

SU HONG KONG CENTER & CITY UNIVERSITY OF HONG KONG FALL 2017 ACADEMIC PACKET



- **ACADEMIC INFORMATION**
- **CITYU COURSE LIST**
- **STUDENT ADVISING FORM (RETURN ASAP AND NO LATER THAN APRIL 14)**

S U A B R O A D
SYRACUSE UNIVERSITY

SU ABROAD SYRACUSE UNIVERSITY

SU HONG KONG CENTER: CITYU of HONG KONG

Direct Enroll Option
Fall 2017 Academic Update



PREPARE FOR REGISTRATION

STEP 1 - Request Courses

- ☐ Review the information in this packet and course outlines linked from the [CityU Course List](#).
 - You need special permission from SU Abroad to take any course other than those found on the Course List.
- ☐ Follow these [instructions](#) to complete the [Student Advising/Course Request Form \(SAF\)](#).

STEP 2 – Seek Advising and Return Signed SAF to SU Abroad

- ☐ Take completed [SAF](#) to your advisor(s) for their signature(s) and to ensure your course plan will keep you on track for graduation.
 - It is helpful to print and provide your advisor(s) with [outlines](#) of all the courses you want to get approved (outlines are linked from CityU course codes). Please note that full syllabi may not be available until classes start in Hong Kong.
- ☐ Return [SAF](#) signed by your advisor(s) to Mary Fedorko, mmfedork@syr.edu, by **April 14** (earlier, if possible).
 - If you have academic requirements that should be communicated with CityU, explain these in a supplemental document you email to [Mary Fedorko](#) (see sample on page 4).
 - The sooner we submit your CityU application with your course requests, the better your chances of getting into your desired courses.
- ☐ Bring a copy of your SAF to Hong Kong. Schedule adjustment occurs in Hong Kong.

GRADES AND ACADEMIC RESOURCES

- Grades for CityU courses may not post to your SU transcript until February so you should ensure that this timing will not adversely affect you academically or in terms of financial aid awarding.
 - At Syracuse University, all work for registered classes must be completed on or before the degree certification date. If you are graduating, you should seek advice from your home college regarding your degree certification date and also be certain you are aware of any remaining degree requirements.

- Information on enrollment policies, grades, SU library resources, and registration can be found on the *Preparing To Go* [website](#). **Visiting students** should also look at this site for information on transfer credit and [requesting an SU transcript](#).
- You should carefully review [academic policies](#) applicable to all SU Abroad programs.
- You should regularly check your *syr.edu* email for messages from SU Abroad.

COURSE INFORMATION

Undergraduate students must enroll on a full-time basis and register for at least 12 credits at CityU (visiting students' home schools may require their students to register for more than 12 credits). Students are advised to register for a maximum of five courses at CityU. Classes meet Monday through Saturday (you must be prepared to attend classes on Friday and Saturday).

Visiting Students Only: Once you have fulfilled the CityU and SU program requirements by selecting 12 credits of SU-approved courses, you may select *one* additional non-approved course to be brought back to your home school as transfer credit direct from CityU. This would require you to request transcripts from both Syracuse and CityU at the end of the semester.

You should first confirm with your home school that they will:

- 1) Accept a non-SU-approved course for transfer credit.
- 2) Accept a CityU transcript for a non-SU-approved course.



Photo: Amayo Bassey

Signature Seminar

Some of you will participate in the optional Signature Seminar, [HST 400.1/IRP 300.1, The Challenges and Opportunities of Southeast Asia: China, Malaysia and Singapore](#) from August 18-31, **earning 2 credits**. You may not drop the Signature Seminar.

