

Italian Student Visa Packet: Consulate General of Italy in Boston

For Group Submission

Group submission allows a representative from Syracuse Abroad to collect the passports and application materials from our eligible students and submit them to the consulate for processing.

This consulate is for students whose zip codes fall under the jurisdiction of the Consulate General of Italy in Boston. Your assignment is based on your home or school address.

Before you begin:

- **Ensure you have a passport valid for at least 6 months after your program ends.**
- **If you need your passport for travel anytime between April 1 and the start of the Florence program, do not submit your visa application documents to our office for the group submission.** You will need to apply for your visa independently. Contact us immediately for more information.
- **Visa application due date: Wednesday, April 24th, 2024**
- Main contact:
 - Dylan Eldred, Florence Visa Coordinator
315-443-9428, syrflorence@syr.edu
- Non-U.S. citizens may apply through the Boston jurisdiction if your home school is in Massachusetts, Maine, New Hampshire, Rhode Island, or Vermont. **Please submit a copy of your I-20 or Green Card** with your other paperwork. **If you are on an F1 visa, make sure it is valid for at least 3 months after the Florence program ends.**
- Students with European Union citizenship traveling with their EU passport do not need a visa. Please make sure your EU passport is valid for at least six months after the program end date.
- Full year students: If there is any chance that you may decide to stay a second semester with our program, you should get a visa to cover both semesters in advance. If you do not, you will have to return to the U.S. during the break and apply for a new visa for the second semester. **Please contact us if you are planning on staying for two semesters.**

Rules for Submitting Your Italian Visa Application:

- **Make sure your passport is signed in PEN!**
- Respect the deadline.
All documents must be **postmarked** by the deadline, sent in one package if possible. If you miss the deadline, we cannot guarantee you to be part of the group submission and you may have to submit your application independently.
- **Print all documents single-sided only.**
- Do not use staples, paper clips, glue or tape on any portion of your application.
- All forms with handwritten sections must be legible and written in black or blue ink.
- All photos, photocopies and scans must be clear and easy to read.
- You may print and photocopy in black and white or color.
- You may use the forms in this packet or download them from your [OrangeAbroad Portal](#).
- Make copies of all documents for your records and reference.
 - Note: Especially keep a copy of the ID page of your passport.
- Mail applications through a courier service with tracking information (FedEx, UPS, USPS Priority); UPS recommended.

IMPORTANT: Please do not, under any circumstances, contact the consulate regarding your visa application.

As you are part of our group submission, the consulate requires that all contact regarding the group submission must come from Syracuse Abroad.

Mail or bring completed visa documents to:

Syracuse Abroad
ATTN: Italy Visas
106 Walnut Place
Syracuse, NY 13244

Checklist of Required Visa Documents

These documents are mandatory, no exceptions can be made.

The following documents must be mailed or brought to Syracuse Abroad:

- ☐ 1. Official **SIGNED** passport (signed in pen)
- ☐ 2. One official recent passport photo (taken within the last 6 months), with your name written on back
- ☐ 3. A copy of your driver's license or state ID
 - **Non-U.S. citizens:** a copy of your I-20 form and U.S. visa, or Green Card (both sides)
- ☐ 4. Photocopy of University ID
- ☐ 5. Italian visa application form (**with 3 signatures**)
- ☐ 6. Bank letter/Proof of financial means and (if applicable) **notarized** affidavit of support (see page 11 for details)
- ☐ 7. An enrollment verification letter from your home university's registrar's office (non-SU students only)
- ☐ 8. Visa fee: money order payable to the Consulate General of Italy in Boston
- ☐ 9. Complete Passport Return Address Questionnaire in [OrangeAbroad Portal](#)
- ☐ 10. Copy of round-trip flight itinerary
- ☐ 11. Designation form: Permission for Syracuse Abroad to travel with your passport

Note: What is a Notary?

You will notice at least one document requires notarization. A notary is a person authorized to perform legal formalities; in this case, authorization of a signature on an official document. This tells the consulate that it has been legally confirmed that YOU signed the document before him/her. You can find notaries at most banks.

Remember to keep a copy of all documents for your records!

1. Your Official Passport

The consulate requires your official passport SIGNED (in pen) in order to place the visa inside as a permanent page. This visa confirms the official approval of your stay in your host country and is required for any student not of European Union citizenship.

