

# Italian Student Visa Instructions: Applying Independently through Los Angeles

#### **CONSULATE GENERAL OF ITALY IN LOS ANGELES**

12424 Wilshire Blvd.

**Suite 1400** 

Los Angeles, CA 90025 Tel: (310) 820-0622 Fax: (310) 820-0727

E-mail: visti.losangeles@esteri.it

Jurisdiction: Arizona, California (the following Counties: Imperial Valley, Kern, Los Angeles, Orange, Riverside, Santa Barbara, San Bernardino, San Diego, San Luis Obispo, Ventura), New Mexico, Nevada.

Students who attend school or have a home address within this jurisdiction can apply for their visa here.

Main contact at Syracuse Abroad for visas: **Dylan Eldred**, Florence Visa Coordinator 315-443-9428, <a href="mailto:syrflorence@syr.edu">syrflorence@syr.edu</a>

Before you begin: Ensure you have a passport valid for at least six months after your program ends.

Make an appointment at the Italian consulate in Los Angeles immediately. This should be for a "Nationals" visa [Visa office (Italian National Visas)]. Appointments fill up very quickly, so if you wait, you may not be able to find an appointment and will have to search for a cancelled appointment. The earliest possible appointment date you can schedule is Monday, March 10<sup>th</sup> as there are documents you need from our office to include in your application.

#### Create your user account and make a visa appointment <u>here</u>.

For a step-by-step guide on how to schedule an appointment, <u>click here</u>

IMPORTANT: About 10 days before the appointment, you will receive an email from the Italian consulate asking you to confirm your appointment. It is imperative that you do this immediately. Failure to confirm your appointment will result in the consulate cancelling it (3 days before) and it will be released back into the system. You will not be able to enter the consulate on the original appointment date and will have to look for a new appointment. You will need to log back into your account to confirm your visa appointment.

- You must appear at the consulate in person. You cannot send anyone else to the appointment on your behalf. Visa applications cannot be mailed to the consulate.
- Processing time is typically 3-4 weeks to receive your passport back with your visa. Note
  that it is possible for visa processing to take up to 90 days so make sure to plan
  accordingly.

First, complete the Visa Information (Italy) questionnaire in your <u>OrangeAbroad Portal</u> to provide us with information regarding which consulate you plan on applying through, your current address to send visa documents to you for your appointment (if applicable), and to indicate any international travel plans. This form needs to be completed and submitted by <u>Monday, March 31<sup>st</sup></u>.

Once you have made your visa appointment, please complete the Scheduled Visa Appointment (Italy) questionnaire in your <u>OrangeAbroad portal</u>, so we can provide the original documentation that is required from Syracuse Abroad (hard copies of enrollment letters in English and Italian, and an insurance certificate). Schedule your visa appointment no later than **Thursday, July 31**st. Any later and you risk not receiving your passport/student visa back in time. The deadline to schedule your visa appointment at the consulate and complete the Confirmed Visa Appointment questionnaire is **Monday, July 14**th.

You are required to have a visa advising meeting to review your visa documents with the Florence visa coordinator prior to your visa appointment. You can schedule using the link below. Please schedule your appointment once you have all your visa materials gathered before your appointment at the consulate. The deadline to have all your materials together and meet with a Syracuse Abroad advisor to review your visa materials is **Thursday, April 24**th.

#### SCHEDULE VISA ADVISING APPOINTMENT

Syracuse students can review their materials in person at the Syracuse Abroad office (106 Walnut Pl) while visiting students will have their advising appointments over Zoom.

Once you have received your passport back from the consulate with your Italian student visa, you will need to upload a scan of your visa to your <u>OrangeAbroad portal</u> under the "Student Visa Upload (Italy)" questionnaire. Please complete this form as soon you receive your passport back with your visa, but no later than <u>Friday</u>, <u>August 29<sup>th</sup></u>.

#### **WAIVER NOTICE**

By applying independently for your visa, you accept full responsibility for the application process. Syracuse Abroad cannot work with the Italian Consulates on behalf of independent visa applicants. If you experience difficulty or errors with your visa, you must work directly with the Italian Consulate to have them resolved. Syracuse Abroad can provide advice and guidance but is not liable or responsible for independent visa applicants.

Additional Questions? We would be happy to assist you. Please email: syrflorence@syr.edu.

