt, Financial Acctg and Microeconomics | FIN 380 |
| Economics&Finance | EF4321 | Derivatives and Risk Management | Financial Mgmt + Security Analysis/Portfolio Mgmt | FIN 480 |
| Economics&Finance | EF4334 | Regulation and Management of Financial Institutions | Financial Mgmt + Advanced Security Analysis/Portfolio Mgmt | FIN 380 |
| Economics&Finance | EF4473 | International Trade | Intermediate Microeconomics | ECN 480 |
| Economics&Finance | EF4485 | Experimental Methods in Economics/Finance | Intermediate Microeconomics | ECN 480 |
| School of Law | LW2601 | Hong Kong Legal System | NONE | PSC 280 |
| School of Law | LW4634 | Public International Law | NONE | PSC 380 |
| Information Systems | IS2505 | e-Business | NONE | IST 380 |
| Management | CB4303 | Strategy and Policy | Intro Management course | BUA 480 |
| Management | GE2204 | Business Ethics and Society | NONE | LPP 380 |
| Marketing | CB2601 | Marketing | NONE | MAR 280 |
| Marketing | MKT4604 | Marketing in China | Intro Marketing + China Business course | MAR 480 |
| Marketing | MKT4605 | International Marketing | Intro Marketing course | MAR 480 |
| Marketing | MKT4624 | Retail Management | Intro Marketing course | MAR 480 |
| Marketing | MKT4625 | Advertising Management and Integrated Marketing Communications | Intro Marketing course | MAR 480 |
| Marketing | MKT4628 | Digital Marketing | Intro Marketing course | MAR 480 |
| Management Sciences | CB2200 | Business Statistics (not open to SU students) * | NONE | MAS 280 |
| Management Sciences | GE2202 | Globalization and Business | NONE | SOM 380 |
| Public Policy | POL2104 | Government and Politics in Hong Kong | NONE | PSC 380 |
| Public Policy | POL2105 | Introduction to Political Science | NONE | PSC 380 |
| Public Policy | POL2107 | Government, Law and Society | NONE | PSC 380 |
| Public Policy | POL2201 | Public Policy and Social Development | NONE | PST 380 or PSC 380 |
| Public Policy | POL2307 | Principles of Public Sector Management | NONE | PSC 380 |
| Public Policy | POL3109 | Approaches in Political Analysis | NONE | PST 380 or PSC 380 |
| Public Policy | POL3113 | Issues in Contemporary World Politics | NONE | PST 380 or PSC 380 |

*All parenthetic notes apply only to students matriculated at Syracuse University; not applicable to visiting students.

FALL 2019 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

| Course Offering Department | CityU Course Code | Title | Prerequisite(s) | SU Course # |
|-------------------------------|-------------------------|---|-----------------------|--------------------|
| PublicPolicy | POL3205 | Urban Policy | NONE | PST 380 or PSC 380 |
| PublicPolicy | POL3232 | Transport Policy and the Environment | NONE | PST 380 |
| PublicPolicy | POL3306 | Organizational Behavior for Public Management | NONE | PSC 380 |
| PublicPolicy | POL3307 | Managing Financial Resources in the Public Sector | NONE | PSC 380 |
| PublicPolicy | POL3310 | Public Management in the Information Age | NONE | PSC 380 |
| PublicPolicy | POL3315 | Ethics in Government | NONE | PHI 380 or PSC 380 |
| PublicPolicy | POL3410 | Management Ethics | NONE | PSC 380 |
| School of Creative Media | GE1110 | Exploring Contemporary Art | NONE | ART 280 |
| AppliedSocialSciences | GE2129 | Psychology for Young Professionals | NONE | PSY 280 |
| AppliedSocialSciences | SS2028 | Basic Psychology II (equivalent of PSY 313 at SU)* | Intro Psych course | PSY 380 |
| AppliedSocialSciences | SS2029 | Basic Sociology | NONE | SOC 180 |
| AppliedSocialSciences | SS2030 | Introduction to Criminology | NONE | SOC 280 |
| AppliedSocialSciences | SS2712 | Personality and Individual Differences | Intro Psych course | PSY 380 |
| AppliedSocialSciences | SS3417 | Applied Sociological Theory | NONE | SOC 380 |
| AppliedSocialSciences | SS3711 | Biological Psychology (SU students may not take with PSY 223)* | Intro Psych course | PSY 280 |
| AppliedSocialSciences | SS3712 | Cognitive Psychology (SU students may not take with PSY 322)* | Intro Psych course | PSY 380 |
| AppliedSocialSciences | SS3721 | Abnormal Psychology (SU students may not take with PSY 395)* | Intro Psych course | PSY 380 |

*All parenthetic notes apply only to students matriculated at Syracuse University; not applicable to visiting students.