****If you do not have a passport or your passport will expire within six months of your program ending, apply for/ renew your passport immediately, using the expedited service!****

Syracuse Abroad strongly recommends that you have your passport application expedited to ensure your new passport arrives in time to apply for your visa with the group. If you do not use the expedited service and your passport does not arrive until after the deadline, we cannot guarantee that you will be able to be part of the group submission.

Applications for passports and passport renewal can be found online at [Travel.State.Gov](https://travel.state.gov).

2. One Official Passport Photo



The consulate requires a separate photo to create your visa. The photo should reflect your current appearance and should be less than six months old. You may have official passport photos taken at the post office, drugstores and other stores for a fee. The photo should feature only you in front of a white background. **You may not take the photo yourself.** Only send one photo with your visa application but keep the extra photos and bring them with you to Italy. Please write your name clearly on the back of the photo.

3. Copy of your Driver's License or State ID

Please make a copy of your Driver's License or State ID onto a blank sheet of paper and ensure the copy is clear and legible.

Non-U.S. citizens: Please make a copy of your green card (both sides), or I-20 and your U.S. visa. Your U.S. visa needs to be valid for at least 3 months beyond the end date of the study abroad program.



4. Photocopy of University ID

Your university ID card provides proof that you are a full-time student at an accredited university. Photocopy your university ID card onto a blank sheet of paper.



5. Visa Application Form

To find a copy of the blank application form, please [click here](#) or in your log into your [OrangeAbroad Portal](#). Please fill out each page as they are filled out on the sample (pages 7-10 in this packet) with your appropriate information. **There are three signatures required on this application and you must complete all for the application to be complete. Electronic signatures will not be accepted.**

Please refer to this page when answering questions 25, 29 and 30 of your visa application.

Number of Days for Fall 2024 (question 25)

Question 25: Program	Number of Days
SU Florence Center	
SU Florence Center: Studio Arts, Architecture, Engineering, Design	
SU Florence Center & Intensive Language Program at University of Florence	
SU Florence Center & Direct Enrollment at University of Florence (courses taught in Italian)	107 days
Signature Seminar	118 days

Program Dates for Fall 2024 (questions 29 and 30)

If your arrival/departure dates differ from the program dates, please answer question 29 & 30 based on flight itinerary.

Question 29: Program	Arrival Date
SU Florence Center & Intensive Language Program at University of Florence	
SU Florence Center	
SU Florence Center: Studio Arts, Architecture, Engineering, Design	
SU Florence Center & Direct Enrollment at University of Florence (courses taught in Italian)	Arrive September 4, 2024
Signature Seminar	Arrive August 24, 2024

Question 30: Program	Departure Date
SU Florence Center	
SU Florence Center: Studio Arts, Architecture, Engineering, Design	
SU Florence Center & Intensive Language Program at University of Florence	
SU Florence Center & Direct Enrollment at University of Florence (courses taught in Italian)	Depart December 19, 2024
Signature Seminar	2024



**Consulate General of Italy
Boston**

Application for National Visa (D)
This application form is free

REMEMBER: Complete
this form electronically,
then sign/date by hand
after it is printed!