# **Important To Dos and Deadlines**

- ✓ Earliest date to schedule your visa appointment at the consulate-Monday, March 10<sup>th</sup>
- ✓ Deadline to complete "Visa Information" questionnaire in your OrangeAbroad Portal- Monday, March 31<sup>st</sup>
- ✓ Schedule your visa advising appointment
- ✓ Deadline to gather your visa materials and meet with a Syracuse Abroad advisor for visa material review- Thursday, April 24<sup>th</sup>
- Deadline to book an appointment with the consulate and complete "Scheduled Visa Appointment (Italy)" Questionnaire in your OrangeAbroad Portal- Monday, July 14<sup>th</sup>
- Deadline to have your visa appointment at the consulate Thursday, July 31<sup>st</sup>
- ✓ Deadline to upload a scan of your Italian student visa under the "Student Visa Upload (Italy)" questionnaire in your OrangeAbroad Portal- As soon as you receive your passport back with your visa, but no later than Friday, August 29<sup>th</sup>

# Checklist of Required Visa Documents

These documents are mandatory, no exceptions can be made.

Applicants must submit the following documents in 2 sets – one original and one photocopy (for ALL items, 1 to 11):

<b>1.</b> National Visa application form, completely and clearly filled out, to be signed in the presence of a Consular officer.
<b>2. Passport- Original and photocopy of the main page.</b> Must be valid for at least six months beyond the applicant's last day of stay abroad. The passport must not have been issued more than 10 (ten) years ago and must have at least two blank pages on which the visa can be affixed. In your passport, your complete birthdate must be mentioned: day, month and year.
Non-US Citizens: Proof of permanent residence in the United States: U.S. Alien Registration Card or valid long term U.S. visa with I-94 Form and I-20 Form. The US Alien Registration Card or US visa should be valid at least three (3) months beyond the intended departure from Italy/ Schengen territory.
<b>3. One recent passport size photograph,</b> 35 mm x 45mm, full face, front view, in color, white background. Scanned or photocopied photos will not be accepted.
<b>4. Photocopy</b> of <b>student's ID</b> and <b>driver's license</b> (or state ID) issued by California, Arizona, Nevada or New Mexico (Driver's License or State ID issued by other States are not accepted). If you moved as part of your study program and have not updated your <u>Driver's License or State ID from California, Arizona, Nevada or New Mexico</u> , you must submit a current <b>bill of water, gas or electricity</b> . Other types of bills will not be accepted.
<b>5. Letter from your US College or University</b> stating that you will attend a course or participate in the program offered by the academic institution in Italy. The letter must have a <b>wet signature</b> . <b>Syracuse University students- this letter will be provided to you by Syracuse Abroad</b> .
6. Letter from the Italian education institution or US institution with a campus in Italy giving details on the course or cultural program that will be attended in Italy. SYRACUSE ABROAD WILL PROVIDE THIS LETTER TO YOU FOR YOUR APPLICATION
7. Proof of sufficient funds that must be presented in a form of a bank letter.

applicant has a joint bank account with their parent or guardian, one or both parents must submit an affidavit of support along with their bank letter. <b>The</b> Affidavit must be notarized by a Notary Public.
8. Proof of health insurance coverage SYRACUSE ABROAD WILL PROVIDE THIS LETTER TO YOU FOR YOUR APPLICATION
<b>9. Money Order</b> (type D Study) duly filled out and made to: Consulate General of Italy in Los Angeles. Please see the consulate's <u>website</u> for current fees and keep in mind that they change quarterly (January 1, April 1, July 1, and October 1).
10. Round trip flight from the U.S to the Italy and departure from Schengen area.
11. One self-addressed (from yourself—to yourself) pre-paid/stamped envelope (Express Mail, FedEx, USPS) to have your passport mailed back to you. IF THE RETURN LABEL IS NOT COMPLETED PROPERLY (FOR EXAMPLE IF THE CONSULATE APPEARS AS THE SENDER) IT WILL NOT BE ACCEPTED. Please also fill out the <u>authorization form</u> and remember to bring also a photocopy of the envelope.

o Notarized Affidavit of Support. In case of applicant's insufficient funds, or the

## 1. Visa Application Form

You must submit a paper application for your visa. Please fill out the application based on the sample provided on the following pages. Fill out each page exactly as it is filled out on the sample with your appropriate information. There are three signatures required on this application, and you must complete all for the application to be complete. Blank application forms are available here.

Please refer to this page when answering questions 25, 29 and 30 of your visa application.

