

## LA CANOPÉE



## STUDENT RESIDENCE NORMS

\*\*These Guidelines are subject to modification in accordance with local public safety guidelines.

\*\* Students will also abide by the information they receive during the Digital orientation prior to their arrival.

## **OBJECTIVE OF SYRACUSE UNIVERSITY:**

A primary objective of the Syracuse Strasbourg student residence program is to integrate students into French society. Through this experience, students will have the opportunity to engage with French students and improve their French language skills while learning about France and experiencing French culture.

### **1. INTRODUCTION**

- Syracuse Strasbourg students make up a small portion of those who live in the building. Other residents include local students enrolled at local universities.
- Prior to arrival, students will have the opportunity to state their housing preferences and/or special needs.
- Syracuse Strasbourg prohibits discrimination based on gender, race, sexual orientation, gender identity and expression, politics and/or religion.

## 2. INSPECTIONS

- Upon arrival at La Canopée, students will be informed of the number of the assigned accommodation and will be able to inspect the studio with a staff member. Students will receive an inventory form that must be returned and signed within two days, once the student has completed the inspection, jotting down comments the student believes appropriate and providing photographs if necessary. If after this deadline, the student has not returned the signed form, it is assumed that the furnishings and the room were in perfect condition.
- Prior to move-in, La Canopée management will ensure that the residence hall is free of pests, including bed bugs.
- Any damage to La Canopée property must be paid for by the student before the end of the period of study in Strasbourg. This includes fumigation costs associated with bed bugs, fleas, etc., the student brought into the residence hall.
- There will be quarterly inspections to check the state of the accommodation and the furniture found in each.
- Any damage to facilities or furniture, both inside and outside the rooms, must be communicated in writing to the staff of the residence. Any damage not covered by the deposit must be paid for by the student before the end of the semester of study. This includes fumigation costs associated with bed bugs, fleas, etc., the student brought into the residence hall.

## 3. STUDENT ROOM

- Students will be in a studio with a twin bed. Students are responsible for laundering their own bed linens and towels.
- Students are responsible for the condition of the room and should leave the room in the same condition in which it was found: completely empty and clean.
- The Management reserves the right to inspect a student's room if doubts exist as to its condition.
- Students may not enter another resident's room without that resident's authorization.

- It is prohibited to possess and/or use of objects or devices that can disturb or potentially disturb neighboring residents. **Animals are not allowed in the building.**
- Students may not alter the furniture in the rooms or put up posters, pictures on the wall without direct, written consent from La Canopée Management. Prohibited items will be removed from the room.
- Candles or similar flame or smoke-producing articles are not allowed. Elements that can damage the building property are also prohibited.
- Rooms have central heat that is regulated by the building Management permitting slight personalized adjustments in the rooms.
- Students should not place a hot pan on a kitchen work surface, table or other surface that can burn.
- Students should not hang clothes around windows or light fixtures.
- Students should ensure that lights, water and electrical appliances are properly turned off when they are not in use. Students are responsible for any electricity charges above the basic electricity consumption.
- Students should store their valuables securely and ensure that their door is appropriately closed.

#### 4. MEALS IN THE RESIDENCE HALL

- Students will be responsible for the preparation of all of their own meals.

## 5. COMMON AREAS

- The common areas include entrance lobby, study rooms, exercise room, and laundry room
- Students must respect the common areas as well as the furniture and other items that pertain to said areas. These areas should be used only for the purposes for which they were intended. The deliberate deterioration of the facilities is considered a serious offense, and the student will be responsible for the cost of repairs and/or replacements.
- Students should be appropriately dressed in common areas.
- Students are responsible for maintaining good behavior in the common areas.
- Trash must be left in appropriate receptacles and not in the hallways or common areas.

## 6. SLEEPING AWAY FROM THE RESIDENCE

- The Management is not responsible for student activities that take place outside the premises without prejudice to any liability arising, in which case the applicable law will also be applied.

