

Independent Italian Student Visa Packet Fall 2020

Before you begin:

- Ensure you have a passport valid for at least six months after your program ends. If not, you must apply for/renew your passport as soon as possible in order to have it in time to apply for your visa!
- Ensure you are able to be without your passport during the visa application period. Most independent applicants receive their visa within 2-4 weeks from the date of their application appointment. Make an appointment as soon as possible for a date within 180 days of your departure for Italy. **We recommend that for the fall 2020 semester you book an appointment for a date between early July and late August.**
- You must apply in person at the consulate or visa processing center unless instructed otherwise. Most visa applications cannot be mailed.
- Visa requirements vary by consulate/embassy, so please check your consulate's website for details. Do not compare notes with other students applying through a different consulate or embassy, as their instructions may differ.
- International students contact [Courtney Eppel](#) before applying for your visa.
- **WAIVER NOTICE:** By applying independently for your visa, you accept full responsibility for the application process. **Syracuse Abroad cannot work with the Italian Consulates or Embassies on behalf of independent visa applicants.** If you experience difficulty or errors with your visa, you must work directly with the Italian Consulate/ Embassy to have them resolved. Syracuse Abroad can provide advice and guidance, but is not liable or responsible for independent visa applicants.

Questions? We would be happy to assist you. Please email: cspencer@syr.edu

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**Make copies of all forms and documents for your personal records
and reference.**

Preliminary steps for Independent Visa Applicants

Before you begin, please note that you will need a valid passport with an expiration date no less than six (6) months after your program ends. If your passport does not comply with this requirement, you need to apply for a new one immediately using the expedited service.

Step 1. Determine which Italian Consulate/Embassy you need to apply to

You may submit your application to the Consulate/Embassy presiding over your permanent address or your campus address.

- In the United States: Go to www.ambwashingtondc.esteri.it/ambasciata_washington, and click on “Consulates in the USA” (under the Information and Services tab) to determine which Consulate presides over your county/state. Please note that Honorary Vice Consulates may be able accept your visa application. Consulate Correspondents cannot. Please check their websites for more information.

STEP 2: Schedule an appointment

Review the consulate’s website. Most consulates have an online appointment system. Make an appointment **ASAP** for a date within 180 days of your departure for Italy. **Appointments fill up quickly and early, so if you wait too long there will be no appointments available.** Due to the coronavirus, some consulates/embassies are not currently taking appointments; be sure to check back frequently to ensure you can make an appointment once they are available.

STEP 3: Tell us the date of your visa appointment

In your [OrangeAbroad portal](#), go to Questionnaires > Visa Appointment Information for Independent Submissions (Italy) and fill out the date, time, and consulate location of your appointment.

IMPORTANT: Most consulates/embassies will send you an email about 7-10 days before your appointment, asking you to confirm the appointment. If you do not confirm, your appointment WILL BE CANCELLED and you will have to reschedule.

STEP 4: Review the consulate’s website and go to appointment

You need to ensure you have all of the documentation you need for your appointment. Follow the instructions on the consulate website for a **Short Term Study Visa (under 90 days)**. Syracuse Abroad will provide you with enrollment letters from Syracuse Abroad and SU Florence, which include information on proof of lodging. We will also send you an insurance letter. Please note that it takes between 1 and 2 weeks to collect the documentation and prepare for your visa application appointment. Plan ahead!

STEP 5: Once you have your visa, upload a scan

In your [OrangeAbroad portal](#), go to Questionnaires > Student Visa Upload- Independent Submissions (Italy) to upload images of your visa, and if applicable, the stamped enrollment letter that the consulate/embassy may give back with your passport. Syracuse Abroad maintains electronic copies of these documents in case of loss or emergency.

Visa Documents

Your consulate will require some or all of the documents listed below as part of your application. **Please refer to the consulate website for a current and accurate list.**

THE LIST BELOW IS A GUIDE ONLY.

PRINT DOCUMENTS SINGLE-SIDED. COMPLETE IN BLACK INK AND CAPITAL LETTERS.

- Official Passport
 - Signed and valid for at least 6 months past the program end date.
- One photocopy of the ID page of your passport
- Short Stay Visa Application Form with photo attached (also called the Schengen visa form)
 - Go to consulate's website, click on "Visas" and download the Schengen Visa Application form (under 90 days)
 - Refer to the enclosed SAMPLE when filling out the application form
 - Attach an official passport photo to the front page where designated (**Note:** Los Angeles Consulate requires TWO passport photos, others may as well)
- Photocopy of your driver's license or US state ID card, plus photocopies (if applicable)
- Photocopy of your F-1 or J-1 visa and a copy of your I-20 (international students)
- Photocopy of your university ID card
- Official university transcript (usually obtained through your university registrar)
- Enrollment verification letter from your university (usually obtained through your university registrar- Syracuse Abroad will obtain these for SU students)
 - Letter must confirm status as a full-time student and anticipated graduation date
- Syracuse Abroad Enrollment letters (English and Italian)
 - Letters confirm the following:
 - admission into the program
 - housing accommodations
 - confirmation you will purchase Italian National Health Insurance
 - We will mail your letters when you confirm the date of your visa appointment
 - You must bring all letters and photocopies to your appointment.
 - Note: some consulates/embassies also require a host declaration form with additional lodging details. Syracuse Abroad will provide this to you.