#### Number of Days for Fall 2025 (question 25)

Question 25: Program	Number of Days			
SU Florence Center, Studio Arts, Architecture, Wake Forest Business				
programs, Florence Center & University of Florence (Courses Taught in				
English)	107 days			
Signature Seminar	118 days			

Program Dates for Fall 2025 (questions 29 and 30)

If your arrival/departure dates differ from the program dates, please answer question 29 & 30 based on flight itinerary.

Question 29: Program	Arrival Date
SU Florence Center, Studio Arts, Architecture, Wake Forest Business	
programs, Florence Center & University of Florence (Courses Taught in	Arrive September 3,
English)	<mark>2025</mark>
Signature Seminar	Arrive August 23, 2025

Question 30: Program	Departure Date
SU Florence Center, Studio Arts, Architecture, Wake Forest Business	Depart December 18,
programs, Florence Center & University of Florence (Courses Taught in	<mark>2025</mark>
English)	
	Depart December 18,
Signature Seminar	2025





#### National (D) visa application form This form is free of charge

LEAVE BLANK

Surname (Family name)/ (x)  LAST NAME (must match)			
,	For official use only		
2. Surname at birth (Former family name(s) LEAVE BLANK	)/ (x)		
3. First name(s) / (x)			Data della domanda:
FIRST and MIDDLE NAM	IE (must match passport	t)	
4. Date of birth (day-month-year)	5. Place of birth	7. Current nationality	Numero della domanda di
	CITY and STATE of birth	NATIONALITY (ex: USA, CHINESE)	visto:
DATE OF BIRTH- format: day/month/year (29/05/1991)	6. Country of birth	Nationality at birth, if different	
	COUNTRY of birth	if you were born a different nationality	Domanda presentata presso:
		ii voo were born a direrent nationality	☐Ambasciata/Consolato
8. Sex:	9. Marital status: select appropriate bo		Centro comune
	select appropriate bo	<u> </u>	Fornitore di servizi
□Male	Single	Married	Altro
Female.	☐Separated	☐ Divorced	
select appropriate box	□Widow(er)		Nome:
oblobit appropriate box	Other (please specify)		Nome:
10. For minors: surname, first name, addres	s (if different from the applicant's) and	l nationality of parental authority/legal	1
guardian: ILEANCE DLANU	7		_
LEAVE BLANI	<b>\</b>		Responsabile della pratica:
	_		
			Nome di chi ha ricevuto la
11. National identity number, where applica	ble: LEAVE BLANK		pratica allo sportello:
12. Type of travel document: SELECT	"ORDINARY PASSPORT"		1
X Ordinary passport	☐ Diplomatic passpo	ert.	
Service passport.	Official passport		Documenti giustificativi:
Special passport	- Official passport		Documento di viaggio
Other travel document (please specify):			Mezzi di sussistenza
	ssue.(day-month- 15. Valid until (day	y-month-yr) 16. Issued by	☐Invito ☐Mezzi di trasporto
document yr)			Assicurazione sanitaria di
	e issued date of exp	iration (ex: USA, CHINA)	viaggio
			□Altro
17. Appplicant's home address and e-mai	l address	Telephone number(s)	
Your PERMANENT ADDRE	Decisione relativa al visto:		
TOUT PERIMANENT ADDRE	Rifiutato		
18. Are you residing in a country other than	Rifiutato per segnalazione SIS non cancellabile.		
XNo	Pratica Sospesa		
Yes. Residence permit or equivalent:	Rilasciato		
19. Current occupation STUDENT	Tipo di visto:		
	□ D		
20. Employer, employer's address and tele	□Valido:		
List vour H	dal		
			dal

