

Syracuse London Fall 2019 Registration Packet

Register online: June 4-7 (start dates vary)



This packet contains:

- **Registration advice and restrictions**
- **Special enrollment courses**
- **Preparation checklist**
- **Updated time schedule**
- **Instructions**



Syracuse ABROAD

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Syracuse London Centre Fall 2019 Registration Instructions

Online Registration: Tuesday-Friday, June 4-7, 2019

1. **READ THIS ENTIRE PACKET** and Registration FAQs **before** you attempt to register online.
2. [CHECK NOW](#) to see if you have any holds that will prevent you from registering.
3. **FIND YOUR PERSONAL REGISTRATION START DATE** in the [OrangeAbroad](#) message for Learning Content: Registration Appointment & Instructions. Syracuse Abroad registration appointments are not viewable in MySlice. (Matriculated SU students: Note that any appointment reflected in MySlice is for main campus registration only.) All London students' registration appointments expire at 3:00 PM EDT on Friday, June 7. After this time, an "SUA" Registration Hold will prevent you from making any changes to your schedule until you arrive in London.

IMPORTANT:

Make sure you will have access to a computer and the Internet during the online registration period.

Students who do not register online by **3:00 PM EDT on Friday, June 7** will register on-site after their arrival abroad and may find that many courses are full.
There will be no exceptions to this policy.

Course Announcements

The information following reflects updates and additions to the Time Schedule of Classes included in the Academic Packet released in April.

New Course

- **PSY 400.2** - [All Black Everything: Well-Being, Justice, Equality & Social Change](#)

Course Cancellations

The following courses *will not* be offered for Fall 2019 due to insufficient demand:

- **ADV 206** - Advertising Practice in a Diverse Society
- **HOA 400.1/WGS 300.1** - Women and Art: London and the U.K.
- **MAR 357** - Consumer Behaviour
- **The second section of PHO 204** - Intro to Photography, scheduled for Mondays at 2:00-5:00 PM, has been cancelled. (Please note that Section 1 of the class, PHO 204.1, offered Mondays 10:00 AM-1:00 PM, *WILL run as originally scheduled.*)
- **SOC 412** - Multicultural London
- **TRF 560.1** - The BBC: Reinventing Public Service Broadcasting

PHO Course Section Eliminated

Two sections of **Intro to Photography (PHO 204)** have now been combined into a single section that meets **only** on Mondays 10:00 AM-1:00 PM. Please note this is a permissions-only [Special Enrollment course](#) (see below).

Courses in High Demand

Based on information from submitted Student Advising Forms, some courses may reach capacity and close during registration. **Be sure to have some alternative classes identified (and even placed in your Shopping Cart in MySlice)**, in case a class you would like to take is closed when you register. The following are classes with demand at or near capacity. *This should **NOT** be interpreted as a complete list of all classes that may close:*

- **DRA 351** - Contemporary British & European Theatre: The London Stage
- **FIL 300.1/QSX/WGS 400.2** - British Masculinity on Screen: James Bond and Sherlock Holmes
- **HST 300.3** - London's Living History
- **PSC 315** - Politics & Media: Mass Persuasion
- **TRF 560.2** - Documenting Reality: Factual Formats in British Film and TV (priority enrollment to Newhouse and other Communications majors)

Other Courses to Consider

As you finalize your schedule in preparation for online registration, you may want to consider the following courses:

- **BUA 300.2** - [From Harry Potter to Airbnb: Business of Tourism](#)
- **CRS 300.2** - [Fashion in Focus: Discourses and Meanings](#)
- **HOA 208** - [An Architectural History of London](#)
- **HOM 400.1** - [Black British Music: Exploring Identity through Sound](#)
- **IST 345** - [Managing Information Systems Projects](#)
- **SOC 376** - [Sociology of Sport](#)

Special Enrollment Courses

Qualified students with permission to register for these courses have been notified by email. **If you do not intend to register for a course for which a seat has been reserved for you**, please [advise Jeanne Chu via email](#) ASAP.

For further information on these courses and necessary qualifications, please see the Academic Packet (found in [OrangeAbroad](#) > Learning Content tab > Academic Packet).

- **ANT 352/HNR 360.1** - Food, Culture and Identity (Honors)
- **COM 346** - Race, Gender and the Media
- **COM 348** - Beauty and Diversity in Fashion Media
- **PHO 204.1** - Introduction to Photography



Registration Restrictions

Art History Courses

During online registration, students may register for **only one** of the following courses (Art History majors may register for **two**):

- HOA 201 - Masterpieces of Art*
- HOA 208 - An Architectural History of London
- HOA/HST 300.1 - A History of London in 11 Objects*
- HOA 372 - The Business of Art
- HOA 473 - London Museums: Art, History and Science in Contemporary Culture*

In addition, HOA 201, HOA/HST 300.1, and HOA 473 (marked by an asterisk*) offer two choices for visit times. You will sign up for your visit section in London. **Plan your schedule to allow for at least one visit, including about 30 minutes' travel time to and from the visit.** This means you cannot register for another course that meets just before or after the visit time.

Sociology Courses

During online registration, students may register for **only one** of the following courses (Sociology majors may register for **two**):

- SOC 200.1 - Business of Nightlife: London Subcultures
- SOC 367 - Sociology of Sport
- SOC/QSX/WGS 400.1 - Sex, Gender and the City

→ Restrictions on HOA and SOC courses apply *regardless of the prefix under which you intend to ultimately register the course.*

→ **Students who disregard the directives above will be administratively dropped from any additional course.** If seats remain open after all students have registered, you may request to add a second HOA or SOC course in London.

Other Restrictions

- **BUA 400/CFS 493/MUI 408/RAE 400.1** - *The Global Workplace* is open **only** to students who submitted the Internship Commitment Form by the deadline.
- **SPECIAL PROGRAM COURSES:** The following courses are open **only** to students admitted to the London Program noted in parentheses:
 - ARC 408 - Architectural Design (Architecture Program)
 - ARC 561 - Survey of British Architecture (Architecture Program)
 - DRA 451 - The Modern Stage: Theories, Issues, Productions (Drama Program)
 - DRA 429 - Acting for the Frame (Drama Program)
 - DRA 580 - Advanced Acting: Shakespeare's Globe (Drama Program)

During online registration, the following two courses are open **only** to students admitted to the London Program noted in parentheses; others may request to add them in London on a space-available basis:

- ARC 434 - London's Built Environment (Architecture Program)
- ARC 500.1 - Genealogies of the City: London's Urban Lineage (Architecture Program)

Registration Notes

Register for 12-16 credits.