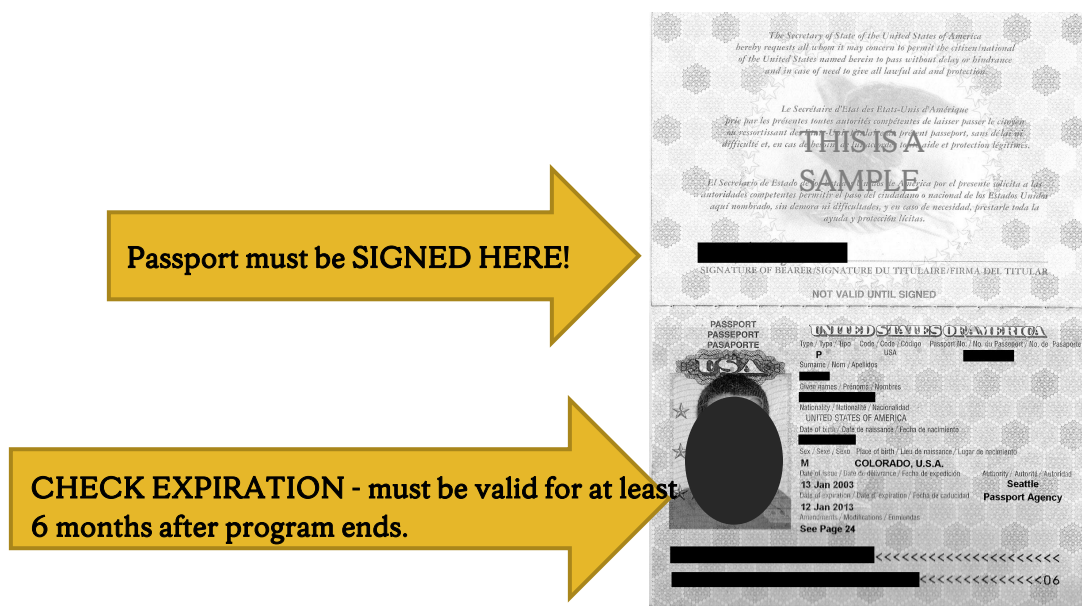
- Affidavit of Health Insurance Coverage -- use the blank form found on your consulate/embassy's website (example form in this packet)
 - Verifies that you will purchase Italian National Health Insurance upon arrival in Italy. All students obtain this through our program and the cost is included in the program fee. While the Italian insurance is required as a back-up, all students are mandated to carry their own health insurance policy for the semester.
- Proof of health insurance coverage- Chubb insurance letter from Syracuse Abroad
 - You must show verification (policy number & expiration date) that you have purchased health insurance coverage for the duration of your semester
- Bank Documents (proof of financial means)
 - Formal letter from your **bank** confirming you have proof of required funds in your bank account. This amount will vary by consulate/embassy, so check their requirements for exact details.
 - Letter must be original, no faxes or photocopies
 - Affidavit of Support, if necessary (not accepted at the New York consulate)
 - Please refer to the enclosed "Guidelines for Bank Documents" for specific instructions.
 - Credit card statement if applicable (**New York consulate only**). Please refer to the website for more information.
- Confirmed Round-Trip Flight Itinerary
 - Purchase a round trip ticket and bring a confirmed itinerary to your visa appointment.
 - Your travel in the Schengen Zone is limited to under 90 days. Please refer to the FAQ ("Flight Itineraries") for specific information and book your travel accordingly.
 - If you plan to arrive in Italy before the program date or remain after the program date, you will also need to provide lodging information (i.e., hotel reservations) for the extra days.
- Visa fee - usually only money orders are accepted.
 - Check the consulate website for exact amounts and to whom you should make the money order payable.
 - Please note that the consulates update their visa fees quarterly (January 1, April 1, July 1, October 1). You must take the correct fee for the quarter of your visa appointment or it will be rejected, so make sure to check this.
- Declaration for Mailing Passports/ Pre-paid mailing envelope
 - Some consulates/embassies will not allow you to pick up your passport/visa in person and require that you submit a declaration for mailing passports, along with a pre-paid envelope with tracking number, so they can return your passport by mail. Check your consulate's website for the appropriate form.

Passport and photocopy of ID page

You must submit your official passport and a photocopy of the ID page (and of your US visa if applicable) with your visa application.

1. Your passport must be **SIGNED**
2. Your passport must be valid for at least six months after the program end date
3. Make 2 copies of your passport ID and keep one for your records. **DO NOT** submit your passport to the Italian consulate without making a photocopy for yourself first.

Photocopy your ID page just as you see below on an 8 ½ x 11 sheet of paper. Do not photocopy any other items onto the page.