21. Purpose of travel: Select "STUDY" only		al
☐ Joining family member/ Accompanying family member		
☐ Religious activity ☐ Sport ☐ Missio	n Diplomatic	Numero di ingressi:
☐ Medical reasons	ion Subordinate work	□ 1 □ 2
Autonomous work Other (specify)/		Multipli
(x) Provide the information as indicated in the travel document		
	chengen country of first entry	
FLORENCE, ITALY	ITALY	
24. Number of entries requested: 25. D	uration of stay. Indicate the number of days	$\dashv$
□ One □ Two   Multiple. (n	nax. 365 days)	
PLI	EASE REFER TO DATES IN PACKET (ex: 107 days)	]
26. Schengen visas issued in the past three years:		_
XNone Select "NONE" unless you have another Schen	gen Visa in your passport	
Yes. Date(s) of validity: from		
27. Fingerprints previously taken for a Schengen visa appli		
No ☐ Yes. Indicate date if known:		
And I res. Indicate date if known.		
20 N I 60 N II 6 1 1 6 7 1 6 7		
28. Number of the Nullaosta issued for a Joining family mer Subordinate work visa (only when required by the regulation		.
LEAVE ALL BLAN	IK .	
Issued by the SUI of the city of	Valid from until	
29. Intended date of arrival in the Schengen area  REFER TO DATES IN PACKET- MUST MATCH	30. Intended date of departure from the Schengen are (only for visas valid from 91days to 364 days)	1
FLIGHT ITINERARY (day/ month/ year)	REFER TO DATES IN PACKET- MUST MATCH FLIGHT ITINERAR	
31. Name of the person who requested the family reunion vi	l isa, or the name of the employer. Indicate your address	1
in Italy, if it is visa for Adoption, Religious Activities, Medic		
LEAVE	DLANK	
LEAVE	BLANK	
Address and e-mail address of the person(s) who requested	Telephone number and fax number of the person(s)	$\dashv$
the family reunion visa, or the name of the employer.	who requested the family reunion visa, or the name of	r
LEAVE BLANK	the employer.	
LEAVE BLANK	LEAVE BLANK	
32. Name and address of the inviting company/	Telephone number and fax number of the company/ organization.	
organization. SYRACUSE UNIVERSITY IN FLORENCE PIAZZA SAVONAROLA, 15	(39) 055-5031-31 PHONE (39) 055-5000-31 FAX	
FLORENCE I-50132	No.	
Name, address, telephone number, fax number and e-mail a organization. SASHA PERUGINI- DIRECTOR SU FLOREI	ddress of the contact person of the company/	
PERUGINI@SYR.EDU	NOE	
PIAZZA SAVONAROLA, 15, FLORENCE I-5		
33. The applicant's expenses for travel and stay are the resp Check the following boxes indicate		
x the applicant.	of the sponsor (host, company, organization),	<b>⊣</b>
<u> </u>	specify: SYRACUSE UNIVERSITY	
Means of support:	referred to in field n. 31 or 32.	
☐ Cash ☐ Traveller's cheques		
X Credit cards	other (specify)	
☐ Prepaid accomodation  ☐ Prepaid transportation	Means of support:	
Other (specify)	□ Cash	
INFORMATION NOT NECESSARY FOR THE	X Accommodation provided	
FOLLOWING VISAS:	☐ All expenses covered during the stay ☐ Prepaid transportation	
Joining Family Member, Accompanying Family Member,	Other (specify)	

ONL	Y IF APPLICABL	LE, fill in this section (34 and 35)			
34. Personal data of the family member who is a citizent of the EU, EEA or CH:					
Surname (family name).		First name(s)			
Date of birth	Nationality	Number of travel document or ID card			
25 Parily relationship with a PH PPA	CII -id				
35. Family relationship with a EU, EEA o  □ spouse	or CH citizen:	er			
other direct ascendant -grandchild	dependent a	ascendant			
36. Place		37. Signature			
Jo. Parce		(Signature of parent or legal guardian if applicant is a			
Date minor)					
	6 - 1 1 1	STUDENT SIGNATURE			
CITY, STATE, DATE of	f signature	3TODENT SIGNATURE			
I am aware that the handling visa fee is not refunded if the visa is refused.					

I am aware of and consent to the following: that the collection of the data required by this application, the taking of my photograph and, if applicable, the taking of my fingerprints are mandatory for the examination of the visa application, and that the personal data concerning me which appears on the visa application form, as well as my fingerprints and my photograph will be supplied to the relevant Italian authorities and processed by those authorities for the purpose of a decision on my visa application.

Such data, as well data concerning the decision taken on my application or a decision whether to annul or revoke an issued visa will be entered into and stored in the visa information system of the Italian Embassy/Consulate and of the Italian Ministry of Foreign Affaire.

Such data will be accessible to the national authorities responsible for visas. Furthermore, such data will be accessible to the Schengen authorities competent for carrying out checks on visas at external borders, to the immigration and asylum authorities of the Member States (for the purpose of verifying whether the conditions for the legal entry into, the stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or no longer fulfil these conditions), to the authorities of the Member States responsible for examining of an asylum application. Under certain conditions the data will also be available to designated authorities of the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and other serious criminal offences.