All undergraduate students must register for a **minimum of 12 credits** of classes taught in London in order to meet both program and U.K. immigration requirements. **Wait-listed classes, the Signature Seminars, and online courses DO NOT COUNT as classes taught in London.**

During online registration, MySlice will not allow you to register for more than **16 credits**. If you need to register for more than this typical course load, [email Jeanne Chu](#) **PRIOR to the start of online registration** to explain your academic need. If you would like (but don't need) to take more than 16 credits, you may add a course in London, on a space-available basis, during schedule adjustment.

- If you attempt to register for more than 16 credits, you will receive the error message "Maximum term student unit load exceeded."
- This credit restriction will NOT affect your Signature Seminar registration. Our office will administratively register you for this course after online registration concludes.

Allow time in your schedule for required site visits.

If a course requires site visits outside of class meeting time, this is indicated in the "**Visits**" column of the [Time Schedule of Classes](#). It is your responsibility to ensure that you can fit at required visits into your schedule. You will need to allow about 30 minutes' travel time to and from any visit; this means you cannot register for another course that meets just before or after the visit time. This affects your registration for the following courses:

- ENG 320 - Interpreting Shakespeare
- HOA 201 - Masterpieces of Art*
- HOA/HST 300.1 - A History of London in 11 Objects*
- HOA 473 - London Museums: Art, History and Science in Contemporary Culture*
- HOM 300.1 - Performance Live: London

Some courses (indicated by an asterisk*) offer two choices for visit times. You do not select your visit time when you register online (sign-up for the visits takes place in London), but you must leave room in your schedule for at least one of them.

Courses that meet together share one 5-digit class code.

A number of courses meet together and have cross-listings (they can be registered under more than one prefix and/or number, such as FIL 300.2/QSX/WGS 400.2). To prevent you from being closed out of a course under one prefix while seats under the other listings are still open, we have provided **only a single 5-digit class number** for each cross-listed course.

This means that you may want to take the course *British Masculinity on Screen: James Bond and Sherlock Holmes* for Film credit, but you will see it appear on your schedule in MySlice as WGS 400.2. *Don't be concerned. Once you get to London, you will have an opportunity to correct your registration so that it reflects the prefix you want.* The course rubric and number for these courses are **highlighted in green** on the schedule.

IMPORTANT: Read me!

“Class Search” and “My Planner” functions in MySlice DO NOT WORK for Syracuse Abroad classes.

The online registration system for Syracuse Abroad classes does NOT operate the same as it does for Main Campus classes. THESE ARE THE KEY DIFFERENCES:

- You cannot use “Class Search” or “My Planner” since London classes do not appear in the MySlice searchable database. In order to register, be sure you are on the *Enroll* tab and enter the 5-digit class numbers highlighted on the [Time Schedule of Classes](#).
- DO NOT use the online Help during registration (some of these directions do not apply to London class registration). Instead, refer to the [enclosed three-column chart](#) that details how to add, drop, and swap classes, and the [Online Enrollment Guide](#).
- You cannot register for more than 16 semester credits during the online registration period (MySlice will prevent you from doing so). If you would like to take more than 16 credits, you may add a course after arriving abroad, on a space-available basis, during the first week of classes.
- In some cases, the system may not prevent you from registering for classes for which you are not eligible. Be aware of any prerequisites indicated in the Time Schedule and [course descriptions](#), and select only classes for which you are eligible. Please note that you may be dropped from any class for which you are deemed ineligible based on the transcript information available to us.

Your Signature Seminar will be added to your registration after June 7.

You **will not** register online for the optional Signature Seminar. Our office will administratively add this course to your record after online registration concludes.

Comply with all prerequisites.

Some courses are restricted to students who have had prior course experience. Be sure you have met any prerequisites for a course you plan to take. Prerequisites are indicated on the [Time Schedule](#) in the **Restrictions/Requisites/Notes** column, with equivalent courses described for visiting students in each [course description](#). If you do not meet a prerequisite, you may not register for the course during online registration (priority to register goes to students who meet the prerequisite). Once abroad, if there are open seats in the course, students without the prerequisite may request permission from the instructor to enroll. If the system blocks you from a course during online registration and you believe you have the necessary background, [email Jeanne Chu](#) immediately with supporting information and documentation demonstrating how you are eligible for this course.

Wait lists require action on your part when you arrive abroad.

All wait lists will be addressed in London during the schedule adjustment period. Wait-listed students are required to attend the first class session and speak with the instructor to demonstrate continued interest in the course. **Make sure you are registered for at least 12 credits NOT counting any wait-listed courses (or Signature Seminar)!** This is necessary in order to fulfill both U.K. immigration and Syracuse London program requirements. See page 3 of the [Online Enrollment Guide](#) for instructions on adding yourself to a wait list in MySlice.

Schedule adjustment takes place after your arrival in London.

After you arrive abroad, you will receive a copy of your schedule, which you will then be asked to confirm. You will have an opportunity to make changes to your registration—drop and add classes—with instructor permission until the corresponding academic deadlines. **You will not schedule-adjust online.** You will receive instructions from overseas center staff on the schedule adjustment process.

Checklist:

What to Do Before Your Registration Appointment

- ☐ **Activate your NetID** and set up your Password at the [NetID Self-Serv portal](#). You will need to know your NetID and Password to access [MySlice](#) for course registration. **You'll need your SUID number to activate your NetID.** (Visiting students: You can find your SUID number on your [OrangeAbroad](#) home page.)

If you're new to Syracuse's IT systems, find more helpful information at the [IT Services web page for new students](#).

- ☐ If you have activated your account but forgotten your Net ID, you can retrieve it at the [Self-Serv portal](#). You can also reset a forgotten password at this page.
- ☐ Verify and/or update contact information on MySlice, if required. You may also have to acknowledge that you have read the "Know the Codes" document. Log into MySlice, select any of the links in Student Services, and you will automatically be forwarded to any items that must be reviewed/updated.
- ☐ **Check NOW for any holds and resolve them.** A hold will prevent you from registering. Do not wait to resolve it until your registration appointment has started. Use this chart to assist you in looking up any holds on your account. *Syracuse Abroad does not place holds, and therefore cannot lift them for you.*

How to View Holds	
Action	Expected Result
Login to MySlice , using your NetID and Password	The MySlice homepage is displayed.
In Student Services, under Finances , select link "View Holds."	All holds are displayed.