Enrollment Verification Letter from Home University

This letter confirms that you are enrolled full time at your home university.

The letter should contain your anticipated graduation date and can generally be obtained from your school's registrar's office. Bring the original letter with a stamp or seal, copies will not be accepted. If you are a Syracuse University student, the Syracuse Abroad office will obtain this letter for you.

Visa Application Form

You must submit a paper application for your visa. Please fill out the application based on the sample provided on the following pages. Fill out each page exactly as it is filled out on the sample with your appropriate information. You can sign and date the application at your visa appointment, in the presence of the visa officer.

Blank application forms are available on your consulate/embassy's website.

Number of Days for Fall 20

Program	Number of Days
SU Florence Center	
SU Florence Center: Studio Arts, Architecture, Design, Engineering	
SU Florence Center & Intensive Language Program at University of Florence	
SU Florence Center & Direct Enrollment at University of Florence	78 days

Program Dates for Fall 20

Program	Arrival Date
SU Florence Center	
SU Florence Center: Studio Arts, Architecture, Design, Engineering	
SU Florence Center & Intensive Language Program at University of Florence	
SU Florence Center & Direct Enrollment at University of Florence	Arrive 1 October, 2020

Program	Departure Date
All programs	Depart 17 December, 2020

EXAMPLE APPLICATION FORM

be sure to use the form provided by your specific Italian consulate or embassy



Consolato Generale d'Italia
New York



Application for Schengen Visa
This application form is free

PHOTO
Attach passport
sized photo
here

Family members of EU, EEA or CH citizens shall not fill in fields no.21, 22, 30, 31 and 32 (marked with(*)).
I familiari dei cittadini UE, SEE o CH non devono compilare i campi n. 21, 22, 30, 31 e 32 (indicati con l'asterisco (*)).

Fields 1-3 shall be filled in in accordance with the data in the travel document.
I campi da 1 a 3 vanno compilati in conformità con i dati riportati nel documento di viaggio.

1. Surname (Family name)/Cognome: <div style="text-align: center; color: red; font-weight: bold;">Last name</div>			For official use only SPAZIO RISERVATO ALL'AMMINISTRAZIONE Data della domanda: Numero della domanda: Domanda presentata presso: <input type="checkbox"/> Ambasciata/Consolato <input type="checkbox"/> Fornitore di servizi <input type="checkbox"/> Intermediario commerciale <input type="checkbox"/> Frontiera (Nome): Altro: Responsabile del fascicolo: Documenti giustificativi: <input type="checkbox"/> Documento di viaggio <input type="checkbox"/> Mezzi di sussistenza <input type="checkbox"/> Invito <input type="checkbox"/> Assicurazione sanitaria di viaggio <input type="checkbox"/> Mezzi di trasporto <input type="checkbox"/> Altro: Decisione relative al visto: <input type="checkbox"/> Rifiutato <input type="checkbox"/> Rilasciato: <input type="checkbox"/> A <input type="checkbox"/> C <input type="checkbox"/> VTL <input type="checkbox"/> Valido: dal _____ al _____ Numero di ingressi: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> Multipli Numero di giorni:
2. Surname at birth (Former family name(s))/Cognome alla nascita (cognome/i precedente/i):			
3. First name(s) (Given name(s))/Nome/i: <div style="text-align: center; color: red; font-weight: bold;">First name</div>			
4. Date of birth (day-month-year)/ Data di nascita (giorno-mese-anno): <div style="text-align: center; color: red; font-weight: bold;">your date of birth</div> <div style="text-align: center; color: red; font-weight: bold;">day/month/year</div>	5. Place of birth/Luogo di nascita: <div style="text-align: center; color: red; font-weight: bold;">city of birth</div> 6. Country of birth/Stato di nascita: <div style="text-align: center; color: red; font-weight: bold;">country of birth</div>	7. Current nationality/Cittadinanza attuale: <div style="text-align: center; color: red; font-weight: bold;">your nationality</div> Nationality at birth, if different/Cittadinanza alla nascita, se diversa: <div style="text-align: center; color: red; font-weight: bold;">enter if applicable</div> Other nationalities/Altre cittadinanze: <div style="text-align: center; color: red; font-weight: bold;">enter if applicable</div>	
8. Sex/Sesso: <input type="checkbox"/> Male/Maschile <input type="checkbox"/> Female/Femminile <div style="text-align: center; color: red; font-weight: bold;">select appropriate option</div>	9. Civil status/Stato civile: <div style="text-align: center; color: red; font-weight: bold;">select appropriate option</div> <input type="checkbox"/> Single/Non coniugato <input type="checkbox"/> Married/Coniugato/a <input type="checkbox"/> Registered Partnership/Unione registrata <input type="checkbox"/> Separated/Separato/a <input type="checkbox"/> Divorced /Divorziato/a <input type="checkbox"/> Widow(er)/Vedovo/a <input type="checkbox"/> Other/ (please specify)/Altro (precisare): _____		
10. Parental authority (in case of minors) /legal guardian (surname, first name, address, if different from applicant's, telephone no., e-mail address, and nationality)/Titolare della responsabilità genitoriale (in caso di minori)/Tutore legale: Cognome, nome, indirizzo (se diverso del richiedente), numero di telefono, indirizzo di posta elettronica, cittadinanza: <div style="text-align: center; color: red; font-weight: bold;">leave blank unless you are under 18</div>			
11. National identity number, where applicable/Numero di identità nazionale, ove applicabile: <div style="text-align: center; color: red; font-weight: bold;">leave blank unless applicable</div>			
12. Type of travel document: <input type="checkbox"/> Ordinary passport/Passaporto ordinario <input type="checkbox"/> Diplomatic passport/Passaporto diplomatico <input type="checkbox"/> Service passport/Passaporto di servizio <input type="checkbox"/> Official passport/Passaporto ufficiale <input type="checkbox"/> Special passport/Passaporto speciale <input type="checkbox"/> Other travel document (please specify)/Altro documento di viaggio (precisare): <div style="text-align: center; color: red; font-weight: bold;">select ordinary passport (or other option if applicable)</div>			