CityU Course List

- ☐ Select five first-choice courses **plus two alternatives for each first-choice course** from the [CityU Course List](#). Keep in mind that you should not expect to be pre-registered for all of your first-choice courses.
- ☐ List these courses on the [Student Advising/Course Request Form \(SAF\)](#) and seek academic advising with print-outs of the CityU course outlines (accessed from links found in CityU Course Code).
- Based on the courses you request and are pre-registered for by CityU, you will be assigned to a particular college at CityU. **Students are expected to maintain a registration for a minimum of two courses offered by their assigned college.**
- ☐ Do any of the courses you select have **prerequisites** at CityU? (Prerequisites are listed in each CityU course outline). If yes, you **must** indicate on the SAF the course on your transcript that you believe meets the prerequisite. You also need to **email the syllabus for your transcribed course** to Mary Fedorko, mmfedork@syr.edu, when you return your SAF.
- If you are not initially pre-registered for a course with prerequisites and attempt to add it during the schedule adjustment period, understand that you will likely need to re-submit this supporting documentation to CityU.

General Academic Requests for CITYU

After we receive your signed Student Advising/Course Request Form, our office will submit your application to CityU. If you have specific requests regarding your courses, you should explain these in a supplemental document you email to Mary Fedorko, mmfedork@syr.edu, with your SAF. The following are examples of what some students may need to include:

- I must be registered for at least ____credits in order to stay on track for graduation.
how many
- I need to take ____course(s) in my major: ____
how many specify discipline
 - (For Dual majors) I need to take ____course(s) in my second major: ____
how many specify discipline
- I need to take ____course(s) in my minor: ____
how many specify discipline
- I need to take a (Mandarin or Cantonese) language course: YES NO
- I need to fulfill this course requirement: _____

Remember: CityU's time schedule of classes is not available until about two weeks before the start of the semester. You may find out that you have one or more time conflicts in your initial schedule (why it is essential to have alternative pre-approved courses!). Schedule adjustment for some courses can be done online; adding and dropping other courses will take place after you arrive in Hong Kong.

FALL 2017 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department /Unit	CityU Course Code	Title	SU Course #
Accountancy	AC4161	Accounting and Management Information Systems	ACC 480
Accountancy	AC4251	Taxation and Tax Planning	ACC 380
Accountancy	AC4342	Auditing (SU students may not take with ACC 476)	ACC 480
Asian & International Studies	AIS3032	State and Economy in Asia	ECN/PSC 380
Asian & International Studies	AIS3033	Culture and Change in Asia	ANT 380
Asian & International Studies	AIS4027	Religions and Society in Asia	SOC 380
Asian & International Studies	AIS4072	Contemporary International Politics of the Asia Pacific	PSC 480
Biology & Chemistry	BCH2007	Principles of Organic Chemistry (4 credits)	CHE 280
Biology & Chemistry	BCH3012A	Genetics	BEN 380
Chinese and History	CAH2956	Mandarin for Non-Chinese Speakers I	CHI 180
Chinese and History	CAH2996	Basic Cantonese I	FLL 180
Chinese and History	CAH2998	Cantonese Communication Skills for Putonghua Speakers	FLL 280
Chinese and History	GE1101	Chinese Cultural Heritage in Modern Perspective	ANT 280
Chinese and History	GE1105	Chinese Music Appreciation	HOM 180
Chinese and History	GE1107	The City in Chinese History and Culture	HST 380
Chinese and History	GE1501	Chinese Civilisation - History and Philosophy	HST 280
Computer Science	CS1102	Introduction to Computer Studies	IST 180
Computer Science	CS2204	Fundamentals of Internet Applications Development	IST 280
Economics & Finance	CB2400	Micro-Economics	ECN 180
Economics & Finance	EF3320	Security Analysis and Portfolio Management	FIN 480
Economics & Finance	EF3331	Asia-Pacific Capital Markets and Standards of Practice	FIN 380
Economics & Finance	EF3333	Financial Systems, Markets and Instruments	FIN 380
Economics & Finance	EF3451	Economic and Business Forecasting	ECN 380
Economics & Finance	EF4312	Mergers and Acquisitions	FIN 380
Economics & Finance	EF4314	Corporate Valuation (not open to SU students)	FIN 480
Economics & Finance	EF4321	Derivatives and Risk Management	FIN 480
Economics & Finance	EF4334	Regulation and Management of Financial Institutions	FIN 380
Economics & Finance	EF4473	International Trade	ECN 480
Economics & Finance	EF4490	Urban Economics	ECN 480
Economics & Finance	EF4520	Principles of Option Pricing	FIN 380