- ☐ Confirm your schedule using the following materials:
 - ☐ The **Student Advising Form** you uploaded to **Questionnaires** in OrangeAbroad.
 - ☐ Your [Schedule Planning Form](#)
 - ☐ [Special Enrollment Courses eligibility info](#). **Only students who have been notified via email will be able register for these courses!**
 - ☐ Updated [Time Schedule of Classes](#)
 - **Check Restrictions/Requisites/Notes column.** Do not select any course for which you are not eligible. Syracuse Abroad reserves the right to drop you from any course for which you are deemed ineligible based on the transcript information available to us.
 - Record the Class Numbers (**yellow-highlighted** 5-digit numbers found in the first column of the Time Schedule). **You will enter these numbers in MySlice to select your classes.**
 - **Do not select courses whose meeting times conflict.** Pay special attention to the Days, Times and Visits columns on the Time Schedule. For HOA 201, HOA/HST 300.1, HOA400.1, HOA 473, be sure at least one of the visits fits into your schedule (actual sign-up for the visits takes place in London). For these and other courses with regular visits/performances (ENG 320, HOM 300), **you will need 1½ hours for your visit plus travelling time equalling 2½ hours in total.** Note that ENG 430 has occasional mandatory site visits during its regular class times. **Do not register for another class which meets just before or just after any site visit.**
- ☐ Along with this packet, review the illustrated Syracuse Abroad [Online Enrollment Guide](#), which includes screen shots and detailed instructions on MySlice functions such as how to add courses to your MySlice Shopping Cart, how to drop or swap classes once they are in your cart, and how to add yourself to the wait list of a closed class. Illustrations in the Online Enrollment Guide will help you confirm that you're using the correct screen and tab to enroll.
- ☐ **Before your registration appointment, add your course selections to your Shopping Cart in MySlice** (refer to the [Online Enrollment Guide](#)). While you will only initially register for 4-5 semester courses (12 to 16 credits), you should also put some alternative selections in your cart. Once your registration appointment begins, log back into MySlice and click the boxes next to your first-choice courses and "ENROLL" to register for classes. If you are unable to get into one or more classes, your alternative courses will still be in your cart for selection.

Schedule Planning Form

Work out your class schedule on this sheet.

	9-10 am	10-11 am	11 am -12 noon	1-2 pm	2-3 pm	3-4 pm	4-5 pm	5-6 pm	6-7 pm	7-8 pm	8 pm on
Mon.				LUNCH HOUR							
Tues.											
Wed.											
Thurs.											
Fri.											

When planning your schedule, be aware that if your class requires a site visit, you may need 30 minutes to get to your visit and another 30 minutes to return from the visit to the Centre, so you should not select courses that meet immediately before or after your visit. Site visits are listed on the Time Schedule of Classes, under the “Visits” column.

Classrooms identified on the Time Schedule as OGS and SR are both in Faraday House, so classes in these rooms—but not their associated visits—can be scheduled back-to-back.

SYRACUSE UNIVERSITY LONDON PROGRAM

TIME SCHEDULE of Classes (Alphabetic): Fall 2019 Semester as of May 16, 2019

MySlice Class #	Course #	Sec. #	Title	Professor	Cr.	Fee	Restrictions / Requisites / Notes	Days	Times	Visits
11648	ANT352	801	Food, Culture and Identity - HONORS	I. Bajic-Hajdukovic	3		SPEC ENROLL. Min. cum. GPA 3.4 or SU Honors Program.	W	10:00am-1:00pm	
14213	ARC408	801	Architectural Design VII	D. Sacconi/J. Semaan	6	\$300	Arch program only. ARC 407 with min. grade C.	M & Th	M: 2-7pm Th: 11am- 6pm	
14262	ARC434	801	London's Built Environment: The Ways of the Architect	G. Astengo	3	\$30	Arch program only during online registration. Limited seats open to other qualified students on a space-available basis in London.	W	2-5pm	
14277	ARC500	801	Genealogies of the City: London's Urban Lineage	J. Ruivo	3	\$30	Arch program only during online registration. Limited seats open to other qualified students on a space-available basis in London.	W	9am-12noon	
14223	ARC561	801	Survey of British Architecture	D. Sacconi	3	\$1,100	Arch program only. Co-req: ARC 407/408/608/609.	Tu	10am-1pm and 2-4pm	
20149	ART316	801	Introduction to Visual Culture	J. Martin	3		<i>Initially registered under CRS 316.</i>	W	2-5pm	
17985	BUA300	801	London's Creative Industries	K. Hammer	3	\$60	For Syracuse Management School majors, counts as Bus. Elective only. Does not count toward minor.	M & W	2-3:30pm	Occasional mandatory site visits 2-4pm M/W during class
17986	BUA300	802	From Harry Potter to Airbnb: Business of Tourism	I. Neogy	3		For Syracuse Management School majors, counts as Bus. Elective only. Does not count toward minor.	M & W	11:30-1pm	
17988	BUA400	801	The Global Workplace	R. Farnum	3		Open only to students who submitted internship commitment form. For Syracuse Management School majors, counts as Bus. Elective only. Does not count toward minor. Suggested for students focused on entertainment and communication industries.	M	5:30-7:30pm	
17740	BUA400	802	The Global Workplace	R. Farnum	3		Open only to students who submitted internship commitment form. Suggested for students focused on policy, technology, and education.	Tu	5:30-7:30pm	
14682	CIS473	801	Automata and Computability	T. Batu	3		Enrollment priority to Computer Science program students. CIS375 or MAT375, or equivalent abstract or discrete mathematics course.	M	10am-1pm	
14683	CIS477	801	Introduction to Analysis of Algorithms	T. Batu	3		Enrollment priority to Computer Science program students. CIS375 and CIS351.	W	10am-1pm	
18429	COM300	801	Digital Britain: Engaging the User	C. Nahra	3			Tu	10:00am-1:00pm	