13. Number of travel document/Numero del documento di viaggio: passport number	14. Date of issue/Data di rilascio: date of issue	15. Valid until/Valido fino al: date of expiration	16. Issued by (country)/Rilasciato da (paese): country of issue
17. Personal data of the family member who is an EU, EEA or CH citizen if applicable/ Dati personali del familiare che e' Cittadino UE, SEE o CH, ove applicabile leave section blank unless applicable			
Surname (Family name)/Cognome (nome di famiglia):		First name(s) (Given name(s))/Nome/i:	
Date of birth (day-month-year)/Data di nascita (giorno-mese-anno):	Nationality/ Cittadinanza:	Number of travel document or ID card/Numero del documento di viaggio o della carta d'identità:	
18. Family relationship with an EU, EEA or CH citizen if applicable/ Vincolo familiare con il Cittadino UE, SEE o CH, ove applicabile: leave section blank unless applicable <input type="checkbox"/> spouse/coniuge <input type="checkbox"/> child/figlio/a <input type="checkbox"/> grandchild/nipote (di nonno/a) <input type="checkbox"/> dependent ascendant/ascendente a carico <input type="checkbox"/> Registered Partnership/unione registrata <input type="checkbox"/> other/altro:			
19. Applicant's home address and e-mail address/Indirizzo del domicilio e indirizzo di posta elettronica del richiedente: your home address and email address			Telephone no./Numero/i di telefono: phone number
20. Residence in a country other than the country of current nationality/Residenza in un paese diverso dal paese di cittadinanza attuale: if you have a US visa, enter that information here <input type="checkbox"/> No/No <input type="checkbox"/> Yes/Sì. Residence permit or equivalent/Titolo di soggiorno e equivalente No. Valid until/Valido fino al.....			
* 21. Current occupation/Occupazione attuale: student			
* 22. Employer and employer's address and telephone number. For students, name and address of educational establishment/Datore di lavoro, indirizzo e numero di telefono. Per gli studenti, nome e indirizzo dell'istituto di insegnamento: Syracuse University, 900 South Crouse Ave, Syracuse NY 13244			
23. Purpose(s) of the journey/ Finalità del viaggio: <input type="checkbox"/> Tourism/Turismo <input type="checkbox"/> Business/Affari <input type="checkbox"/> Visiting family or friends/Visita a familiari o amici <input type="checkbox"/> Cultural/Cultura <input type="checkbox"/> Sports/Sport <input type="checkbox"/> Official visit/Visita ufficiale <input type="checkbox"/> Medical reasons/Motivi sanitari <input checked="" type="checkbox"/> Study/Studio <input type="checkbox"/> Airport transit/Transito aeroportuale <input type="checkbox"/> Other (please specify)/Altro (precisare):			
24. Additional information on purpose of stay/Informazioni supplementary sulla finalità del soggiorno: attending fall 2020 semester at Syracuse University in Florence			
25. Member State of main destination (and other Member States of destination, if applicable)/ Stato membro di destinazione principale (e altri Stati membri di destinazione ove applicabile): Italy		26. Member State of first entry/Stato membro del primo ingresso: Italy (if your flight lands in another Schengen country first, enter that country here)	

