

# PROGRAM GUIDE

for faculty and administrators



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## Overview

Syracuse Abroad offers several types of programs abroad. These include Center Semester, Short-term, Summer, and World Partner programs. This guide provides an overview of these programs, and addresses common FAQs, particularly related to academics.

## Our Programs

### Center Semester Programs

Syracuse University operates centers in five locations abroad:



[Florence, Italy](#)



[London, England](#)



[Madrid, Spain](#)



[Santiago, Chile](#)



[Strasbourg, France](#)

Each of our centers functions as a satellite campus of Syracuse, with staff available for academic and student life (programming, health and wellness, etc.) support. Staff and instructors are almost exclusively local adjuncts hired by Syracuse University. Student enrollment per center ranges from 30-900 students annually. Our three largest-enrolling programs, in order, are Florence, London, and Madrid. About 30% of students enrolled in our Center Semester programs are visiting students, coming from U.S. universities and colleges other than SU.

In the Fall Semester only, Syracuse Abroad also offers a semester-long, theme-based “[Exploring Central Europe](#)” program. This program is based in Wroclaw, Poland, and it incorporates travel within Central Europe for comparative study on the topic of “History, Memories, and Identity across Borders”.

## Compare & Contrast

	Credits	Visiting Students Allowed	Main Areas of Study	Language Level Requirement	Internships Available	Housing
Central-Europe	12-19 SU credits	Yes	Anthropology and Urban History; WWI and the Holocaust; Gender and Sexuality; Memory and History; Central Eastern European Societies and Transitions; Diversity and Ethnic Identity; Polish Language and Culture	No	No	Residence hall
Florence	12-19 SU credits	Yes	Architecture; Visual and Performing Arts - Design and Studio Arts; Engineering; European History and Politics; Art History; Italian Language, Literature, and Culture; Cross-cultural Management and Entrepreneurship; Mediterranean Food and Culture; Sustainability; Gender and Sexuality; Diversity and Cultural Identity	No, but language class required	Yes	Host families, apartments, or residence hall
London	12-19 SU credits	Yes	British and Global Media; Architecture; Creative Industries; Visual and Performing Arts; International Business; Information Management; Computer Science; Urban History and Globalism; Diversity and Cultural Identity; Psychology; Sport Management; Gender and Sexuality	No	Yes	Flats
Madrid	12-19 SU credits	Yes	Spanish Language, History, and Culture; Women's, Gender, and Sexuality Studies; European Business and Politics; Art History; Psychology; Engineering; Health and Society; Sciences	No, but language class required	Yes (Spanish-language placements are most feasible; limited English or lower-level Spanish options)	Host families or residence hall
Santiago (courses in Spanish, fall only)	12-19 SU credits	Yes	Spanish Language; Spanish and Latin American Literature; Latin American Politics, History, and Indigenous Cultures; Business and Economics; Environment and Development; International Relations; Human Rights; Science, Technology, Engineering and Math; Visual Arts	Yes, SPA 201	Yes (Spanish-language only)	Host families
Santiago (courses in English, spring only)	12-19 SU credits	Yes	Spanish Language; Latin American Politics, History and Indigenous Cultures; Environment and Development; Communications; International Relations; Human Rights; Latin American Music and Literature	SPA 101 strongly recommended and language class required	Yes (but limited)	Host families
Strasbourg	12-19 SU credits	Yes	International Relations; European Politics and Media; Human Rights; French Language, Literature, and Culture; European History; International Communications and Diversity in Media; Engineering	No, but language class required	Yes (Some English options available, but French proficiency required for many)	Host families

## Short-term Programs

[Short-term programs](#) are generally on-campus courses with a required abroad component that complements the learning done in the classroom. They are led by Syracuse University main campus faculty. The abroad component can take place over fall or winter break for Fall Semester courses, and over spring break or in the summer for Spring Semester courses. These courses are counted as part of a student's semester credit load and are registered as main campus courses.

## Summer Programs

Syracuse Abroad offers a variety of [summer programs](#), split between three categories: Summer Sessions, Faculty-led, and Partner Programs.

**Summer Sessions** take place at the Syracuse Abroad Florence, London, and Madrid centers. Just like during the semester, students can choose from a variety of classes. Although it varies by center, students can expect to be able to take 1-3 classes and/or an internship, for a total of 3-9 credits. Summer Sessions last 3-9 weeks, depending on the program.