MySlice Class #	Course #	Sec. #	Title	Professor	Cr.	Fee	Restrictions / Requisites / Notes	Days	Times	Visits
18244	COM346	801	Race, Gender and the Media	J. Springer	3		SPEC ENROLL; not open to students in COM348. COM 107 or equiv intro to mass media course. Strong academic record.	Tu	2-5pm	
18380	COM348	801	Beauty & Diversity in Fashion Media	E. Dirix	3		SPEC ENROLL; not open to students in COM346. Strong academic record.	Th	12:15-3:15pm	
17985	CRS300	801	London's Creative Industries	K. Hammer	3	60	<i>Initially registered under BUA 300.1.</i>	M & W	2-3:30pm	Occasional mandatory site visits 2-4pm M/W during class
21992	CRS300	802	Fashion in Focus: Discourses and Meanings	E. Dirix				Th	9am-12noon	
20149	CRS316	801	Introduction to Visual Culture	J. Martin	3			W	2-5pm	
19199	DRA351	801	Contemporary British and European Theatre: The London Stage	C. Haill	3	\$410	NOT OPEN to London Drama Program Students.	W	5:30-7:30pm	Performances Tu 6:50-10pm
19202	DRA451	801	The Modern Stage: Theories, Issues, Productions	M. Barclay	3	\$410	London Drama Program students only.	M	3:30-5:30pm	Performances Monday 6:50-10:30pm
20321	DRA451	802	The Modern Stage: Theories, Issues, Productions	M. Barclay	3	\$410	London Drama Program students only.	T	10am-12noon	Performances Monday 6:50-10:30pm
19544	DRA529	801	Acting for the Frame	M. Woodfield	3		London Drama Program students only.	T	9:30am - 1pm	
20323	DRA529	802	Acting for the Frame	M. Woodfield	3		London Drama Program students only.	Th	10am-2pm	
19569	DRA580	801	Advanced Acting: Shakespeare's Globe	M. Barclay	4		London Drama Program students only.	Mon and Tu&W	M: 9 - 11am T&W: 3:30-9:30 pm	Performances Tues nights
21993	ECN300	801	Europe's Economic Policy Failures from Maastricht to Brexit	M. Harris	3		[ECN 101 and ECN 102] OR ECN 203, or equivalent background in micro- and macro-economics.	T	5:30-8:30pm	
12384	ECN312	801	Behavioural Economics	N. Wilkinson	3		ECN101 or 203, or equiv background in microeconomics.	W	5:30-8:30pm	
11649	ECN362	801	Globalization, Development and the Environment	M. Keating	3		ECN101 or 203 or equiv background in microeconomics.	M	5:30-8:30pm	
17615	EEE370	801	Introduction to Entrepreneurship & Emerging Enterprises	T. Knight	3		For Syracuse Mgmt School majors, counts both as Bus. Elective and toward EEE major.	Tu	2-5pm	
11308	ENG320	801	Interpreting Shakespeare	M. Leipacher	3	\$235	NOT OPEN to London Drama Program Students.	Tu	5:20-7:20 pm	Evening Performances, finishing approx 10pm (mostly Tuesdays)
11186	ENG430	801	Reading Pictures, Seeing Stories	F. Morlock	3			M/W	11:30am -1pm	Occasional mandatory site visits 10:00-12:00 M/W during class
12188	ENG430	802	Global Cities & World Cinema	B. Zalcock	3		Counts toward Film & Screen Studies track for SU ENG/ETS majors.	Th	11am-3pm	
11663	ENG464	801	Travellers' Tales: An Education Abroad	F. Morlock	3		Satisfies the pre-1900 requirement for SU ENG/ETS majors.	M/W	2-3:30pm	
12437	FIL300	801	British Masculinity on Screen: James Bond and Sherlock Holmes	F. Pitrolo	3		Counts toward Film & Screen Studies track for SU ENG/ETS majors. Initially registered under WGS 400.2.	Tu/Th	9:00-11:20am	

MySlice Class #	Course #	Sec. #	Title	Professor	Cr.	Fee	Restrictions / Requisites / Notes	Days	Times	Visits
17572	FIN355	801	Money & Banking	S. Hannah	3		For Syracuse Mgmt School majors, counts as a Business Elective only. May count toward Finance minor.	Tu	9:00-12noon	
ADMIN	GEO300	801	Sustainability and Environmental Justice in Europe	R. Farnum	3		Signature Seminar		Pre-Semester	
18911	HFS493	802	Youth and Family Practicum: The Global Workplace	R. Farnum	3		Open only to and required for Human Development & Family Sci. majors/minors who submitted internship commitment form. CFS/HFS 201 and 202.	Tu	5:30-7:30pm	
12883	HNR360	801	Food, Culture and Identity - HONORS	I. Bajic-Hajdukovic	3		SPEC ENROLL; only SU Honors Program students may register under this rubric. Min. cum. GPA 3.4 or SU Honors Program.	W	10:00am-1:00pm	
10470	HOA201	801	Masterpieces of Art	D. Sparti	3		Not open to students in HOA208; HOA/HST300.1; HOA372 ; or HOA473.	M	11:30am-1:00pm	Tu 10:00-11:30a.m. or 11:30-1pm (assignment to visit section made in London)
13939	HOA208	801	An Architectural History of London	J. Kerr	3	\$100	Not open to students in the ARC program or those also taking HOA201; HOA/HST300.1; HOA372; or HOA473.	Th	10am-1pm	
12193	HOA300	801	A History of London in 11 Objects	J. Hicks	3		Not open to students in HOA201; HOA208; HOA372; or HOA473.	M	3:40-5:10pm	W 10:00-11:30a.m. or 12:00-1:30pm (assignment to visit section made in London)
11426	HOA372	801	The Business of Art	J. Dickerson	3		Not open to students in HOA201; HOA208; HOA/HST300.1; or HOA473.	Tu	2-5pm	
11832	HOA473	801	London Museums: Art, History and Science in Contemporary Culture	D. Sparti	3		Not open to students in HOA201; HOA208; HOA/HST300.1; or HOA372.	M	9:30am - 11am	W 10:00-11:30a.m. or 11:30-1pm (assignment to visit section made in London)
11650	HOM300	801	Performance Live: London	E. Finer	3	\$190	Enrollment priority to Music Industry majors and Bandier Program students.	W	5:30-8:00pm	Performances mostly Wednesdays after class, finishing approx 10pm
12694	HOM400	801	Black British Music: Exploring Identity through Sound	J. Springer	3	\$50	Enrollment priority to Music Industry majors and Bandier Program students.	M	10:00am-1:00pm	
12193	HST300	801	A History of London in 11 Objects	J. Hicks	3		Not open to students in HOA201; HOA208; HOA372; or HOA473. Initially registered under HOA 300.1.	M	3:40-5:10pm	W 10:00-11:30a.m. or 12:00-1:30pm (assignment to visit section made in London)
12884	HST300	803	London's Living History	R. Tames	3			Tu	2-5pm	
ADMIN	HST300	804	Borders in Flux: Identities & Conflict in Ireland	M Scull	3		Signature Seminar		Pre-Semester	
17240	IST345	801	Managing Information Systems Projects	I. Neogy	3			Tu	2-5pm	