<p>27. Number of entries requested/Numero di ingressi richiesti:</p> <p> <input type="checkbox"/> Single entry/Uno <input type="checkbox"/> Two entries/Due <input checked="" type="checkbox"/> Multiple entries/Multipli </p> <p> Intended date of arrival of the first intended stay in the Schengen area: Intended date of departure from the Schengen area after the first intended stay/ <i>Data di arrivo prevista del primo soggiorno previsto nello spazio Schengen: Data di partenza prevista dallo spazio Schengen dopo il primo soggiorno previsto:</i> </p> <p style="color: red; text-align: center;">Enter flight itinerary dates here (entry and exit dates)</p>	
<p>28. Fingerprints collected previously for the purpose of applying for a Schengen visa/Impronte digitali rilevate in precedenza ai fini della presentazione di una domanda di visto Schengen:</p> <p> <input type="checkbox"/> No/No <input type="checkbox"/> Yes/Sì select appropriate option </p> <p> Date, if known Visa sticker number, if known / <i>Data, se nota..... Numero del visto adesivo, se noto</i> </p> <p>.....</p>	
<p>29. Entry permit for the final country of destination, where applicable / Autorizzazione di ingresso nel paese di destinazione finale, ove applicabile:</p> <p style="color: red; text-align: center;">enter information if applicable</p> <p> Issued by/Rilascita da </p> <p> Valid from /Valida dal until/al </p>	
<p>* 30. Surname and first name of the inviting person(s) in the Member State(s). If not applicable, name of hotel(s) or temporary accommodation(s) in the Member State(s)/Cognome e nome della o delle persone che invitano nello o negli Stati membri. Altrimenti, nome dello o degli alberghi o alloggi provvisori nello e negli Stati membri:</p> <p style="color: red;">leave blank</p>	
<p>Address and e-mail address of inviting person(s)/hotel(s)/temporary accommodation(s)/<i>Indirizzo e indirizzo di posta elettronica della o delle persone che invitano/dello o degli alberghi/alloggi provvisori:</i></p> <p style="color: red;">leave blank</p>	<p>Telephone no./Numero di telefono:</p> <p style="color: red;">leave blank</p>
<p>*31. Name and address of inviting company/organisation/Nome e indirizzo dell'impresa/organizzazione che invita:</p> <p style="color: red;">Syracuse University in Florence, Piazza Savonarola, 15, Florence Italy 50132</p>	
<p>Surname, first name, address, telephone no., and e-mail address of contact person in company/organisation/<i>Cognome, nome, indirizzo, numero di telefono e indirizzo di posta elettronica della persona di contatto presso l'impresa/organizzazione:</i></p> <p style="color: red;">Sasha Perugini, Director, Syracuse University in Florence Piazza Savonarola 15, Florence Italy 50132, perugini@syr.edu</p>	<p>Telephone no. of company/organisation/<i>Numero di telefono dell'impresa/organizzazione:</i></p> <p style="color: red;">(39) 055-5031-31</p>
<p>*32. Cost of travelling and living during the applicant's stay is covered/Le spese di viaggio e di soggiorno del richiedente sono a carico:</p>	
<p><input checked="" type="checkbox"/> by the applicant himself/herself/<i>del/la richiedente stesso/a</i></p> <p>Means of support/<i>Mezzi di sussistenza:</i></p> <p> <input checked="" type="checkbox"/> Cash/Contanti <input type="checkbox"/> Traveller's cheques/Traveller's cheques <input checked="" type="checkbox"/> Credit card/Carta di credito <input type="checkbox"/> Pre-paid accommodation/Alloggio prepagato <input checked="" type="checkbox"/> Pre-paid transport/Trasporto prepagato <input type="checkbox"/> Other (please specify)/Altro (precisare): </p>	<p><input checked="" type="checkbox"/> by a sponsor (host, company, organisation), please specify/<i>del garante (ospite, impresa, organizzazione). precisare:</i></p> <p> <input checked="" type="checkbox"/> referred to in field 30 or 31/di cui ai campi 30 o 31 <input type="checkbox"/> other (please specify)/altro (precisare): </p> <p style="color: red;">Syracuse University in Florence</p> <p>Means of support/<i>Mezzi di sussistenza:</i></p> <p> <input type="checkbox"/> Cash/Contanti <input checked="" type="checkbox"/> Accommodation provided/Alloggio fornito <input type="checkbox"/> All expenses covered during the stay/Tutte le spese coperte durante il soggiorno <input type="checkbox"/> Pre-paid transport/Trasporto prepagato <input type="checkbox"/> Other (please specify)/Altro (precisare): </p>