Photo

**LEAVE
BLANK**

1. Surname(s) (family name(s)) (x) LAST NAME (must match passport)				FOR EMBASSY /CONSULATE USE ONLY	
2. Surname(s) at birth (former family name(s)) (x) LEAVE BLANK					
3. First names (given names) (x) FIRST and MIDDLE NAME (must match passport)					
4. Date of birth (day-month-year) DATE OF BIRTH- format: day/month/year (29/05/1991)		5. Place of birth/..... CITY and STATE of birth		7. Current nationality NATIONALITY (ex: USA, CHINESE)	
		6. Country of birth/..... COUNTRY of birth		Nationality at birth, if different: if you were born a different nationality	
8. Sex/..... <input type="checkbox"/> Male <input type="checkbox"/> Female select appropriate box		9. Marital status/..... select appropriate box <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow/er <input type="checkbox"/> Other (please specify) /.....(.....)		Date of application: Visa application number: Application lodged at: <input type="checkbox"/> Embassy/Consulate <input type="checkbox"/> City hall CAC <input type="checkbox"/> Service provider <input type="checkbox"/> Commercial Intermediary <input type="checkbox"/> Other Name:	
10. In the case of minors: Surname, first name, address (if different from applicant's) and nationality of parental authority/ legal guardian/..... LEAVE BLANK					
11. National Identity number, where applicable/.... LEAVE BLANK					
12. Type of travel document/ SELECT "ORDINARY PASSPORT" <input checked="" type="checkbox"/> Ordinary passport <input type="checkbox"/> Service passport <input type="checkbox"/> Special passport. <input type="checkbox"/> Other travel document (please specify) <input type="checkbox"/> Diplomatic passport <input type="checkbox"/> Official passport					
13. Number of travel document/..... PASSPORT NUMBER		14. Date of issue/..... date issued		15. Valid until/..... date of expiration	
				16. Issued by/..... COUNTRY of issue (ex: USA, CHINA)	
17. Applicant's home address and e-mail address Your PERMANENT ADDRESS and EMAIL ADDRESS				Telephone number (s)/..... cell phone and home phone numbers	
18. Residence in a country other than the country of current nationality/ Select "NO" unless applicable <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes. Residence permit or equivalent/ No..... Valid until/.....					
19. Current occupation/..... STUDENT					
20. Employer and employer's address and telephone number. For students, name and address of educational establishment. List your HOME UNIVERSITY name and its ADDRESS					
21. Main Purpose(s) of the journey/..... Select "STUDY" only <input type="checkbox"/> Family reunion/Visiting Family <input type="checkbox"/> Religious <input type="checkbox"/> Medical treatment <input type="checkbox"/> Self employment <input type="checkbox"/> Sports <input checked="" type="checkbox"/> Study <input type="checkbox"/> Other (please specify) <input type="checkbox"/> Business <input type="checkbox"/> Adoption <input type="checkbox"/> Diplomatic <input type="checkbox"/> Employment					
Visa decision: <input type="checkbox"/> Refused <input type="checkbox"/> Refused for SIS non cancellable. <input type="checkbox"/> Suspended File <input type="checkbox"/> Issued Type of visa: <input type="checkbox"/> D <input type="checkbox"/> Valid: from until..... Number of entries: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> Multiple					

(x) In fields from 1 to 3 information must be inserted as it appears on travel documents.

22. City of destination FLORENCE, ITALY		23. State of first entry Country of arrival (check your flight itinerary)
24. Number of entries requested/ <input type="checkbox"/> One/..... <input type="checkbox"/> Two/..... <input checked="" type="checkbox"/> Multiple/.....		25. Duration of the stay. Indicate number of days (max. 365 days) / PLEASE REFER TO DATES IN PACKET (ex: 107 days)
26. Schengen visas issued during the past three years / <input checked="" type="checkbox"/> No/... Select "NO" unless you have another Schengen Visa in your passport <input type="checkbox"/> Yes. Date(s) of validity / from/..... to /		
27. Fingerprints taken previously for the purpose of applying for a Schengen visa Select "NO" unless applicable <input checked="" type="checkbox"/> No/... <input type="checkbox"/> Yes/... Date, if known/.....		
28. Number of no objection document issued for family reunification/accompanying family/employment (only in case where required by legislation governing the type of being requested)/ LEAVE ALL BLANK Issued by SUI of / Valid from/..... until/.....		
29. Intended date of arrival in the Schengen area REFER TO DATES IN PACKET- MUST MATCH FLIGHT ITINERARY (day/ month/ year)		30. Intended date of departure from the Schengen area (only for visas valid for stays of between 91-364 days) REFER TO DATES IN PACKET- MUST MATCH FLIGHT ITINERARY
31. Surname and first name of the inviting person or employer. If not applicable, in case of visa for Adoption, Religious reasons, Medical reasons, Sports, Study, Mission: address of institution in Italy. LEAVE BLANK		
Address and e-mail address of inviting person(s) or employer LEAVE BLANK		Telephone and fax of inviting person(s) or employer LEAVE BLANK
32. Name and address of inviting company/organisation SYRACUSE UNIVERSITY IN FLORENCE PIAZZA SAVONAROLA, 15 FLORENCE I-50132		Telephone and fax of company/organisation (39) 055-5031-31 PHONE (39) 055-5000-31 FAX
Surname and first name, address, telephone, fax and e-mail address of contact person in company/organisation/ SASA PERUGINI- DIRECTOR SU FLORENCE PERUGINI@SYR.EDU PIAZZA SAVONAROLA, 15, FLORENCE I-50132		
33. Cost of travelling and living expenses is covered by / Check the following boxes indicated and write in the following:		
<input checked="" type="checkbox"/> by the applicant himself/her self/ Means of support/.....: <input type="checkbox"/> Cash/ <input type="checkbox"/> Traveller's cheques/..... <input checked="" type="checkbox"/> Credit card/..... <input checked="" type="checkbox"/> Prepaid accommodation/..... <input checked="" type="checkbox"/> Prepaid transport/..... <input type="checkbox"/> Other (please specify)/..... STATEMENT NOT NECESSARY FOR FOLLOWING VISAS: Family reunion, Accompanying Family, Employment/Self-employed, Business, Diplomatic, Adoption.		<input checked="" type="checkbox"/> by sponsor (host, company, organisation), specify/ SYRACUSE UNIVERSITY Referred to in field 31 or 32 / <input type="checkbox"/> other (please specify)/..... Means of support/.....: <input type="checkbox"/> Cash/..... <input checked="" type="checkbox"/> Accommodation provided..... <input type="checkbox"/> All expenses covered during the stay/ <input type="checkbox"/> Prepaid transport/..... <input type="checkbox"/> Other (please specify)/(.....):.....