MySlice Class #	Course #	Sec. #	Title	Professor	Cr.	Fee	Restrictions / Requisites / Notes	Days	Times	Visits
17712	MAR301	801	Essentials of Marketing	M. Johnston	3		Not open to students who have taken another intro to marketing course. For Syracuse Mgmt School majors, counts as Bus. Elective. May count toward Mktg minor. Sophomore standing required.	W	2-5pm	
20152	MUI408	801	Music Industry Practicum: The Global Workplace	R. Farnum	3		Open only to and required for MUI majors/minors who submitted internship commitment form.	M	5:30-7:30pm	
13280	PHI300	801	Technology, Values and the Future	E. Litwack	3			M	2-5pm	
18491	PHO204	801	Introduction to Photography	I. Hessenberg	3	\$130	SPEC ENROLL	M	10am-1pm	Plus lab time
12382	PSC315	801	Politics & Media: Mass Persuasion	TBA	3			W	10am-1pm	
11651	PSC350	801	America: A Foreign Perspective	TBA	3		Introductory political science course recommended.	Tu/Th	11:30-1pm	
12885	PSC354	801	Human Rights and Global Affairs	K. Bennett	3			Tu	5:30-8:30pm	
ADMIN	PSC400	804	Borders in Flux: Identities & Conflict in Ireland	M Scull	3		Signature Seminar		Pre-Semester	
21997	PSC400	805	Beyond Beliefs: Religion & Power	D. Wheatley	3			W	10am-1pm	
12190	PSY300	801	Health Psychology: Mind, Body and Culture	K. Gardiner	3		PSY205/209 or equiv intro to psychology course	Tu	10:00am-1pm	
12380	PSY400	801	Conflict, Trauma & Collective Memory	C. Roberts	3		PSY205/209 or equiv intro to psychology course	W	2-5pm	
21998	PSY400	802	All Black Everything: Well-Being, Justice, Equality and Social Change	G. Kinouani	3		PSY205/209 or equiv intro to psychology course	Th	9am-12noon	
11505	PSY474	801	Forensic Psychology: Crime and Violence	L. Frumkin	3		PSY205/209 or equiv intro to psychology course, with PSY274 recommended	M	9am-12noon	
13282	QSX300	801	Business of Nightlife: London Subculture	J. Hunt	3		Not open to students in SOC367; SOC/QSX/WGS400.1; or SOC412. Initially registered under SOC 200.1.	Tu	5:30-8:30pm	
11148	QSX400	801	Sex, Gender and the City	J. Hunt	3		Not open to students in SOC200; SOC367 or SOC412. Initially registered under SOC 400.1	M	2-5pm	
12437	QSX400	802	British Masculinity On Screen: James Bond and Sherlock Holmes	F. Pitrolo	3		Counts toward Film & Screen Studies track for SU ENG/ETS majors. Initially registered under WGS 400.2.	Tu/Th	9:00-11:20am	
20575	RAE400	801	Entertainment Industry Practicum: The Global Workplace	B. Farnum	3		Open only to and required for Bandier students who submitted internship commitment form	M	5:30-7:30pm	
ADMIN	REL300	804	Borders in Flux: Identities & Conflict in Ireland	M Scull	3		Signature Seminar		Pre-Semester	
21997	REL300	805	Beyond Beliefs: Religion & Power	D. Wheatley	3		Initially registered under PSC 400.5.	W	10am-1pm	
13282	SOC200	801	Business of Nightlife: London Subculture	J. Hunt	3		Not open to students in SOC367; SOC/QSX/WGS400.1 or SOC412.	Tu	5:30-8:30pm	
11430	SOC367	801	Sociology of Sport	C. Phipps	3	\$40	Not open to students in SOC200.1; QSX/SOC/WGS400.1 or SOC412.	W	2-5pm	

MySlice Class #	Course #	Sec. #	Title	Professor	Cr.	Fee	Restrictions / Requisites / Notes	Days	Times	Visits
11148	SOC400	801	Sex, Gender and the City	J. Hunt	3		Not open to students in SOC200.1; SOC367 or SOC412.	M	2-5pm	
18806	SPM300	801	Sport in the United Kingdom	G. Gordon	3	\$130		Th	12:15-3:15pm	
18430	TRF560	802	Documenting Reality: Factual Formats in British Film & TV	C. Nahra	3		Enrollment priority to Newhouse and other communications majors	W	9.00am - 1.00pm	
20149	TRM316	801	Introduction to Visual Culture	J. Martin	3		Initially registered under CRS 316.	W	2-5pm	
11148	WGS400	801	Sex, Gender and the City	J. Hunt	3		Not open to students in SOC200; SOC367 or SOC412. Initially registered under SOC 400.1.	M	2-5pm	
12437	WGS400	802	British Masculinity on Screen: James Bond and Sherlock Holmes	F. Pitrolo	3		Counts toward Film & Screen Studies track for SU ENG/ETS majors.	Tu/Th	9:00-11:20am	

Explanations for Abbreviations:

SPEC ENROLL *Special Enrollment Course:* Must be listed among your Primary Course selections. Check your email to see if you have permission to register.

ADMIN Administratively added to your registration (students do not self-register for this course).

TBA Instructor to be announced.

SU LONDON PROGRAM									
DRAFT CLASS TIMETABLE FALL 2019									
MONDAY					as of 17th May 2019				
Room*	9 am		to		1 pm	1 – 2 pm	2 – 3:30 pm	3:30 – 5 pm	5:30 – 8:30 pm
B 01						LUNCH BREAK			
OGS 101		HOA473 – LONDON MUSEUMS: Art, History & Science in Contemporary Culture D. Sparti (9:30–11 am)		HOA201 – MASTERPIECES OF ART D. Sparti (11:30 am–1 pm)		LUNCH BREAK		HOA/HST 300.1 A HISTORY OF LONDON IN 11 OBJECTS J. Hicks (3:40–5:10 pm)	BUA400.1 – THE GLOBAL WORKPLACE MUI408.1 – MUSIC INDUSTRY PRACTICUM RAE408.1 – ENTERTAINMENT INDUSTRY PRACTICUM R. Farnum (5:30–7:30 pm)
OGS 102						LUNCH BREAK	Qsx/SOC/WGS400.1 – SEX, GENDER AND THE CITY J. Hunt (2–5 pm)		ECN362 – GLOBALIZATION, DEVELOPMENT & THE ENVIRONMENT M. Keating (5:30–8:30 pm)
OGS 103		PSY474 – FORENSIC PSYCHOLOGY: Crime and Violence L. Frumkin (9 am– 12 noon)				LUNCH BREAK	PHI300.1 – TECHNOLOGY, VALUES AND THE FUTURE E. Litwack (2–5 pm)		
OGS 201				ENG430.1- READING PICTURES, SEEING STORIES F. Morlock (11:30 am–1 pm)		LUNCH BREAK	ENG464 - TRAVELLERS' TALES: An Education Abroad F. Morlock (2–3:30 pm)		
OGS 202				HOM400.1 – BLACK BRITISH MUSIC: Exploring Identity through Sound J. Springer (10–1 pm)		LUNCH BREAK	BUA/CRS300.1 – LONDON'S CREATIVE INDUSTRIES K. Hammer (2-3:30pm) Occasional mandatory site visits 2-4 pm M/W during class		
OGS 203				BUA300.2 - FROM HARRY POTTER TO AIRBNB: BUSINESS OF TOURISM I. Neogy (11:30 -1:00pm)		LUNCH BREAK			
OGS 301									
OGS 302									
OGS 303									
SR 204				CIS473 – AUTOMATA AND COMPUTABILITY T. Batu (10 am–1 pm)					
SR 205 COMPUTER LAB & QUIET STUDY ROOM									
SR 206 – CONFERENCE ROOM									
SR 302									
SR 303 ARCH STUDIO									
SR 401 DESIGN/DRAMA STUDIO								DRA451.1 – The Modern Stage: Theories, Issues, Production – M. Barclay (3:30–5:30 pm)	
SR 403 MULTI MEDIA LAB				PHO 204.1 - INTRO TO PHOTOGRAPHY I. Hessenberg (10 am–1 pm)		LUNCH BREAK			
SR 404 MODELLING & CUTTING LAB									
SR 503 ARCH COMPUTER & PRINTING LAB									
SR 504 ARCH STUDIO									
SR 505 ARCH STUDIO							ARC407/408/608/609 - ARCHITECTURAL DESIGN D. Sacconi (2–7 pm)		
THEATRE, GALLERY OR ELSEWHERE	DRA580 – ADVANCED ACTING: Shakespeare's Globe (9–11 am)								PERFORMANCE VISIT (6:50 onwards) DRA451 – M. Barclay

* Room assignments subject to change.