<p>I am aware that the visa fee is not refunded if the visa is refused/Sono a conoscenza del fatto che il rifiuto del visto non dà luogo al rimborso dei diritti corrisposti.</p> <p>Applicable in case a multiple-entry visa is applied for:/Applicabile in caso di domanda di visto per ingressi multipli</p> <p>I am aware of the need to have an adequate travel medical insurance for my first stay and any subsequent visits to the territory of Member States/Sono a conoscenza della necessità di possedere un'adeguata assicurazione sanitaria di viaggio per il primo soggiorno e per i viaggi successivi sul territorio degli Stati membri.</p> <p>I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints, are mandatory for the examination of the application; and any personal data concerning me which appear on the application form, as well as my fingerprints and my photograph will be supplied to the relevant authorities of the Member States and processed by those authorities, for the purposes of a decision on my application./ Sono informato del fatto e accetto che la raccolta dei dati richiesti in questo modulo, la mia fotografia e, se del caso, il rilevamento delle mie impronte digitali sono obbligatori per l'esame della domanda, e che i miei dati personali figuranti nel presente modulo di domanda, le mie impronte digitali e la mia fotografia saranno comunicati alle autorità competenti degli Stati membri che li tratteranno ai fini dell'adozione di una decisione sulla mia domanda.</p> <p>Such data as well as data concerning the decision taken on my application or a decision whether to annul, revoke or extend a visa issued will be entered into, and stored in the Visa Information System (VIS) for a maximum period of five years, during which it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at external borders and within the Member States, immigration and asylum authorities in the Member States for the purposes of verifying whether the conditions for the legal entry into, stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or who no longer fulfil these conditions, of examining an asylum application and of determining responsibility for such examination. Under certain conditions the data will be also available to designated authorities of the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. The authority of the Member State responsible for processing the data is [...]. /Tali dati e quelli riguardanti la decisione relativa alla domanda di visto o un'eventuale decisione di annullamento, revoca o proroga di un visto rilasciato saranno inseriti e conservati nel sistema d'informazione visti (VIS) per un periodo massimo di cinque anni, durante il quale saranno accessibili alle autorità competenti per i visti, a quelle competenti ai fini dei controlli sui visti alle frontiere esterne e negli Stati membri e alle autorità competenti in materia di immigrazione e di asilo negli Stati membri ai fini della verifica dell'adempimento delle condizioni di ingresso, soggiorno e residenza regolari nel territorio degli Stati membri, dell'identificazione delle persone che non soddisfano, o non soddisfano più, queste condizioni e dell'esame di una domanda di asilo e della designazione dell'autorità responsabile per tale esame. A determinate condizioni, i dati saranno accessibili anche alle autorità designate degli Stati membri e a Europol ai fini della prevenzione, dell'individuazione e dell'investigazione di reati di terrorismo e altri reati gravi. L'autorità dello Stato membro responsabile del trattamento dei dati è: [...].</p>	
<p>I am aware that I have the right to obtain, in any of the Member States, notification of the data relating to me recorded in the VIS and of the Member State which transmitted the data, and to request that data relating to me which are inaccurate be corrected and that data relating to me processed unlawfully be deleted. At my express request, the authority examining my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them corrected or deleted, including the related remedies according to the national law of the Member State concerned. The national supervisory authority of that Member State is "Garante per la protezione dei dati personali, Piazza Montecitorio, N.121 Roma" will hear claims concerning the protection of personal data.</p> <p>Sono informato del mio diritto di ottenere, in qualsiasi Stato membro, la comunicazione dei dati relativi alla mia persona registrati nel VIS e l'indicazione dello Stato membro che li ha trasmessi, e del mio diritto di chiedere che dati inesatti relativi alla mia persona vengano rettificati e che quelli relativi alla mia persona trattati illecitamente vengano cancellati. Su mia richiesta espressa, l'autorità che esamina la mia domanda mi informerà su come esercitare il diritto di verificare i dati relativi alla mia persona e farli rettificare o cancellare, e sulle vie di ricorso previste a tale riguardo dal diritto nazionale dello Stato membro interessato. Le autorità di controllo nazionali di tale Stato membro è "Garante per la protezione dei dati personali, Piazza Montecitorio, N.121 Roma" saranno competenti a esaminare i reclami in materia di tutela dei dati personali.</p> <p>I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Member State which deals with the application/ Dichiaro che a quanto mi consta tutti i dati da me forniti sono completi ed esatti. Sono consapevole che dichiarazioni false comporteranno il respingimento della mia domanda o l'annullamento del visto già concesso, e che possono comportare azioni giudiziarie ai sensi del diritto dello Stato membro che tratta la domanda.</p> <p>I undertake to leave the territory of the Member States before the expiry of the visa, if granted. I have been informed that possession of a visa is only one of the prerequisites for entry into the European territory of the Member States. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 6(1) of Regulation (EU) No 2016/399 (Schengen Borders Code) and I am therefore refused entry. The prerequisites for entry will be checked again on entry into the European territory of the Member States./ Mi impegno a lasciare il territorio degli Stati membri prima dello scadere del visto, se concesso. Sono informato che il possesso di un visto è soltanto una delle condizioni necessarie per entrare nel territorio europeo degli Stati membri. La mera concessione del visto non mi dà diritto a indennizzo qualora io non soddisfi le condizioni previste dall'articolo 6, paragrafo 1, del regolamento (UE) n. 2016/399 (codice frontiere Schengen) e mi venga pertanto rifiutato l'ingresso. Il rispetto delle condizioni d'ingresso sarà verificato ancora all'atto dell'ingresso nel territorio europeo degli Stati membri.</p>	
<p>Place and date/Luogo e data:</p> <p>complete in the presence of visa officer</p>	<p>Signature/Firma:</p> <p>(signature of parental authority/legal guardian, if applicable/ per i minori, firma del titolare della potestà genitoriale/tutore legale)le)</p> <p>complete in the presence of visa officer</p>

Money Order

Applicants are required to pay a processing fee, sometimes in the form of a personal money order. Please check the exact amount on your consulate/embassy's website, keeping in mind that fees change every 3 months. Make your money order out to Consulate General/Embassy of Italy in [City] and use the address of the consulate/embassy.