FALL 2017 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department /Unit	CityU Course Code	Title	SU Course #
English	GE2408	Travel Writing: Discovery and Experience	WRT 280
English	GE2409	Words and Images: Reading and Writing in the 21st Century	WRT 280
School of Law	LW2601	Hong Kong Legal System	PSC 280
School of Law	LW4634	Public International Law	PSC 380
Information Systems	GE1201	Information Management and its Social Impact (SU students may not take with IST 195)	IST 280
Information Systems	IS2505	e-Business	IST 380
Management	CB2300	Management (SU students may not take with SOM 122)	SOM 280
Management	CB4303	Strategy and Policy	BUA 480
Management	GE2204	Business Ethics and Society	LPP 380
Marketing	CB2601	Marketing	MAR 280
Marketing	MKT4604	Marketing in China	MAR 480
Marketing	MKT4605	International Marketing	MAR 480
Marketing	MKT4628	e-Marketing	MAR 480
Marketing	MKT4633	Cultural Advertising	MAR 480
Management Sciences	CB2200/MS2200	Business Statistics (not open to SU students)	MAS 280
Management Sciences	GE2202	Globalization and Business (not open to SU management majors)	SOM 380
Management Sciences	MS4111	Enterprise Resource Planning (not open to SU management majors)	SCM 280
Physics & Materials Science	GE2305	Astronomy - The Sky and Us	AST 180
Public Policy	POL2210	China: A Socio-Political Transformation	PSC 380
Public Policy	POL2104	Government and Politics in Hong Kong	PSC 380
Public Policy	POL2105	Introduction to Political Science	PSC 380
Public Policy	POL2107	Government, Law and Society	PAF/PSC 380
Public Policy	POL2201	Public Policy and Social Development	PAF/PSC 380
Public Policy	POL2307	Principles of Public Sector Management	PSC 380
Public Policy	POL3109	Approaches in Political Analysis	PSC 380
Public Policy	POL3113	Issues in Contemporary World Politics	PSC 380
Public Policy	POL3207	Health Care Policy and Ethics	PAF/PSC 380
Public Policy	POL3231	Housing Policy and Society	PAF/PSC 380
Public Policy	POL3232	Transport Policy and the Environment	PAF/PSC 380
Public Policy	POL3306	Organizational Behavior for Public Management	PSC 380

FALL 2017 CITYU HK COURSE LIST FOR EXCHANGE STUDENTS

Course Offering Department /Unit	CityU Course Code	Title	SU Course #
Public Policy	POL3307	Managing Financial Resources in the Public Sector	PAF/PSC 380
Public Policy	POL3310	Public Management in the Information Age	PSC 380
Public Policy	POL3315	Ethics in Government	PHI/PSC 380
School of Creative Media	GE1110	Exploring Contemporary Art	ART 280
Applied Social Sciences	GE2129	Psychology for Young Professionals	PSY 280
Applied Social Sciences	SS2027	Social Statistics and Research Methods	SOC 380
Applied Social Sciences	SS2028	Basic Psychology II (equivalent of PSY 313 at SU)	PSY 380
Applied Social Sciences	SS2029	Basic Sociology	SOC 180
Applied Social Sciences	SS2030	Introduction to Criminology	SOC 280
Applied Social Sciences	SS3711	Biological Psychology (SU students may not take with PSY 223)	PSY 280
Applied Social Sciences	SS3712	Cognitive Psychology (SU students may not take with PSY 322)	PSY 380
Applied Social Sciences	SS3721	Abnormal Psychology (SU students may not take with PSY 395)	PSY 380

STUDENT ADVISING/COURSE REQUEST FORM (SAF) INSTRUCTIONS

Checklist for Students

RETURN your signed SAF by April 14 and earlier, is possible. The sooner you return the form, the sooner we can submit your application to CityU and the better your chances of getting into your first-choice courses.