SU LONDON PROGRAM										* Room assignments subject to change.								
DRAFT CLASS TIMETABLE FALL 2019					TUESDAY		as of 17th May 2019											
Room*		9 am			to		1 pm		1 – 2 pm		2 – 3:30 pm		3:30 – 5 pm		5:30 – 8:30 pm			
B 01								LUNCH BREAK										
OGS 101				COM300.1 – DIGITAL BRITAIN: Engaging the User C. Nahra (10 am–1 pm)				LUNCH BREAK		HST300.3 – LONDON'S LIVING HISTORY R. Tames (2–5 pm)				BUA400.2 – THE GLOBAL WORKPLACE HFS493.2 – YOUTH AND FAMILY PRACTICUM R. Farnum (5:30-7:30)				
OGS 102		FIL300.1/QSX/WGS400.2 – BRITISH MASCULINITY ON SCREEN: James Bond & Sherlock Holmes Instructor TBA (9 am–11:20 am)						LUNCH BREAK		EEE370 – INTRODUCTION TO ENTREPRENEURSHIP T. Knight (2–5 pm)				PSC354 HUMAN RIGHTS AND GLOBAL AFFAIRS K. Bennet (5:30–8:30 pm)				
OGS 103				PSC350 AMERICA A FOREIGN PERSPECTIVE Instructor TBA (11:30–1 pm)				LUNCH BREAK						ENG320 - INTERPRETING SHAKESPEARE M. Leipacher (5:20-7:20) On days when attending plays, will finish later.				
OGS 201				PSY300.1 – HEALTH PSYCHOLOGY; Mind, Body and Culture K. Gardiner (10 am–1 pm)				LUNCH BREAK		HOA372 – THE BUSINESS OF ART J. Dickerson (2–5 pm)				QSX300.1/SOC200.1 – BUSINESS OF NIGHTLIFE: London Subculture J. Hunt (5:30–8:30 pm)				
OGS 202				DRA451.2 – The Modern Stage: Theories, Issues, Production – M. Barclay (10 am–12 noon)							COM346 – RACE, GENDER AND THE MEDIA J. Springer (2–5 pm)							
OGS 203		FIN355 – MONEY AND BANKING S. Hannah (9 am–12 noon)						LUNCH BREAK		IST345 – MANAGING INFORMATION SYSTEMS PROJECTS I. Neogy (2–5 pm)				ECN300.1 - EUROPE'S ECONOMIC POLICY FAILURES FROM MAASTRICHT TO BREXIT M. Harris (5:30–8:30 pm)				
OGS 301								LUNCH BREAK										
OGS 302																		
OGS 303																		
SR 204								LUNCH BREAK										
SR 205		COMPUTER LAB & QUIET STUDY ROOM																
SR 206																		
CONFERENCE ROOM																		
SR 302								LUNCH BREAK										
SR 303								LUNCH BREAK										
ARCH STUDIO																		
SR 401				DRA529.1 – ACTING FOR THE FRAME M. Woodfield (9:30 am– 1 pm)				LUNCH BREAK										
DESIGN/DRAMA STUDIO																		
SR 403								LUNCH BREAK										
MULTI MEDIA LAB																		
SR 404		MODELLING & CUTTING LAB																
SR 503 ARCH COMPUTER & PRINTING LAB																		
SR 504																		
ARCH STUDIO																		
SR 505 – ARCH STUDIO				ARC561 – SURVEY OF BRITISH ARCHITECTURE - D. Sacconi (10 am– 1 pm)				LUNCH BREAK		ARC561 – SURVEY OF BRITISH ARCHITECTURE D. Sacconi (2–4 pm)								
THEATRE, GALLERY OR ELSEWHERE				HOA201 D. Sparti Visit 10:00–11:30 am or 11:30 am–1 pm Visit section to be determined in London								DRA580 – ADVANCED ACTING: Shakespeare's Globe (3:30–9:30 pm) On days when attending plays, will finish later.						
												PERFORMANCE VISITS (6:50 onwards) ENG320 M. Leipacher DRA351 C. Haill						