Please make sure you write your name, home address and phone number on your money order. You can purchase one at a U.S. post office, bank, or the offices of Money Gram, Western Union or Currency Exchange. Some pharmacies may also sell money orders. Any alteration to the money order (i.e. Whiteout) will render it unacceptable.

UNITED STATES POSTAL SERVICE® **POSTAL MONEY ORDER** 15-830 030

SERIAL NUMBER: 01010100 YEAR, MONTH, DAY: DATE POST OFFICE: 555555 U.S. DOLLARS AND CENTS: CHECK THE AMOUNT

AMOUNT: ONE HUNDRED DOLLARS & 00¢ *****

PAY TO: CONSULATE GENERAL OF ITALY IN... NEGOTIABLE ONLY IN THE U.S. AND POSSESSIONS SEE REVERSE WARNING

ADDRESS: CONSULATE ADDRESS FROM: YOUR NAME CLERK: 0011

CITY STATE ZIPCODE ADDRESS: YOUR ADDRESS

C.D. NO. OR USED FOR: ITALIAN VISA FEE YOUR PHONE NUMBER

000000000000 000000000000

Affidavit of Health Insurance Coverage

As part of the visa process, the Italian government requires that all students will purchase an insurance policy with I.N.A ASSITALIA for the duration of their stay as a student in Italy.

This insurance only covers emergency care and in itself is not enough medical insurance for a student for the semester (students should definitely have their own additional insurance for other medical needs and for any travel outside Italy).

However, it does meet the insurance requirement and Syracuse Abroad will purchase this insurance for every student once they arrive in Florence. Therefore, please complete the Affidavit of Health Insurance Coverage form as part of the visa process to fulfill this part of the required visa documentation if required by your consulate/embassy. Check your consulate/embassy's website for the appropriate form.

ITALIAN STUDENT VISA AFFIDAVIT FOR HEALTH INSURANCE COVERAGE

I, *(first, middle, last name)* _____

born in *(town/state)* _____ on *(day-month-year)* _____

residing at *(permanent address)* _____

Phone number *(area code-number)* _____

BEING FIRST DULY SWORN ON OATH, DEPOSE AND SAY:

- That within eight days of my arrival in Italy I will report to the Italian QUESTURA for the issuance of my PERMESSO DI SOGGIORNO (residence permit) as requested by the Italian Government of all foreigners residing in Italy for an extended period of time
- That prior to appearing at the Questura, I will have purchased a policy with I.N.A. ASSITALIA, Via del Tritone 181, Rome - Bank account n.7127003 - which can be purchased at any Post Office upon arrival in Italy or with any other Italian insurance company of my choice,
- That the above mentioned coverage will be for my entire stay in Italy and will be granted without any sort of limitation and deduction.

Place and date: _____
(Signature of the student)

SIGNATURE MUST BE NOTARIZED BY NOTARY PUBLIC

SIGNED BEFORE ME ON _____

Signature of notary public _____

Seal of the notary public

Guidelines for Bank Documents

Italian Visa law mandates that students must have a specific amount of available funds **in a bank account** in order to be issued a student visa. Please note that Syracuse Abroad does not have the ability to waive/alter this requirement. All students must provide bank documentation as part of their visa application.

Amount required: €35- 50 per day abroad, depending on your consulate/embassy

- **New York Consulate only - \$4500 (see below)**
- **If you apply at a US consulate or embassy, your bank letter must come from a US bank account**

Depending on the consulate, students may submit bank documentation from a parent or guardian's bank account. Students who do so must also submit a notarized Affidavit of Support, completed by the parent or guardian (account holder). A blank Affidavit of Support is enclosed in this packet as an example; please use the one provided by your specific consulate or embassy. The New York Consulate will not accept an Affidavit of Support.

Sample Text for Bank Documents

Some consulates/embassies require a formal letter while others accept a bank statement letter.

- Double check your consulate/embassy's website to confirm!
- Syracuse Abroad advises you to bring a bank letter as they are accepted by all consulates

Bank letters must confirm that you are the account holder, and that the specified funds are present in your account at the time the letter is generated. Please note the following:

- Letters must be on bank letterhead & must have a signature of a bank representative. Form letters with electronic signatures (such as ones provided by Bank of America) are acceptable
- Letters must be originals, no faxes or photocopies
- Sample text is provided below. Your bank may deviate from the suggested format as long as the primary information requested is included.

For the New York consulate only: the consulate is asking for specific requirements:

- **The bank letter should be in your name only** (no joint account, no parent names listed on bank letter, and no affidavit of support accepted)
- **It needs to show at least \$50 per day abroad-** this includes any days outside the program dates that you plan to be in Europe, according to your round-trip flight itinerary.
- If your bank account funds do not meet the minimum requirement, you may also provide a credit card statement showing your credit limit to reach the financial requirement.