**Faculty-led Programs** are designed and led largely by Syracuse faculty from main campus. Programs vary in length, from about 10 days to 10 weeks. These programs take place in a variety of locations (sometimes multiple countries in one program). Students earn 3-9 credits; often the number of credits is set, though some programs offer students the option to select the number of credits they would like to take. Some programs provide internship opportunities, as well.

**Partner Programs** are summer programs vetted by Syracuse Abroad and approved for SU credit but run by a partner organization.

## World Partner Programs

[World Partner Programs](#) are pre-approved programs that take place in partnership with other domestic and international universities, as well as study abroad providers. Credit taken on a World Partner program is counted as Syracuse credit. Overall, we have World Partner programs in over 40 locations around the world!

## Main Differences Between Program Models

	Credits	Control over Curriculum	Minimum GPA	Duration
Center Semester	12-19 SU credits	High	Majority 2.5 (with some special exceptions)	Semester
Summer	3-9 SU credits	High	Majority 2.5 (with some special exceptions)	10 days to 10 wks, during the summer
Short-term	1-4 SU credits	High	2.5	Generally 1-2 weeks, over breaks or in the summer
World Partner	12-19 SU credits	Low	2.5-3.3	Semester

## Syracuse Abroad vs. Main Campus

### Registration Process for Study Abroad

**Center Semester Programs:** students register for Syracuse Abroad courses through Syracuse Abroad. For most Center Semester programs, registration takes place online through MySlice prior to departure (most often, at a different time than main campus appointments). However, for certain programs, students are registered administratively after arrival abroad by Syracuse Abroad registration processors. Before registration, students have access to a schedule of classes and course descriptions and are asked to list the courses they wish to take on a Course Preference Form. They are expected to review this form with, and review it with their academic advisor(s). Syracuse Abroad uses this information to determine enrollment priority for students on wait lists and to plan additional sections of courses where demand significantly exceeds planned enrollment.

**Short-term Programs:** students are registered by the department overseeing the program or register themselves after receiving a permission number.

**Summer Programs:** students attending a Summer Session in Madrid register online the first week of March. For all other Summer programs, Syracuse Abroad handles registration. Students are usually registered in late April.

**World Partner Programs:** depending on the program, students either pre-register through an online process or register at the host institution after they arrive overseas. As soon as they have finalized their course selections during the add/drop period at their program, students are asked to e-mail their final schedule to Syracuse Abroad (even if they are the same courses they selected prior to departure) so that their courses can be entered in MySlice. If students decide to take a course that has not been approved, they are required to notify Syracuse Abroad immediately and provide a course syllabus. Syracuse Abroad cannot register a student for a course until the syllabus has been reviewed and approved by the appropriate SU department.

### International Program Advisors vs. Academic Advisors

The international program advisors at Syracuse Abroad assist students with identifying appropriate study abroad options, but they do not advise students about how the individual courses will work towards a student's degree progress. Students are always referred to their academic advisors before they finalize their program selection. SU academic advisors support students in selecting Syracuse Abroad courses prior to their departures and help them determine whether/how various courses will count in their degree programs.

### Visiting Students vs. SU Students

Visiting students - students from U.S. universities and colleges other than SU - bring rich diversity to our programs, plus their tuition is an important source of revenue for the university. Currently, about 30% of students on Syracuse Abroad's programs come from U.S. schools and colleges other than SU; some Syracuse Abroad centers' cohorts consist of up to 50% or more visiting students.

## How do courses count?

All courses taken on Syracuse Abroad programs are Syracuse University courses and they appear on transcripts as such. These credits are not “transferred back” to Syracuse because they are already SU courses. Students on Syracuse Abroad programs are bound by the academic policies set forth by Syracuse University during the duration of their experience abroad. There are also some policies that apply only to a Syracuse Abroad semester, so students are strongly advised to review our [website](#).

Courses ending with the number \_80 (e.g. PSC 380) signify that they are being offered through partner institutions abroad. They, too, carry Syracuse University credit and have to be approved by SU academic departments before students can take them. All World Partner courses are registered under the \_80 number. Students on a center program may also have \_80 courses on their transcripts; this identifies the course as being taken at a partner institution affiliated with the center.