## 7. KEYS

- Students have the right to one key exclusively for personal use and under the student's sole responsibility.
- There is a key replacement fee. This fee must be paid in cash.
- The key fob is needed for access to the building and common area.
- Students must present their key when requested by *La Canopée* staff or anyone authorized by Management for this purpose including, but not limited to security and personnel.

## 8. LOST AND/OR STOLEN ITEMS

- Personal valuables are always the student's responsibility. The Management is not responsible for the theft of items, money, etc., which may occur within the rooms or in any other common area of the residence. It is recommended that students not leave personal belongings in common areas.

## 9. BEHAVIOR

- **Orientation pranks/hazing, are strictly prohibited**, as are individual or group acts that can infringe upon another's dignity and fundamental rights, without prejudice to any liability arising, in which case the applicable law will also be applied.
- An infraction of the above will be considered a serious offense and will be sanctioned with immediate expulsion of *La Canopée* without the right to a refund of deposit or payment. Furthermore, Syracuse University will be notified.
- Uncivil behavior towards another resident or staff member is also prohibited, be it written or otherwise.
- Firearms, other classes of weapons, explosive or flammable substances are forbidden, as is any item that may cause physical or mental harm.
- **Smoking is prohibited** throughout the building.
- The possession, consumption or distribution of any class of drugs, narcotics or psychotropic substances is strictly prohibited, as is *inciting* or inducing *others* to illicitly *use drugs*.
- The possession or consumption of alcohol is strictly prohibited on the premises.  
**Drinking and/or storing alcoholic beverages in the residence hall rooms or common**

areas is forbidden. Violations will result in expulsion from the residence hall at the students' expense.

- **Quiet hours are from 10:00pm to 8:00am.** Noise from conversations, electronic devices, etc., must be kept at a minimum to respect residents' rest.
- Parties are not allowed in the rooms.
- **Visiting hours are from 10:00am to 10:00pm.** Guests may not use the common areas at *La Canopée* or stay overnight in the student's room. Students are responsible for their guests.
- A Syracuse Strasbourg staff member will be the students' point of reference along with the Management. **The Syracuse staff member will have a phone number to facilitate communication with the residents during office hours; however, this number is not to be used for emergencies. Students should call the published emergency numbers in the event of an emergency.**
  - Life-threatening emergencies: 112
  - Syracuse Strasbourg health and safety emergency line: +33.6.40.34.29.65

## 10. GENERAL RESIDENT HALL WELL-BEING

- "I understand that I must inform the Strasbourg staff if I suspect I may have":
  - **Brought pests into the residence**
  - **Have a maintenance concern such as a water leak or toilet leak**

## **LA CANOPÉE DISCIPLINARY NORMS**

### **Minor offenses include:**

- Misuse of common areas and services or outside of established hours.
- Violation of norms regarding the use and hygiene of common areas and rooms.
- Keeping animals on the premises.
- Switching out furniture between rooms or misuse of furniture.
- Repeatedly entering the building under the influence of alcohol.

### **Serious offenses include:**

- Organizing or participating in any activity that disturbs the peace within the building.
- Disturbing the peace during nighttime hours within or outside of the building, alongside other residents or with residents of other facilities.
- Not following the instructions and directives of the Management.
- Allowing parties who are not affiliated with *La Canopée* management.
- Entering another resident's room without permission.
- Remaining in common areas with people not affiliated with *La Canopée* outside of the established hours.
- Intentionally destroying or damaging building property.
- Seriously impacting residents' ability to rest or study.
- Accumulating three minor offenses.

### **Very serious offenses include:**

- Disrespecting or physically or verbally attacking another resident, staff member, or anyone on the premises.
- The possession or consumption of alcohol or any type of drug or narcotic, and the possession of weapons in any area of *La Canopée*.
- Carrying out any activity related to orientation pranks/hazing, or any individual or group act that can infringe upon the dignity of another resident, staff member or person unrelated to *La Canopée*.
- The commission of a crime as defined by local law.



- Accumulating three serious offenses.
- Smoking outside of the designated areas.