<div style="border: 1px solid black; padding: 2px; display: inline-block;">ONLY IF APPLICABLE, fill in this section (34 and 35)</div>		
34. Personal data of the family member who is an EU, SEE or CH citizen /		
Surname /	First name(s) /	
Date of birth /	Nationality /	Number of travel document or ID card
35. Family relationship with an EU, SEE or CH citizen/: <div style="margin-top: 10px;"> <input type="checkbox"/> spouse/..... <input type="checkbox"/> child//.. <input type="checkbox"/> other direct descendant/..... <input type="checkbox"/> dependent ascendant/..... </div>		
36. Place and date / <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> CITY, STATE, DATE of signature </div>	37. Signature (for minors, signature of parental authority/legal guardian)/ (.....) <div style="border: 1px solid black; padding: 10px; margin-top: 10px; text-align: center; font-size: 1.2em;"> STUDENT SIGNATURE </div>	

I am aware that the visa fee is not refunded if the visa is refused.

STUDENT SIGNATURE

.....

I am aware of and consent to the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints. I understand these, are mandatory for the examination of the visa application. Any personal data concerning me which appear on the visa application form, as well as my fingerprints and my photograph, will be supplied to the relevant Italian authorities and processed by those authorities, for the purposes of a decision on my visa application.

Such data, as well as data concerning the decision taken on my application or a decision whether to annul, revoke or extend a visa issued will be entered, and stored in the Information System of this Consulate General, and the Ministry of Foreign Affairs. Such data will be accessible to the competent Italian visa authorities. It will be accessible to the competent Schengen authorities in order to check on visas at external borders and within the Member States, immigration and asylum authorities in the Member States for the purposes of verifying whether the conditions for the legal entry into, stay and residence in the territory the Member States are fulfilled, of identifying persons who do not or who no longer fulfil these conditions, of examining an asylum application and of determining responsibility for such examination. Under certain conditions the data will also be accessible to authorities designated by the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offenses and of other serious criminal offenses..

I am aware that I have the right to obtain the data transmitted relating to me recorded in the information systems and to request that data relating to me which are inaccurate be corrected and that data relating to me processed unlawfully be deleted. At my express request, the authority examining my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them corrected or deleted, including the related remedies according to the national law.

The national controlling Authority is the Guarantor of protection of personal data.

I declare that to the best of my knowledge all information supplied by me are complete and correct. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Representative country under State legislation (articolo 331 c.p.p.).

The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 5, paragraph 1 of Regulation (EU) No. 562/2006 (Schengen Borders Code) and of Article 4 of D.Lgs. 286/98 and I am therefore refused entry.

[illegible]

<p>Place and date /</p>	<p>Signatures (for minors, signature of parental authority/legal guardian) /</p>
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6. Bank Letter/ Proof of Financial Means

The consulate requires proof that you have financial means to reside in Italy by presenting them with an original, signed bank letter from a U.S. bank or financial institution showing a minimum of \$30 per day abroad in a checking or savings account. Syracuse Abroad cannot waive or alter this requirement. All students must provide documentation of their funding. See the requirements below and sample bank letter on the following page.