I am aware that I have the right to obtain notification of the data relating to me recorded in the visa information system, and the right to request that inaccurate data relating to me be corrected and that data relating to me processed unlawfully be deleted. At myrequest, the authority examining my application will inform me of the manner in which I may exercise my right to verify my personal data, and have them corrected or deleted, including the related remedies according to the national legislation. The responsible national authority is the "Garante per la Protezione dei Dati Personali".

I declare that all the data provided by me are complete and correct. I am aware that false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Italian Representative (article 331 c.p.p.).

The mere fact that a visa has been granted does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 5, paragraph 1 of Regulation EU n. 562/2006 (Schengen Borders Code) and of Article 4 of Italian Law 286/98 and for said reasons I will be refused entry.

ANNOTAZIONI (riservato all'Ufficio)

Il sottoscritto dichiara di aver preso visione dell'informativa sulla protezione dei dati personali riguardante il rilascio dei visti, ai sensi del Regolamento Generale sulla Protezione dei Dati (UE) 2016/679.

The undersigned declares that he/she has read the privacy statement concerning the issuance of visas, in accordance with the General Data Protection Regulation (EU) 2016/679.

Place

CITY, STATE (location) at time of signature

DATE in day/month/year format

Signature (Signature of parent or legal guardian if applicant is a minor)

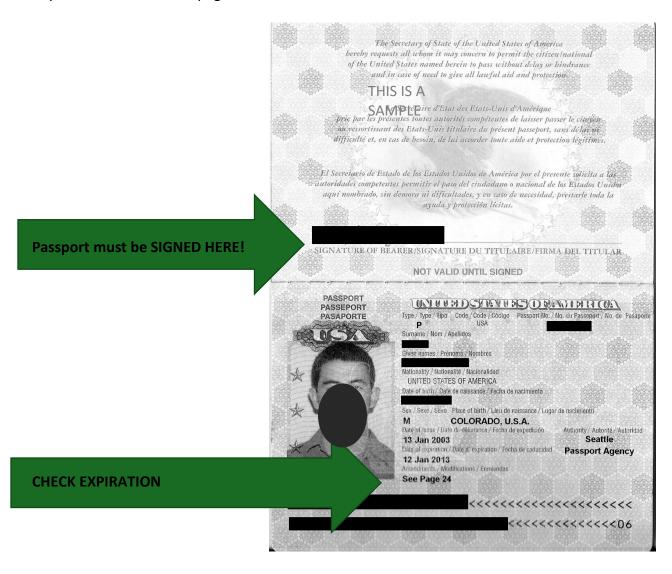
STUDENT SIGNATURE

## 2. Passport and photocopy of ID page

You must submit your official passport and a photocopy of the ID page (and of your US visa if applicable) with your visa application.

- 1. Your passport must be SIGNED in PEN
- 2. Your passport must be valid for at least six months after the program end date
- 3. Make 2 copies of your passport ID and keep one for your records. DO NOT submit your passport to the Italian consulate without making a photocopy for yourself first.

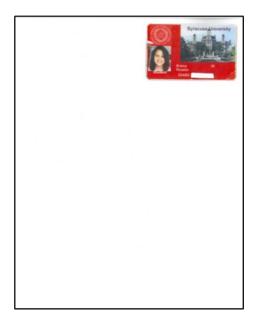
Photocopy your ID page just as you see below on an 8 % x 11 sheet of paper. Do not photocopy any other items onto the page.

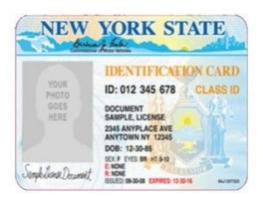


## 3. Copy of your Student ID and Driver's License or State ID

Please make a copy of your Driver's License or State ID onto a blank sheet of paper and ensure the copy is clear and legible. Please do the same with your Student ID.

**Non-U.S. citizens**: Please make a photocopy of your green card, or a copy of your F-1/ J-1 visa and I-20 or DS-2019.





#### 4. One Official Passport Photo



The consulate requires a separate photo to create your visa.

This does not need to be the same photo as in your passport. This photo should reflect your current appearance and be no more than 6 months old. You may have official passport photos taken at the post office, drugstores and other stores (*i.e.*, CVS) for a fee. The photo should feature only you in front of a white background. You may not take the photo yourself. Only send one photo with your visa application but keep the extra photos and bring them with you

to Italy. Please write your name clearly on the back of the photo. Please see the sample on the left. The photo should be stapled to the appropriate spot on the application or attached with a paper clip.