STUDENT ADVISING/COURSE REQUEST FORM (SAF) INSTRUCTIONS

Checklist for Students

RETURN your signed [SAF](#) by **Monday, April 15** and earlier, if possible. The sooner you return the form, the sooner we can submit your application to CityU.

- ☐ **Check** that your course plan totals at least 12 CityU credits. You may not register for more than 19 total credits.
- ☐ **List** the five CityU courses you would most like to take, in order of priority, on the numbered lines. On the shaded lines, list two alternatives for each first-choice course (therefore, you need to list a total of 15 courses). You need to seek approval for all these courses in order to facilitate your registration in the event that a class is full, cancelled, or there is a time conflict. This is particularly important since you may not be eligible for all CityU courses you select and because the time schedule of classes is not available until shortly before the semester starts.

Confirm that all courses you've listed are found on the [CityU Course List for Exchange Students](#). Visiting Students may choose to select one course not on this list, provided their home college will accept a CityU transcript for a non-SU-approved course.

Check that none of your selected courses repeat prior study (even if the course is taught in another language). If you have any questions about whether a course covers the same or similar material to one already on your transcript, have your home institution review the syllabus for the new course.

- ☐ **Review** the CityU course outlines for each course you list to see if any has a prerequisite. You must have met any prerequisite and indicate what comparable course on your transcript fulfills each prerequisite. Email the syllabus for each comparable course to [Mary Fedorko](#).

Take the SAF and course outlines linked from the [CityU Course List](#) to your study abroad advisor, college dean, academic advisor, and/or other authorized official(s) at your institution, asking for their approval and assessment of how/whether these courses will count toward your degree. You should also discuss whether you have any academic requests you hope to meet in order to stay on track for graduation; this would require you to also inform [Mary Fedorko](#) of such general academic requests.

- **Visiting students:** If your school requires you to use its own course approval form, return both your SAF and a copy of your school's form. If your school does not pre-approve courses as a matter of policy, please note this on your SAF. In either case, however, you must still list your course choices with alternatives on this form and return it to [Mary Fedorko](#).
- **SU students:** take this form to your home college advisor to ensure that the courses you select are appropriate for your program of study. You may also need to obtain some approvals from your faculty, dual college, and/or minor advisor(s). **Be sure any advising hold is lifted when you get your Student Advising/Course Request Form signed.**

- ☐ **Keep** your completed SAF to bring with you to Hong Kong and send a copy to your home campus advisor for their files.
- ☐ **Return** the SAF signed by your advisor(s) to Mary Fedorko (mmfedork@syr.edu):
→ Return your form by **Monday, April 15** whether or not you have been able to obtain school approval.

Instructions for Academic Advisors

1. Using the course descriptions provided by the student, indicate your approval of a course by signing in the "Course Approval" column.
2. Indicate how an approved course may count toward the student's degree in the "Counts Toward" column (e.g., major, minor, elective, core, specific course substitute, excess credit, etc.).
3. If you cannot approve a course, please indicate this in the "Course Approval" column.
4. Return the form to the student.
5. **SU ADVISORS:** Please take action needed to lift any advising hold!

Syracuse ABROAD

STUDENT ADVISING/COURSE REQUEST FORM HONG KONG CITYU DIRECT PLACEMENT – FALL 2019

Student Information

Student's Name _____ SU ID # _____ Grad. Date _____
Home College _____ Major(s) _____
Minor(s) _____ E-mail _____

School/College Advisor Information

Name _____ Title _____
E-mail _____ Telephone No. _____ Fax No. _____

Students and Advisors: Please refer to the [instructions](#) before completing this form.

- List 15 courses found on the [CityU Course List](#), in order of priority (#1 - #5 should be the courses you're most interested in taking; you must list two alternative selections for each first-choice course).
- You must get academic advising and return this form (with signatures) to [Mary Fedorko](#) **by the Monday, April 15th deadline** (earlier, if possible) in order to participate in this program. Also, inform Mary of any general academic requests.
- Send electronic version of syllabus for each course you believe meets a CityU prerequisite (see*) to [Mary Fedorko](#) (mmfedork@syr.edu).
- PLEASE PRINT CLEARLY AND KEEP A COPY!**

TO BE COMPLETED BY STUDENT:

TO BE COMPLETED BY ADVISOR(S):

| | CITYU COURSE | COURSE TITLE | SU COURSE # | PREREQ MET BY | COURSE APPROVAL | COUNTS TOWARD |
|-----|-----------------|--------------|-------------|------------------|--------------------|---------------|
| 1. | | | | | | |
| alt | | | | | | |
| alt | | | | | | |
| 2. | | | | | | |
| alt | | | | | | |
| alt | | | | | | |
| 3. | | | | | | |
| alt | | | | | | |
| alt | | | | | | |
| 4. | | | | | | |
| alt | | | | | | |
| alt | | | | | | |
| 5. | | | | | | |
| alt | | | | | | |
| alt | | | | | | |