## SANCTIONS

- The Management will communicate all infractions to Syracuse Strasbourg for the appropriate sanction.
- If a law has been broken, the Management will also contact the local authorities.
- In any event, students are responsible for covering any damages caused by misuse or abuse.

## SYRACUSE STRASBOURG STANDARDS OF BEHAVIOR

- **Syracuse Strasbourg reserves the right to remove a student from housing for violating Syracuse Strasbourg and/or Syracuse Abroad Dormitory Norms.**
- **Multiple violations of Residential Probation may result in [1] the immediate removal of the student from Syracuse Abroad sponsored housing and [2] or possible immediate expulsion from the program.** In the case of immediate removal, the student will be required to find and pay for their own housing for the duration of the program and to sign a Notice Regarding Independent Housing Arrangements. There will be no refund of the housing fee in the case of removal or expulsion.
- **Examples of violations include but are not limited to:**
  - Students who do not respect the dormitory rules and regulations.
  - Students who damage any property at the residence. Any damage must be paid for by the student.
  - Disorderly conduct, public intoxication, and/or excessive use of alcohol. Possession, use or distribution of illegal drugs in the dormitory.
  - Students who don't respect the established quiet hours
  - Students who sneak others/overnight guests into their room after visiting hours have ended.

## GENERAL SYRACUSE ABROAD STANDARDS OF BEHAVIOUR

All Syracuse Strasbourg participants are held accountable to the Syracuse University Statement of Student Rights and Responsibilities ([http://supolicies.syr.edu/studs/stud\\_rights.htm](http://supolicies.syr.edu/studs/stud_rights.htm)), and Code of Student Conduct ([http://supolicies.syr.edu/studs/std\\_code\\_conduct.htm](http://supolicies.syr.edu/studs/std_code_conduct.htm)).

Syracuse Abroad seeks to provide students with international education opportunities, which allow them to learn in a respectful and safe environment. Behavior, which violates local laws or disrespects the program, host country, or homestay rules will be considered in violation of the Syracuse Abroad Standards of Behavior. More information can be found here:

<http://suabroad.syr.edu/who-are-you/accepted-students/su-abroad-policies/behavioral-standards/>

Examples of violations of the Syracuse Abroad Standards of Behavior include but are not limited to:

- Actions that are considered abusive, harassing, or actions that physically harm or threaten physical harm to any persons (including oneself).
- Damage to property.
- Violation of housing rules with host families, apartments, or other housing arranged by Syracuse Abroad and/or conduct that jeopardizes the relationship between a Syracuse Abroad program and its established housing providers.
- Violation of hotel rules during orientation, field study seminars or course related field trips.
- Disorderly conduct, public intoxication, and/or excessive use of alcohol.
- Use or distribution of illegal drugs.

## RESIDENTIAL PROBATION WITH POSSIBLE REMOVAL OR EXPULSION

This status indicates that the student has violated housing rules as outlined by the Syracuse Abroad center, host institution, or housing agent. The decision to place a student on residential probation will be made by the onsite program director in consultation with the Syracuse Abroad Executive Director. The onsite program director will formally document the student's behavior as well as the conditions by which the student will remain in Syracuse Abroad sponsored housing. A copy of the documentation will be sent to the Syracuse Abroad Executive Director and the Syracuse University Office

of Student Rights and Responsibilities (Syracuse students) or the student's home institution study abroad office (visiting students).

The student must have a series of meetings with appropriate staff, abide by the conditions outlined in the formal documentation, complete community service (restorative punishment), and/or write a research paper related to the violation.

Further violations may result in [1] the immediate removal of the student from Syracuse Abroad sponsored housing and [2] possible expulsion from the program. In the case of immediate removal, the student will be required to find and pay for their own housing for the duration of the program and to sign a Notice Regarding Independent Housing Arrangements. There will be no refund of the housing fee in the case of removal or expulsion. The decision to remove or expel students will be made jointly by the onsite program director and the Syracuse Abroad Executive Director.