## 5. Bank Letter (Proof of Financial Means)

The consulate requires proof that you have financial means to reside in Florence.

You can satisfy this requirement by presenting the consulate with an original, signed bank letter from a **US bank or financial institution showing funds in a checking and/or savings account**. Syracuse Abroad cannot waive or alter this requirement.

If you are unable to provide proof of the required amount in your own personal checking or savings account, you may submit a bank letter or statement from a checking/savings account in a parent or guardian's name supporting you. If you wish to do this, the account holder must also complete the Affidavit of Support, have it notarized and submit it with your visa materials. If you have a joint bank account with a parent or guardian, your parent or guardian must complete the Affidavit of Support.

Statements from retirement accounts, 401k and stock portfolios are NOT accepted by the Italian consulates. Only bank letters regarding US checking and savings accounts are accepted.

Accessible amounts required (amounts add up to approximately \$50USD per day in Florence):

Center semester students: approximately \$5,500 - \$6,000USD

\*\*NOTE: Some programs vary in length. Please use the chart on page 6 to determine the length of your program and multiply the number of days by \$50USD.

#### Guidelines for the bank letter:

- YOU (the student) OR the specified person in support of the student is the account holder
- The specified funds are present in your account at the time the letter is generated
- Letter(s) must be original. Copies, scans, emails, and faxes are unacceptable.
- Letter(s) must reference US checking or savings accounts only.
- Letter(s) must be on the bank's original letterhead and have a signature of a representative.
  - Note that some large national banks (such as Chase or Bank of America) may only provide an electronic Bank Letter and some do not provide signatures.
- Bank statements are unacceptable.
- Letter(s) must be dated as close to the visa appointment as possible.
- You may combine accounts from different institutions to reach your required amount.

## **United States**



# **Bank of Syracuse**



123 Main Street Syracuse, NY 13210

April 15, 2025

To The Honorable Italian Consulate General:

This letter certifies that the title of the following accounts reflects **[your name here]** as an account holder.

Account Type	Account No.	Amount *	Date Opened
Checking	ends in xxxx	\$4,245.36	01/01/2000
Savings	ends in xxxx		01/01/2000
		\$8,000.00	

The above mentioned balance(s) is accurate as of [today's date].

Sincerely, John Doe Bank Teller and Customer Service Representative (315) 555-2252

John.Doe@USBS.com

# Affidavit of financial support (Study program in Italy)

- Please note:
   The affidavit must be completely and clearly filled out by the person providing financial support.
   The affidavit must be signed and notarized.

I the affiant,			, born in	City, State and Country
First name	Middle name	Last name		City, State and Country
on				
Date of birth				
	PEINC DIE	V SWODN ON C	ATH DEPOS	F AND SAV.
	BEING DUL	Y SWORN ON C	ATH, DEFOSI	E AND SAT.
1. That the visa applicar	ıt			born in City, State and Country
	First name	Middle Name	Last name	City, State and Country
on			is	
011	Date of birth		_ 18	
my son	_	_ my daughter		my
2 That the visa applican	nt intends to pur	sue his/her educat	ion by attending	<u> </u>
2. That the visa applical	it intends to pur	suc ms/ner educat	non by attending	Name of academic institution
in		, d	uring the period	
Loca	tion of institution i	n Italy		From To
of the academic year				
of the academic year	·			
3. That I, the affiant, have	ve full time emp	oloyment as a		an
			Profession	
currently employed a	t			
carrently employed a				
with sufficient incom	e and assets to	provide for the ex	penses the appli	cant may incur while studying in Italy.
			-	
4. That I, the affiant v	vill nay the anni	icant's evnences as	outlined above	
4. That I, the arriant v	will pay the appli	icant's expenses as	outilied above.	
				acerning the issuance of visas, in accordance
with the General Data	Protection Regu	ılation (EU) 2016/	579.	
Date				Affiant's signature

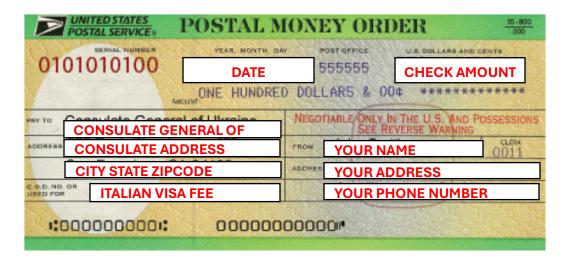
#### 6. Money Order

Applicants are required to pay a processing fee in the form of a personal money order. Please check the exact amount on the <u>fee page</u> of the Italian Consulate's website. Note that the fees are updated each quarter (January 1, April 1, July 1 and October 1) so you should check the website close to your appointment date for the current fee.