- ☐ Check that your course plan totals at least 12 CityU credits. You may not register for more than 19 total credits.
- ☐ List the five CityU courses you would most like to take, in order of priority, on the numbered lines. On the shaded lines, list two alternatives **for each** first-choice course (therefore, you need to list a total of 15 courses). You need to seek approval for all these courses in order to facilitate your registration in the event that a class is full, cancelled, or there is a time conflict. This is particularly important since you may not be eligible for all CityU courses you select and because the class schedule is not available until shortly before the semester starts.
- ☐ Confirm that all courses you've listed are found on the [CityU Course List for Exchange Students](#). **Visiting Students** may select **one** course not on this list, provided their home college will accept a CityU transcript for a non-SU-approved course.
- ☐ Check that none of your selected courses repeat prior study (even if the course is taught in another language). If you have any questions about whether a course covers the same or similar material to one already on your transcript, have your home institution review the syllabus for the new course.
- ☐ Review the CityU course outlines for each course you list to see if any has a prerequisite. You must have met any prerequisite and indicate what comparable course on your transcript fulfills **each** prerequisite. Email the syllabus for each comparable course to [Mary Fedorko](#).
- ☐ Take the SAF and course outlines linked from the [CityU Course List](#) to your study abroad advisor, college dean, academic advisor, school or college recorder and/or other authorized official(s) at your institution, asking for their approval and assessment of how/whether these courses will count toward your degree. You should also discuss whether there are specific degree requirements you must meet in order to stay on track for graduation; this would require you to also submit a [supplemental document](#) outlining your general academic needs.
 - **Visiting students:** If your school requires you to use its own course approval form, return both your SAF and a copy of your school's form. If your school does not pre-approve courses as a matter of policy, please note this on your SAF. **In either case, however, you must still list your course choices with alternatives on this form and return it to [Mary Fedorko](#).**
 - **SU students:** take this form to your home college advisor/recorder to ensure that the courses you select are appropriate for your program of study. You may also need to obtain some approvals from your faculty, dual college, and/or minor advisor(s). **Be sure any advising hold is lifted when you get your Student Advising/Course Request Form signed.**
- ☐ Keep your completed SAF to bring with you to Hong Kong and send a copy to your home campus advisor for their files.
- ☐ Return the SAF signed by your advisor(s) to Mary Fedorko (mmfedork@syr.edu):
→ Return your form by **April 14 whether or not you have been able to obtain school approval.**

Instructions for Advisors

1. Using the course descriptions provided by the student, indicate your approval of a course by signing in the "Course Approval" column.
2. Indicate how an approved course may count toward the student's degree in the "Counts Toward" column (e.g., major, minor, elective, core, specific course substitute, excess credit, etc.).
3. If you cannot approve a course, please indicate this in the "Course Approval" column.
4. Return the form to the student.
5. **SU ADVISORS: Please take action needed to lift any advising hold!**

SU ABROAD SYRACUSE UNIVERSITY

STUDENT ADVISING/COURSE REQUEST FORM HONG KONG CENTER: CITYU HK – FALL 2017

Student Information

Student's Name _____ SU ID # _____ Grad. Date _____

Home College _____ Major(s) _____

Minor(s) _____ E-mail _____

School/College Advisor Information

Name _____ Title _____

E-mail _____ Telephone No. _____ Fax No. _____

Students and Advisors: Please refer to the [instructions](#) before completing this form.

- List 15 courses found on the [CityU Course List](#), in order of priority (#1 - #5 should be the courses you're most interested in taking; you must list two alternative selections for each first-choice course).
- You must get academic advising and return this form (with signatures) to [Mary Fedorko](#) by the April 14 deadline (earlier, if possible) in order to participate in this program.
- Send electronic version of syllabus for each course you believe meets a CityU prerequisite (see*) to [Mary Fedorko](#) (mmfedork@syr.edu).
- PLEASE PRINT CLEARLY AND KEEP A COPY!

TO BE COMPLETED BY STUDENT:

TO BE COMPLETED BY ADVISOR(S):

	CITYU COURSE	COURSE TITLE	SU COURSE #	PREREQ MET BY *	COURSE APPROVAL	COUNTS TOWARD
1.						
alt						
alt						
2.						
alt						
alt						
3.						
alt						
alt						
4.						
alt						
alt						
5.						
alt						
alt						