If you are unable to provide proof of the required amount in your own personal checking or savings account, you may submit a bank letter from a checking/savings account in a parent or guardian's name supporting you. If you wish to do this, the account holder must also complete the Affidavit of Support on page 13, have it notarized and submit it with your visa materials. **If you have a joint bank account with a parent or guardian, your parent or guardian must complete the Affidavit of Support.** Please note you may only use the Affidavit of Support provided for you in this packet. You may not use a form from another jurisdiction as they are different.

Statements from retirement accounts, 401k and stock portfolios are NOT accepted by the Italian consulates in lieu of a bank letter.

Accessible amounts required (amounts add up to approximately \$30 per day in Florence):

- Semester students: approximately \$3,250

****NOTE:** Some programs vary in length. Please use the chart on page 6 to determine the length of your program and multiply the number of days by \$30. If you plan to stay in Europe beyond the semester end date, be sure to add these extra days into your calculation.

The format of the letter is basic, but should convey the following:

- YOU (the student) OR the specified person in support of the student is the account holder
- Amount must total at least \$30 per day abroad (see amount above)
- The specified funds are present in your account at the time the letter is generated

Guidelines for the bank letter:

- Letter(s) must reference U.S. checking or savings accounts only.
- Letter(s) must be original and look as official as possible:
 - Copies, scans, and faxes are not accepted.
 - Letter(s) should be on the bank's original letterhead and have a signature of a representative if possible.
 - *Note that some large national banks (such as Chase or Bank of America) may only provide an electronic Bank Letter and some do not provide signatures.*
- Letter(s) must be dated as close to the visa deadline as possible.
- You may combine accounts from different institutions to reach your required amount.
- Bank statements are NOT accepted.

United States **Bank of Syracuse** 

123 Main Street
Syracuse, NY 13210

**Example of a
Bank Letter**



April 15, 2024

To The Honorable Italian Consulate General:

This letter certifies that the title of the following accounts reflects [your name here] as an account holder.

Account Type	Account No.	Amount *	Date Opened
Checking	ends in xxxx	\$4,245.36	01/01/2000
Savings	ends in xxxx	In excess of \$8,000.00	01/01/2000

The above-mentioned balance(s) is accurate as of [today's date].

Sincerely,
John Doe
Bank Teller and Customer Service Representative
(315) 555-2252
John.Doe@USBS.com



Affidavit of Support

I, _____,
(person providing financial support)

born in _____, on _____,
(City, Province, Nation) (day/month/year)

formally declare that

(1) the visa applicant _____
(full name of applicant as it appears on the applicant's passport)

born in _____ on _____
(City, Province, Nation) (day/month/year)

is my _____
(Indicate family relationship – son / daughter / mother / father / wife / husband)

and intends to travel in Italy from _____ to _____
(exact date of arrival) (exact date of departure)

(2) I have sufficient income and assets and I will pay for all of the visa applicant's expenses during his/her stay in Italy;

(3) As part of my guarantee, I enclose with my affidavit the financial documentation required to demonstrate my professional and financial situation, including three months' bank statements, a recent letter from my employer detailing my monthly salary, and any other pertinent information.

Date: _____

Signature: _____

[Signature and Seal of a Notary Public must be affixed below]

The above signed statement must be submitted to the Italian Consulate in Boston along with a photocopy of valid photo ID (passport – photocopy main pages only) (art. 38 D.P.R. 28.12.2000, N. 445).

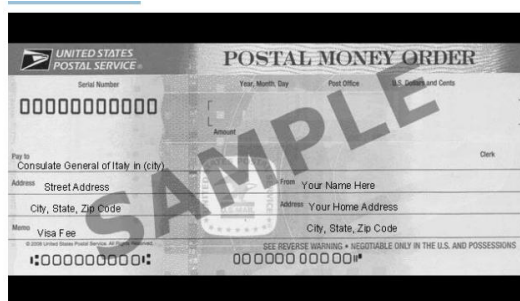
7. Enrollment Verification Letter from Home University

For Non-SU students only. **Obtain this letter from your school's registrar's office**; it should confirm that you are enrolled full time at your home university and should state your anticipated graduation date. Letters from National Student Clearinghouse will not be accepted.