Make money order out to Consulate General of Italy in Los Angeles and use the address of the consulate:

Consulate General of Italy Los Angeles 12424 Wilshire Blvd Suite 1400 Los Angeles, CA 90025

Please make sure you write your name, home address and phone number on your money order. You can purchase one at a U.S. post office (preferred). Some pharmacies may also sell money orders, as should your bank. Any alteration to the money order (i.e. Whiteout) will render it unacceptable.



## 7. Enrollment Verification Letter from Home University

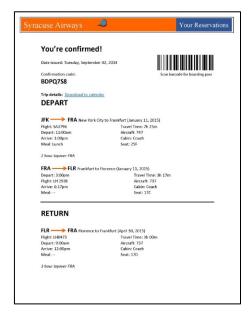
For non-SU students only. **Obtain this letter from your school's Study Abroad office**; it should confirm that you are enrolled full time at your home university in addition to other details – Please be sure you have confirmed the accuracy of this letter with the visa coordinator at SU <u>Abroad</u>. **Letters from National Student Clearinghouse will not be accepted. Syracuse University students will receive this document from Syracuse Abroad.** 

## 8. Confirmed Round-Trip Flight Itinerary

To obtain a visa, students must provide proof of entry and exit from Europe. You must provide confirmation that you have purchased a round-trip ticket to Italy and out of the Schengen Area (explanation on the following page). Make a copy of the flight confirmation from the airline, agent or travel agency. This must include all legs of your flight, confirmation that you purchased the flight, and your legal name on the confirmation.

Flight information will be shared with you by early April. If you have your visa appointment before then contact <a href="mailto:syrflorence@syr.edu">syrflorence@syr.edu</a> so we can help you with this requirement.

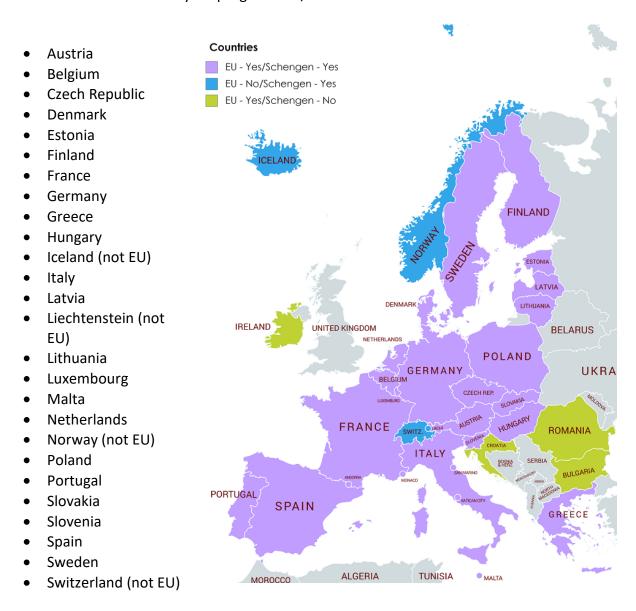
You are responsible for researching whether you need a visa for any independent travel before, during or after the program. **International students are strongly advised to check tourist visa requirements thoroughly** as there may be restrictions.





## What is the Schengen Area?

The Schengen Area includes the countries listed below. You will be able to travel freely in these countries within the dates of your program and/or visa.



## 9. Prepaid Self Addressed Envelope

One self-addressed (from yourself—to yourself) pre-paid/stamped envelope (Express Mail, FedEx, USPS) to have your passport mailed back to you. IF THE RETURN LABEL IS NOT COMPLETED PROPERLY (FOR EXAMPLE IF THE CONSULATE APPEARS AS THE SENDER) IT WILL NOT BE ACCEPTED. Please also fill out the <u>authorization form</u> and remember to bring also a photocopy of the envelope.

We suggest that you save your tracking number to be able to track when your passport is mailed to you with your visa.