Please note that **not all courses listed on our website are guaranteed to be offered every semester**. Additionally, some World Partner course offerings might not be confirmed until shortly before a student arrives on site.

For **Center Semester, Short-term, and Summer programs**: courses are Syracuse University courses and assigned a specific subject prefix. If a course is cross-listed, students have the option to choose how they want the credit to be counted. It is recommended that the student speak with their academic advisor to determine which subject prefix would best fit with their degree requirements. The list of courses offered through Syracuse University Centers can be found on [each center’s page](#), and the courses and/or subject prefixes for [Short-term](#) and [Summer Programs](#) can be found on each individual program’s page.

For **World Partner programs**: pre-approved courses for each program can be found on the program’s individual brochure [page](#). To access these lists, navigate to the individual program’s page and click on the “Pre-approved courses” link.

Decisions about how a student’s courses will count toward their degree (major, minor, core, specialization, elective) are made by the relevant department and/or their college(s) of matriculation. In some cases, students may need to petition a course to fulfill a specific requirement.

## How are courses approved?

SU academic departments vet all courses offered through Syracuse Abroad and determine how courses count toward major and minor program requirements. This information is currently kept by individual departments and, for regularized courses, may also be reflected in SU’s course catalog.

**Center Semester Programs**: all courses are approved by the relevant main campus academic department before a student can be registered for SU credit. New courses proposed by Syracuse Abroad Centers (sometimes in conjunction with departments on campus) are sent by the Director of Global Academic Programs at Syracuse Abroad to the appropriate Associate Dean for approval. Associate Deans review them with the appropriate chairs and, sometimes, undergraduate directors. All new instructors offering courses through the centers are also approved by SU academic departments. While courses offered at partner institutions must be approved by SU academic departments, instructors of these \_80 courses are not since they are not hired by SU.

**Short-term Programs:** short-term program proposals are submitted to Syracuse Abroad after preliminary approval from the Department Chair. The proposals are then reviewed by Syracuse Abroad and approved by the Dean of the relevant SU school/college.

**Summer Programs:** courses offered at Syracuse Abroad center Summer Sessions are approved by the relevant main campus academic department. As with Short-term programs, Faculty-led Program proposals are submitted to Syracuse Abroad after preliminary approval from the Department Chair. The proposals are then reviewed by Syracuse Abroad and approved by the Dean of the relevant SU school/college.

**World Partner programs:** all courses that students wish to take through a World Partner program must first be approved by the relevant main campus academic department before they can receive credit for the course. The World Partner team sends all syllabi to the appropriate academic department and/or relevant Associate Dean within the SU school/college.

## Student Application Process & Deadlines

Students apply to a Syracuse Abroad program on the specific [program's page](#) by clicking the "Apply Now" button. Students may apply to only one program per application cycle; if they are not accepted to the program of their choice, they may be able to move their application to another program for consideration (depending on the reason for rejection to their initial program of choice). Students wishing to attend multiple summer programs that do not overlap may apply to both, but they will need to request special permission to do so. Students are encouraged to apply as early as possible as some programs fill prior to the application deadline.

### **Typical Deadlines for Students (subject to change each semester):**

Application for **Fall Semester:** March 15\*

Application for **Spring Semester:** October 1\*

Application for **Summer Programs:** February 10

Application for **Fall Short-term Programs:** April 15

Application for **Spring Short-term Programs:** October 15

*\*Please note: Some semester programs have earlier deadlines. Please check the individual program pages.*

## Contacts & Resources

For more information on our programs, please feel free to visit our website at [suabroad.syr.edu](https://suabroad.syr.edu).

### **Main Office:**

106 Walnut Place

Syracuse, New York 13244

(315) 443-3471

Hours: Monday-Friday, 8:30am-5:00pm

**SyracuseAbroad@Bird:** (our new satellite space at Bird Library for general advising appointments)

Bird Library, Room 002

(315) 443-1416

For our hours, please visit [our website](#).

Our **Staff List** is available on the [Syracuse Abroad website](https://suabroad.syr.edu/about/staff-list/) at <https://suabroad.syr.edu/about/staff-list/>.