For more information, please go to:

http://www.consnewyork.esteri.it/consolato_newyork/en/i_servizi/per_chi_si_reca_in_italia/studenti.html

United States Bank of Syracuse



123 Main Street
Syracuse, NY 13210

September 20, 2019

To The Honorable Italian Consulate General:

This letter certifies that the title of the following accounts reflects [your name here] as an account holder.

Account Type	Account No.	Amount *	Date Opened
Checking	ends in xxxx	\$4,245.36	01/01/2000
Savings	ends in xxxx	In excess of \$8,000.00	01/01/2000

The above mentioned balance(s) is accurate as of [today's date].

Sincerely,
John Doe
Bank Teller and Customer Service Representative
(315) 555-2252



ITALIAN STUDENT VISA AFFIDAVIT OF SUPPORT

Required ONLY if bank letter is not in student's own name. Must be completed by the parent/guardian of the visa applicant and must accompany parent/ guardian's official bank documents.

To Whom It May Concern:

I, _____, born in _____
(name of parent/guardian) (city, state, country)

on _____, being duly sworn on oath, depose and say:
(date of birth)

- That the visa applicant, _____, born in _____
(name of student visa applicant) (city, state, country), on _____,
(date of birth)
is my: Son/Daughter/Dependent (circle one).
- That the applicant intends to pursue his/her education by attending Syracuse University in Florence between the dates of _____ and _____.
(date of arrival) (date of departure)
- That I have sufficient income/assets to responsibly cover the visa applicant's expenses during his/her entire stay in Italy AS WELL AS any and all other unforeseen expenses the applicant may incur during his/her time in Italy.

- That I, the affiant, will pay for the applicant's expenses as outlined above. As proof of my ability to do so, I attach original bank documentation, stating that I have at least \$ _____ in my account. (\$4,000 for semester abroad, \$8,000 for academic year, or \$12,000 for FIA Graduate students)

Further, Affiant Sayeth Not.

Affiant Signature: _____

Place and Date: _____

Notary Public Signature: _____

Sworn and Subscribed to before me on: _____

<Seal of Notary Public>


Confirmed Round-Trip Flight Itinerary

To obtain a visa, students must provide proof of entry and exit from the country. You must provide confirmation that you have purchased a round-trip ticket to Italy and out of the Schengen area (explanation on the following page). Make a copy of the flight confirmation from the airline, agent or travel agency. This must include all legs of your flight and confirmation that you purchased the flight.


If you are booking your flight through Advantage Travel, request your itinerary directly from them. If you have questions regarding suggested flights, call Advantage Travel (315-471-2222).


Please be sure to research any laws or guidelines prior to scheduling outside travel before, during, or after your program. Depending on your citizenship, the consulate/embassy may not be able to issue a visa with dates outside of your study abroad program. It would be beneficial to determine this before booking your flights.

Fall 2020 students: because of uncertainties surrounding the COVID-19 pandemic, you may wish to consider purchasing flight insurance. This should be available through the airline or travel agency where you book your flights.

Syracuse AirwaysYour Reservations

You're confirmed!
Date issued: Tuesday, September 02, 2014
Confirmation code:
BDPQ758
Trip details: [Download to calendar](#)
DEPART
JFK → FRA New York City to Frankfurt (January 11, 2015)
Flight: SA3796 Travel Time: 7h 25m
Depart: 11:00am Aircraft: 747
Arrive: 1:00pm Cabin: Coach
Meal: Lunch Seat: 25F
2 hour layover FRA
FRA → FLR Frankfurt to Florence (January 11, 2015)
Depart: 3:00pm Travel Time: 3h 17m
Flight: LH 2938 Aircraft: 737
Arrive: 6:17pm Cabin: Coach
Meal: -- Seat: 17C
RETURN
FLR → FRA Florence to Frankfurt (April 30, 2015)
Flight: LH8473 Travel Time: 3h 00m
Depart: 9:00am Aircraft: 737
Arrive: 12:00pm Cabin: Coach
Meal: -- Seat: 17D
3 hour layover FRA


Scan barcode for boarding pass

Syracuse AirwaysYour Reservations

FRA → JFK Frankfurt to New York City (April 30, 2015)
Flight: SA2846 Travel Time: 7h 45m
Depart: 3:00pm Aircraft: 747
Arrive: 4:45pm Cabin: Coach
Meal: Dinner Seat: 30C
Total travel cost
(1 passenger)

Fare	Adult
JFK to FLR	\$650
FLR to JFK	\$700
Taxes and fees	\$80
Total	\$1,430

Charged to Jenny C. Doe
*****7328 (Visa)
You paid \$1,430

What is the Schengen Area?

The Schengen Area includes the countries listed below. You will be able to travel freely in these countries within the dates of your visa.

- Austria
- Belgium
- Czech Republic
- Denmark
- Estonia
- Finland
- France
- Germany
- Greece
- Hungary
- Iceland (not EU)
- Italy
- Latvia
- Liechtenstein (not EU)
- Lithuania
- Luxembourg
- Malta
- Netherlands
- Norway (not EU)
- Poland
- Portugal
- Slovakia
- Slovenia
- Spain
- Sweden
- Switzerland (not EU)