SU LONDON PROGRAM					* Room assignments subject to change.						
DRAFT CLASS TIMETABLE FALL 2019				WEDNESDAY		as of 17th May 2019					
Room*	9 am		to		1 pm	1 – 2 pm	2 – 3:30 pm		3:30 – 5 pm	5:30 – 8:30 pm	
B 01						LUNCH BREAK					
OGS 101	TRF560.2 – DOCUMENTING REALITY: Factual Formats in British Film & TV C. Nahra (9 am–1 pm)					LUNCH BREAK	PSY400.1 – CONFLICT, TRAUMA & COLLECTIVE MEMORY C. Roberts (2–5 pm)			DRA351 – CONTEMPORARY BRITISH AND EUROPEAN THEATRE C. Hail (5:30–7:30)	
OGS 102			PSC315 – POLITICS & MEDIA: Mass Persuasion Instructor TBA (10:00-1:00 pm)				LUNCH BREAK	ART/CRS/TRM316 – INTRODUCTION TO VISUAL CULTURE Instructor TBA (2–5 pm)			
OGS 103			REL300.5/PSC400.5- BEYOND BELIEFS: Religion and Power D. Wheatley (10 am–1 pm)				LUNCH BREAK				HOM300.1 - PERFORMANCE LIVE: LONDON E. Finer (5:30–8 pm) PERFORMANCES AFTER CLASS
OGS 201				ENG430.1- READING PICTURES, SEEING STORIES F. Morlock (11:30–1 pm)			LUNCH BREAK	ENG464 - TRAVELLERS' TALES: An Education Abroad F. Morlock (2–3:30 pm)			
OGS 202			ANT352/HNR360.1 – FOOD, CULTURE & IDENTITY – HONORS I Bajic-Hajdukovic (10 am–1 pm)				LUNCH BREAK	BUA/CRS300.1 – LONDON'S CREATIVE INDUSTRIES K. Hammer (2-3:30pm) Occasional mandatory site visits 2-4 pm M/W during class			
OGS 203				BUA300.2 - FROM HARRY POTTER TO AIRBNB: BUSINESS OF TOURISM I. Neogy (11:30 -1:00pm)			LUNCH BREAK	SOC367 – SOCIOLOGY OF SPORT C. Phipps (2–5 pm)			ECN312 – BEHAVIOURAL ECONOMICS N. Wilkinson (5:30–8:30 pm)
OGS 301							LUNCH BREAK	MAR301 – ESSENTIALS OF MARKETING – M. Johnston (2–5 pm)			
OGS 302											
OGS 303											
SR 204			CIS477 – INTRODUCTION TO ANALYSIS OF ALGORITHMS T. Batu (10 am–1 pm)				LUNCH BREAK				
SR 205 COMPUTER LAB & QUIET STUDY ROOM											
SR 206 CONFERENCE ROOM											
SR 302							LUNCH BREAK				
SR 303 ARCH STUDIO							LUNCH BREAK				
SR 401 DESIGN/DRAMA STUDIO							LUNCH BREAK				
SR 403 MULTI MEDIA LAB							LUNCH BREAK				
SR 404 MODELLING & CUTTING LAB											
SR 503 ARCH COMPUTER & PRINTING LAB							LUNCH BREAK				
SR 504 ARCH STUDIO											
SR 505 ARCH STUDIO	ARC500.1 – GENEALOGIES OF THE CITY: London's Urban Lineage J. Ruivo (9 am–12 noon)						LUNCH BREAK	ARC434/734 – LONDON'S BUILT ENVIRONMENT G. Astengo (2–5 pm)			
THEATRE, GALLERY OR ELSEWHERE			HOA473 – visits: 10:00-11:30 am or 11:30 am–1 pm HOA/HST300.1 – visits: 10:00-11:30 pm or 12:00-1:30 pm Visit section to be determined in London							DRA580.1 – ADVANCED ACTING: Shakespeare's Globe (3:30–9:30 pm) On day when attending plays, will finish later.	

SU LONDON PROGRAM										* Room assignments subject to change.				
DRAFT CLASS TIMETABLE FALL 2019					THURSDAY		as of 17th May 2019							
Room*	09.00 am		TO		1 pm		1 – 2 pm		2 – 3:30 pm		3:30 – 5 pm		5:30 – 8:30 pm	
B 01														
OGS 101			ENG430.2 GLOBAL CITIES AND WORLD CINEMA B. Zalcock (11 am– 3 pm)											
OGS 102	FIL300.1/QSX/WGS400.2 – BRITISH MASCULINITY ON SCREEN: James Bond & Sherlock Holmes Instructor TBA (9 am–11:20 am)				SPM300.1 - SPORT IN THE UNITED KINGDOM G. Gordon (12:15–3:15 pm)									
OGS 103			PSC350 AMERICA A FOREIGN PERSPECTIVE Instructor TBA (11:30-1 pm)											
OGS 201														
OGS 202	CRS300.2 - FASHION IN FOCUS: Discourses and Meaning E. Dirix (9 am–12 noon)				COM348 – BEAUTY & DIVERSITY IN FASHION MEDIA E. Dirix (12:15–3:15 pm)									
OGS 203	PSY300.2 – ALL BLACK EVERYTHING: Well-Being, Justice, Equality and Social Change G. Kinouani (9 am–12 noon)													
OGS 301														
OGS 302														
OGS 303														
SR 204			HOA208 AN ARCHITECTURAL HISTORY OF LONDON J. Kerr (10–1 pm)											
SR 205 COMPUTER LAB & QUIET STUDY ROOM														
SR 206 CONFERENCE ROOM														
SR 302														
SR 303 ARCH STUDIO														
SR 401 DESIGN/DRAMA STUDIO			DRA529.2 – ACTING FOR THE FRAME M. Woodfield (10 am– 2 pm)											
SR 403 MULTI MEDIA LAB														
SR 404 MODELLING & CUTTING LAB														
SR 503 ARCH COMPUTER & PRINTING LAB														
SR 504 - ARCH STUDIO														
SR 505 – ARCH STUDIO					ARC407/408/608/609 - ARCHITECTURAL DESIGN D. Sacconi / J. Semaan (11–6 pm)									
THEATRE, GALLERY OR ELSEWHERE														

Registration Instructions

Register by Friday, June 7 at 3:00 PM EDT

Use MySlice: <http://myslice.ps.syr.edu/>

As You Register

Use your copy of your Student Advising Form (with **highlighted** 5-digit class numbers found on the [Time Schedule of Classes](#) recorded for each course) and the Registration Instructions that follow. Go online to <http://myslice.ps.syr.edu/>. The following will explain things you may notice as you register:

- Some courses may reach their enrollment limit and you may find that you are unable to register. You may have the option of adding your name to a wait list. **Wait lists are resolved after you arrive in London**; if space opens up during schedule adjustment in London, students on wait lists may be able to register for the course. Wait-listed students need to demonstrate their continued interest in a course by attending the first class session and speaking with the instructor.
- If you are closed out of a course that would fulfill a specific academic requirement that cannot be met by another course AND which you must take this semester in order to graduate on time, you should document this need by having your home college submit the [Academic Need Verification Form](#). We will make every effort to meet your confirmed academic needs.
- After 3:00 PM EDT on June 7, you will not be able to register or make changes to your schedule online.

All London classes have enrollment limits. You will not be able to register for a class (or section) once the enrollment limit is reached, so be sure to have alternative course selections ready when you register.

Questions, Problems, and Help with Error Messages

If you encounter any problems or errors as you attempt to register for classes, refer to the [Troubleshooting Guide](#) in this packet, the Registration FAQs (also found in OrangeAbroad under **Learning Content**), and the [Online Enrollment Guide](#). If you still have questions or problems, please contact [Jeanne Chu](#) or [Marisa Lostumbo](#) at Syracuse Abroad.

To ensure the accuracy of your schedule:

- Make sure all the sections start with “z80__” (this identifies them as London classes).
- If you are an undergrad, make sure your Term Credits Total **is at least 12 credits taught in London** to confirm your status as a full-time student. **Do not include credits for online courses, wait-listed courses, or the Signature Seminar!**
- Verify the section number of any course that has more than one section to confirm that you’ve registered for the correct section.
- Note that the full title for ENG courses may not be displayed.

Registration Instructions

Register by Friday, June 7 at 3:00 PM EDT

Use MySlice: <http://myslice.ps.syr.edu/>

Use the chart below for a quick overview of registration procedures. For more detailed instructions and screenshots, review the [Online Enrollment Guide](#).