Send the original letter with a stamp or seal, copies will not be accepted. If your school would rather send your letter directly to Syracuse Abroad, please contact [our team](#).

8. Visa Fee: Money Order

The Italian consulate charges a fee for a long stay student visa. Please submit a money order made out to the Consulate General of Italy in Boston for the exact fee amount (fees change quarterly based on exchange rate; new fee info will be available after April 1. **You will receive an email after April 1 with details**). Money orders can be purchased at your local post office (preferred) or at some drugstores.



9. Complete Address Questionnaire OrangeAbroad Portal

Your passport will be mailed directly from our office back to you after the visa has been secured (the visa is attached to a page within your passport). You are required to provide Syracuse Abroad with the address where you would like your passport mailed back to. For most students this will be your permanent home address since your passport will be mailed back to you most likely during the summer.

You will need to complete the Passport Return Address questionnaire in your [OrangeAbroad Portal](#) by the visa submission deadline (April 24, 2024) to inform us of the address that you would like your passport mailed to. Please be sure to accurately include all details of your address to ensure that your passport is mailed back to the correct location. We will then create a UPS label and provide you with the tracking number once your passport has been placed in the mail.

10. Confirmed Round-Trip Flight Itinerary

To obtain a visa, students must provide proof of entry and exit from Europe. You must provide confirmation that you have purchased a round-trip ticket to Italy and out of the Schengen Area (explanation on the following page). Make a copy of the flight confirmation from the airline, agent, or travel agency. This must include all legs of your flight and confirmation that you purchased the flight.

Suggested flight info will be shared with you in early April. Please ensure that you purchase your flight before the visa deadline.


You are responsible for researching whether you need a visa for any independent travel before, during or after the program. **International students are strongly advised to check tourist visa requirements thoroughly** as there may be restrictions.

Syracuse Airways
Your Reservations

You're confirmed!

Date issued: Tuesday, September 02, 2014

Confirmation code:
BDPQ758


Scan barcode for boarding pass

Trip details: [Download to calendar](#)

DEPART

JFK → FRA New York City to Frankfurt (January 11, 2015)
 Flight: SA3796 Travel Time: 7h 25m
 Depart: 11:00am Aircraft: 747
 Arrive: 1:00pm Cabin: Coach
 Meal: Lunch Seat: 25F

2 hour layover FRA

FRA → FLR Frankfurt to Florence (January 11, 2015)
 Depart: 3:00pm Travel Time: 3h 17m
 Flight: LH 2938 Aircraft: 737
 Arrive: 6:17pm Cabin: Coach
 Meal: -- Seat: 17C

RETURN

FLR → FRA Florence to Frankfurt (April 30, 2015)
 Flight: LH8473 Travel Time: 3h 00m
 Depart: 9:00am Aircraft: 737
 Arrive: 12:00pm Cabin: Coach
 Meal: -- Seat: 17D

3 hour layover FRA

Syracuse Airways
Your Reservations

FRA → JFK Frankfurt to New York City (April 30, 2015)
 Flight: SA2846 Travel Time: 7h 45m
 Depart: 3:00pm Aircraft: 747
 Arrive: 4:45pm Cabin: Coach
 Meal: Dinner Seat: 30C

Total travel cost
(1 passenger)

Fare	Adult
JFK to FLR	\$650
FLR to JFK	\$700
Taxes and fees	\$80
Total	\$1,430

Charged to Jenny C. Doe
*****7328 (Visa)

You paid \$1,430

11. Designation Form

Please print and sign this page and include it with your visa application documents. This form explains that you grant us permission to submit your visa application on your behalf and obtain your passport with the visa from the Consulate. **This is for Syracuse Abroad internal use only and will not be submitted to the Consulate.**



Designation of Syracuse University Abroad as Representative for Visa Application Process

To the student: in order for Syracuse University Abroad to submit your student visa application to the Consulate on your behalf and retrieve your passport with visa from the Consulate, you must complete and sign the below authorization.

I, _____, hereby authorize Syracuse University Abroad staff as representatives of Syracuse University Abroad to submit the necessary student visa application forms, including my passport, to the Consulate on my behalf. I also authorize the representatives to receive my processed visa application materials, including my passport, on my behalf.

Signature of student

Cell phone or other contact information