Add Classes	Drop Classes	Swap Classes
1. Log in to MySlice. Use: <ul style="list-style-type: none"> • NetID • Password 	1. Log in to MySlice. Use: <ul style="list-style-type: none"> • NetID • Password 	1. Log in to MySlice. Use: <ul style="list-style-type: none"> • NetID • Password
2. In Student Services > Enrollment , select link: <ul style="list-style-type: none"> • <i>Enroll in a class</i> From Add Classes tab: <ul style="list-style-type: none"> • Select term 	2. In Student Services > Enrollment , select link: <ul style="list-style-type: none"> • <i>Enroll in a class</i> From Add Classes tab: <ul style="list-style-type: none"> • Select term 	2. In Student Services > Enrollment , select link: <ul style="list-style-type: none"> • <i>Enroll in a class</i> From Add Classes tab: <ul style="list-style-type: none"> • Select term
3. Enter 5-DIGIT CLASS NUMBER (highlighted in yellow on Time Schedule in Registration Packet)	3. Click DROP tab <ul style="list-style-type: none"> • Select class(es) to drop from your schedule 	3. Click SWAP tab <ul style="list-style-type: none"> • Use first dropdown to select the class you wish to swap
4. Add Components (if needed): <ul style="list-style-type: none"> • Lecture • Lab • Discussion 	4. No need to select components; all related parts drop automatically	4. Select your replacement class(es) : <ul style="list-style-type: none"> • Select from your Shopping Cart, OR • Enter 5-digit Class Number found on Time Schedule in Registration Packet
5. Confirm selection: <ul style="list-style-type: none"> • Check Class Number • Check Day/Time • Check Location 	5. Confirm selection: <ul style="list-style-type: none"> • Check Class Number • Check Day/Time • Check Location 	5. Confirm selection: <ul style="list-style-type: none"> • Check Class Number • Check Day/Time • Check Location
6. Click Finish Enrolling Button	6. Click Finish Enrolling Button	6. Click Finish Enrolling Button

Registration Troubleshooting Guide

TROUBLESHOOTING AND TIPS

Cannot see STUDENT SERVICES application: Within the Orange header of the MySlice there is a CONTENT link. Click this link. The MySlice content page is displayed. In the middle of the page is a pagelet with section names listed with check boxes to their left. Click into the check box next to STUDENT SERVICES. Click the SAVE button at the bottom of the page. The MySlice Homepage is re-displayed and the STUDENT SERVICES section has been added. If the STUDENT SERVICES section is not a selection option, contact the ITS help line at 315-443-2677.

Availability: MySlice is scheduled to be available twenty-four hours a day, seven days a week. Regularly scheduled system downtimes will occur for various applications in the portal. Check the ANNOUNCEMENTS on MySlice for advance notification of downtimes. The Information Technology Services (ITS) help line is available during regular University business hours at 315-443-2677.

Timeout: There is an inactivity timeout on the web. There will be a warning message displayed after 55 minutes of inactivity: "Your session is about to time out..." After 60 minutes of inactivity, MySlice will "timeout," logging you out of the portal. A dialog box will be displayed with the message: "Your Session has ended." Click the yellow OK button, and log out of your browser. Restart your browser and re-enter the URL <http://myslice.ps.syr.edu> to log into MySlice using your NetID and password.

Printing Web Pages: Click inside the open page. Select Print Frame from File menu. When prompted, click OK.

Scrolling and Moving: On some web pages, you may have to scroll to the right or left to view all content on page. This is especially important to remember when building a large Time Schedule consisting of multiple-component classes.

NetID and Password: You must have an active NetID and password to use MySlice. You only need to activate your NetID one time. To activate your University NetID and password - your keys to the University's computing network - you can follow the simple steps outlined on the University's NetID Self-Serv portal: <http://selfserv.syr.edu/selfserv/home>

TERMS

Autoenroll: When one part of a course is automatically added to your schedule when you register for the other part. When you drop the Enrolled part, both parts are removed from your schedule.

Related Part/Component: One course set up with multiple parts. You need to select each part when registering. You will usually select the first section and then have to select from a prompt list of "related" class sections. An example is a class with two lecture sections and multiple discussion sections listed for each lecture. You must choose one lecture and one section that go together in order to register for the course.

Section Numbering: Numbering consists of a letter, representing the campus where the course is offered, and three digits, representing the section. For example, the section z801 is a Syracuse Abroad London course identified by "801." The section M001 is a Main Campus course identified by "001" and U001 is a University College course identified by "001."

Questions regarding technical problems should be directed to [Marisa Lostumbo](#) at Syracuse Abroad, or call +1 800-235-3472.

Common Registration Error Messages		
Error Message	Explanation	Resolution
Requisite not met for class, not enrolled.	You have not met the requirements (prereq, class standing, etc.) to enroll in the specified class.	Select another class. If you can demonstrate that you have the background required for the class and should be allowed to register, contact Syracuse Abroad.
Class full; student added to wait list.	Add not processed because class is closed. Class will appear on student's schedule with status = waiting.	Wait list addressed in London during schedule adjustment. Wait-listed students are not automatically added to the class, but need to demonstrate their continued interest in a course by attending the first class session.
Enrollment in Courses in Career: Graduates are normally not allowed for those in Career: Undergraduate.	UGRD trying to register for grad level class / GRAD trying to register for undergraduate level class	Contact Syracuse Abroad to find out if you are eligible for this class.
Hold on student's record, add not processed	There is a hold on student's record preventing registration	Refer to Financial Hold letter sent by the Bursar and/or click the VIEW MY HOLDS link in the STUDENT SERVICES section for information about the hold. Must clear holds to be able to register.
Maximum term student unit load exceeded	UGRAD = trying to register for more than 16 credits. GRAD = trying to register for more than 15 credits	Contact Syracuse Abroad. In certain cases (because of Audit or with Permission from the Honors Program), an override may be granted.
No valid appointment found and open enrollment period has not begun	You are trying to register before initial access date/time or during a time period when the system is not available for registration.	Try again at appropriate time. Contact Syracuse Abroad if attempting to access during the appropriate time.
Permission number entered is not valid	Student Specific permission = permission expired	Contact Syracuse Abroad for clarification on permission status.
Student already enrolled in class, add not processed	Course already on your schedule	Check class number(s)
Student not enrolled; class and wait list are full.	Both the class and wait list are closed.	Select another class. Use the Academic Need Verification Form only if you need this specific course this semester in order to graduate on time.
Student not enrolled; class full or restricted	The class is closed OR you do not meet class requirements	Select another class; choose wait list if available. Use the Academic Need Verification Form only if you meet the class requirements AND need this specific course this semester in order to graduate on time.
Student not enrolled, student needs permission to enroll in this class	The class is closed or restricted. You may be able to obtain permission to enroll in the class by contacting Syracuse Abroad.	Check Academic Packet for Special Enrollment courses. If you do not qualify for permission, select another class. Contact Syracuse Abroad for additional information.